

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 2
---	--	--	---------------------	----------------------

2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 20 April 2011	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable) N/A
---------------------------------------	------------------------------------	---	---------------------------------------

6. ISSUED BY NAVAL SURFACE WARFARE CENTER, DAHLGREN DIV. Attn: CXS10 17632 Dahlgren Road, Suite 157 Dahlgren, VA 22448-5110	CODE N00178	7. ADMINISTERED BY (If other than Item 6) CODE
---	----------------	---

8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) (TO BE COMPLETED BY OFFERORS)	(✓)	9A. AMENDMENT OF SOLICITATION NO. N00178-11-R-4000
	<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11) 31 March 2011
	<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
 (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return __ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 THIS AMENDMENT PROVIDES THE ANSWERS TO THE QUESTIONS RECEIVED BY CLOSE OF BUSINESS ON 15 APRIL 2011; REPLACEMENT PAGES FOR SECTION I (PAGES 45; 47-50); SECTION K (PAGES 66-68) AND SECTION L, CLARIFICATION ON ZONE PRESENCE (PAGE 90).

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)
15C. DATE SIGNED	16C. DATE SIGNED

This amendment is issued to provide revised pages to Section I (Replacement Pages 45; 47 through 50); Section K (Replacement Pages 66 through 68); and Section L (Replacement Page 90); and to furnish the answers to questions submitted.

1. A revised Page 45 is provided as Attachment 1 to this amendment to reflect the addition of DFARS Clause 252.204-7008, Export Controlled Items, by reference in Section I.
2. Replacement pages 47 through 50 in Section I are provided as Attachment 2 due to the deletion of a duplicate clause 52.209-5, Certification Regarding Responsibility Matters, which had been inadvertently put in both Sections I and K.
3. Replacement pages 66 through 68 in Section K are provided as Attachment 3 due to the FAR Clause 52.219-1 Small Business Program Representations-Alternate I being updated in April 2011 after solicitation release.
4. Replacement Page 90 in Section L is provided as Attachment 4 due to the addition of the word "or" at the end of 5.6(1) to clarify that only one of the three criteria must be met to establish presence in a zone. The section is revised to read:

(1) The prime contractor has a locally established office in the Zone; **or**

(2) The prime contractor has received a contract or subcontract from one of the authorized ordering offices in the Zone (reference ordering clause in Section G). If claiming a subcontract to demonstrate presence you must identify the prime contract number that was awarded by a Seaport-e Ordering Activity; **or**

(3) A team member has a locally established office in the Zone. The definition of local office is an office within the geographical Zone(s) identified in H.1 that is 1) in existence at the time the RFP closes; 2) is in business to provide the support found in the Functional Areas identified in the SOW; and 3) staffed by employees employed by the prime contractor who proposes on the RFP, or at least one of its team members (subcontractor).
A HOME OFFICE DOES NOT MEET THE PRESENCE CRITERIA.

5. Attachment 5 to this amendment provides the answers to all questions that were received by close of business on 15 April 2011.

Attachments:

- 1) Replacement Page 45
- 2) Replacement Pages 47-50, four pages
- 3) Replacement Pages 66-68, three pages
- 4) Replacement Page 90
- 5) Answers to Questions, twenty-four pages

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
N00178-11-R-4000PAGE
Page 45 of 98

NAME OF OFFEROR OR CONTRACTOR

52.232-22	Limitation of Funds	APR 1984
52.232-23	Assignment Of Claims	JAN 1986
52.232-23 Alt I	Assignment Of Claims	APR 1984
52.232-25	Prompt Payment	OCT 2008
52.232-25 Alt I	Prompt Payment (Oct 2003) – Alternate I	FEB 2002
52.232-33	Payment by Electronic Funds Transfer – Central Contractor Registration	OCT 2003
52.233-1	Disputes	JUL 2002
52.233-3	Protest After Award	AUG 1996
52.233-3 Alt I	Protest After Award (Aug 1996) - Alternate I	JUN 1985
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-3	Continuity Of Services	JAN 1991
52.237-10	Identification of Uncompensated Overtime	OCT 1997
52.242-1	Notice of Intent to Disallow Costs	APR 1984
52.242-3	Penalties for Unallowable Costs	MAY 2001
52.242-4	Certification of Final Indirect Costs	JAN 1997
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt I	Changes—Fixed Price (Aug 1987) – Alternate I	APR 1984
52.243-2 Alt I	Changes—Cost-Reimbursement (Aug 1987) – Alternate I	APR 1984
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	DEC 2010
52.245-1	Government Property	AUG 2010
52.245-9	Use And Charges	AUG 2010
52.246-25	Limitation Of Liability—Services	FEB 1997
52.248-1	Value Engineering	OCT 2010
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	MAY 2004
52.249-6	Termination (Cost Reimbursement)	MAY 2004
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.249-14	Excusable Delays	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	JAN 2009
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	JAN 2009
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	Central Contractor Registration	SEP 2007
252.204-7008	Export-Controlled Items	APR 2010
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	DEC 2006
252.211-7003	Item Identification and Validation	AUG 2008
252.211-7007	Reporting of Government-Furnished Equipment in the DoD Item Unique Identification (IUID) Registry	NOV 2008
252.215-7000	Pricing Adjustments	DEC 1991
252.219-7003	Small Business Subcontracting Plan (DOD Contracts)	OCT 2010
252.222-7006	Restriction on the Use of Mandatory Arbitration Agreements	DEC 2010
252.223-7004	Drug Free Work Force	SEP 1988
252.225-7001	Buy American Act And Balance Of Payments Program	JAN 2009
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7003	Report of Intended Performance Outside the United States and Canada—Submission with Offer	OCT 2010
252.225-7004	Reporting of Contract Performance Outside the United States and Canada—Submission after Award	OCT 2010
252.225-7006	Quarterly Reporting of Actual Contract Performance Outside the United States	OCT 2010

NAME OF OFFEROR OR CONTRACTOR

CLAUSES INCORPORATED BY FULL TEXT**52.216-1 TYPE OF CONTRACT (APR 1984)**

The Government contemplates award of cost reimbursement and firm fixed price multiple award indefinite delivery indefinite quantity contracts resulting from this solicitation.

(End of clause)

52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of task orders by the individuals or activities designated in the Schedule. Such orders may be issued from the effective date of the contract through the end of the contract period of performance.

(b) All task orders are subject to the terms and conditions of this contract. In the event of conflict between a task order and this contract, the contract shall control.

(c) If mailed, a task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

NAME OF OFFEROR OR CONTRACTOR

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 180 days following the end of the contract period of performance.

NAME OF OFFEROR OR CONTRACTOR**52.222-2 PAYMENT FOR OVERTIME PREMIUMS (JUL 1990)**

(a) The use of overtime is authorized under this contract if the overtime premium cost does not exceed \$0.00* or the overtime premium is paid for work –

* unless otherwise identified at the individual Task Order level.

- (1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;
- (2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;
- (3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or
- (4) That will result in lower overall costs to the Government.

(b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall--

- (1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;
- (2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;
- (3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and
- (4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel.

* unless otherwise identified at the individual task order level.

NAME OF OFFEROR OR CONTRACTOR

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class	Monetary Wage-Fringe Benefits
----------------	-------------------------------

TO BE IDENTIFIED AT THE TASK ORDER LEVEL, IF APPLICABLE

(End of clause)

NAME OF OFFEROR OR CONTRACTOR

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (Apr 2011) – ALTERNATE I (Apr 2011)

(a)

(1) The North American Industry Classification System (NAICS) code for this acquisition is 541330.

(2) The small business size standard is \$27,000,000.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) *Representations.*

(1) The offeror represents as part of its offer that it is, is not a small business concern.

(2) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, for general statistical purposes, that it is, is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents as part of its offer that it is, is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (b)(3) of this provision.] The offeror represents as part of its offer that—

(i) It is, is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It is, is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(4)(i) of this provision is accurate in reference to the WOSB concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern or concerns that are participating in the joint venture: _____.] Each WOSB concern participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (b)(4) of this provision.] The offeror represents as part of its offer that--

(i) It is, is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It is, is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(5)(i) of this provision is accurate in reference to the EDWOSB concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern or concerns that are participating in the joint venture: _____.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents as part of its offer that it is, is not a veteran-owned small business concern.

(7) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(6) of this provision.] The offeror represents as part of its offer that it is, is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that –

(i) It is, is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and

NAME OF OFFEROR OR CONTRACTOR

control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR part 126; and

(ii) It is, is not a HUBZone joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: _____.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(9) [Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.] The offeror shall check the category in which its ownership falls:

Black American.

Hispanic American.

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Individual/concern, other than one of the preceding

(c) *Definitions.* As used in this provision--

“Economically disadvantaged women-owned small business (EDWOSB) concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

“Service-disabled veteran-owned small business concern”—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

“Small business concern.” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

“Veteran-owned small business concern” means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

NAME OF OFFEROR OR CONTRACTOR

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127)," means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(d) *Notice.*

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged women-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall --

- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of Provision)

52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that --

(a) It () has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) It () has, () has not filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

(End of Provision)

52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that --

(a) It [] has developed and has on file, [] has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2); or

(b) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(End of Provision)

NAME OF OFFEROR OR CONTRACTOR

5.6 Zone Consideration – “Presence”

Offerors are required to complete Table A for each Zone(s) in which they wish to be considered during the Task Order, Fair Consideration Process. Presence must be established in each Zone being proposed and there are three (3) criteria for establishing presence:

- (1) The prime contractor has a locally established office in the Zone; or
- (2) The prime contractor has received a contract or subcontract from one of the authorized ordering offices in the Zone (reference ordering clause in Section G). If claiming a subcontract to demonstrate presence you must identify the prime contract number that was awarded by a Seaport-e Ordering Activity; or
- (3) A team member has a locally established office in the Zone. The definition of local office is an office within the geographical Zone(s) identified in H.1 that is 1) in existence at the time the RFP closes; 2) is in business to provide the support found in the Functional Areas identified in the SOW; and 3) staffed by employees employed by the prime contractor who proposes on the RFP, or at least one of its team members (subcontractor). **A HOME OFFICE DOES NOT MEET THE PRESENCE CRITERIA.**

For the purpose of the presence qualification requirement:

- (1) Contract means meaningful work performed for one or more of the Seaport-e ordering activities sites and field activities (USAF, US Army, and other Federal Agencies contracts **WILL NOT BE CONSIDERED** for establishing presence, they are used to demonstrate technical capability or past performance but not for establishing presence) in one or more of the Functional Areas.
- (2) A contract must have been awarded by a Seaport-e Ordering Activity in the **ZONE BEING PROPOSED ON**. Just performing work in the Zone under a contract awarded in a different Zone will not meet the presence criteria (for example the contract was awarded by NSWC Dahlgren (Zone 2) and required work in San Diego, CA (Zone 6) as part of the requirement, the offeror has not established presence in Zone 6 because the contract was Awarded in Zone 2).
- (3) If using a subcontract to establish presence the prime contract must have been awarded in the Zone being proposed on.
- (4) An order on a GSA contract placed by a qualifying Seaport-e Ordering Activity may qualify as a contract if it is relevant to the Functional Areas of the SOW.

Q.1 52.209-5 Certification Regarding Responsibility Matters is listed twice in the Fill in Pages (pgs 47/64 of solicitation)...are we required to complete both?

A. The duplication of the clause was in error. Amendment 0001 has removed the clause from Section I and provides replacement pages. Offerors only need to complete the clause in Section K.

Q.2 HQ B-2-0014 Payment of Fees (Completion) (NAVSEA) (May 93) is listed in the Fill in Pages, however the solicitation states "to be incorporated and completed at the Task Order level, as appropriate." Are we required to complete in Fill in Pages? If so, is this fee % equal to our proposed max fee rate?

A. There are other fill ins on that page of the solicitation (the chart at the top of the page). The Payment of Fee clause continues on the next page of the solicitation and there is an annotation that the clause is applicable at the task order level so no fill in is required in your proposal submission for that clause.

Q.3 Page 110, TABLE A - Column "Zone You Are Establishing Presence in by Contract" is the last column displayed. Is there another column beyond that page?

A. No, that is the last column.

Q.4 Ref. Section L, Para 3.12 (page 85 of 98). Could a Large Business holding a prime contract under Seaport e be eligible as a subcontractor under a bid prepared by a Small Business?

A. Yes

Q.5 Ref. Section L, Para 5.1.4.a (page 87 of 98). Could an offeror, submitting as a small business, use work performed by its key personnel for previous employers within the past 3 years to demonstrate capability?

A. If a company does not have any past performance of its own, then information for key personnel of the company can be used.

Q.6 Can you confirm that ZONE 2 - National Capital Region includes the entire state of WV?

A. Yes, all of WV is in Zone 2.

Q.7 Page 90 paragraph 5.6 (2), may contract(s) or subcontract(s) of a team member be listed in Table A Attachment J3? The paragraph states "The prime contractor..." and does not state that team member's contract(s) counts for establishing "presence" in a Seaport-e Zone.

A. The next paragraph 5.6(3) on page 90 states the information about team members.

Q.8 Section H.4 TASK ORDER PROCESS, Paragraph C. Competitive Ordering Process During the Fair Opportunity Process the Government may: conduct unrestricted competition; elect to restrict competition for Task Orders totally to Small Businesses, Service Disabled Veteran Owned Small Businesses (SDVOSB), 8(a) Businesses, or HubZone Businesses. Is it the Government's intent to allow restriction of competition to Woman-Owned Small Businesses after the SBA program is incorporated into the FAR?

A. Once the FAR has been updated to include woman owned small business set asides, any updates to the set aside choices available in Seaport e would be included in a modification issued to the basic contracts.

Q.9 Refer to RFP Section L, 4.0 Proposal Format: page 85-86 of 112 which defines the proposal outline In section 4.3, it cites requirement for a cover letter, the RFP, and then describes the contents of Volume 1 –Technical Proposal and Volume 2 – Cost Proposal. Refer also to Section L. 5.0 Proposal Content page 86 which cites the cover letter contents and cites that the entire RFP be returned. We are asking specific questions regarding how and where the RFP pages (with amendments and attachments) are to be returned. We request confirmation that you would like a separate volume (named or labeled in contractor format? Or is there to be a specific volume number for this information?) for the cover letter followed by the printout of the CCR and then followed by the printout of the PDF RFP (with amendments and attachments) where we take out the original pages for:

Cover page of RFP SF 33
Section B
Section H
Section I
Section K
Attachment J.4

and insert the MS Word pages provided on the Seaport Website where we complete all the fill-ins as noted in RFP Section 5.3, pages 86-87.

Would you please confirm the above or provide other directions for how the RFP and the cover letter are to be packaged with the rest of the Proposal consisting of two volumes.

Is it acceptable to submit the volume information in individual three-ring notebooks as follows:

Notebook 1: Volume 1 Technical Proposal Original

Notebook 2: Volume 1 Technical Proposal Copy

Notebook 3: Volume 2 Cost Proposal Original

Notebook 4: Solicitation Volume – Cover Letter, CCR, RFP with amendments, attachments, fill-ins. If in notebooks is acceptable, where shall we place the CD ROM? Is inside the Solicitation Volume as described above acceptable?

A. Your interpretation is correct and the submission of the notebooks will be fine. For the CD, you can stick that in the sleeve of the notebook, use a self-adhesive CD holder and put that on the inside cover of the notebook, have the CD in a separate envelope, etc.

Q.10 Section L page 83 paragraph 1 states that the Government wants "one paper Cost Proposal, which includes a completed copy of Attachment J.4" yet it appears in Section L, 5.0 (page 86) that the entire RFP with fill-ins is to be provided as a separate document. Is it correct to infer that the Navy wants a copy of completed Attachment J-4 in BOTH the cost volume and with the RFP that is returned with the proposal (i.e., include J-4 in both sections)?

A. It is preferred that Attachment J.4 be included in the Cost Proposal Volume. It is acceptable if the attachment is included in the returned RFP volume but you do not have to provide 2 copies of the document. As a reminder, this would also need to be included on the CD.

Q.11 In Table A, in the column labeled "Government POC (Phone Number)," does the offeror only need to supply the phone number for the Government POC, or should the name of the POC also be provided in this column?

A. The name and phone number for the Government POC should be included.

Q.12 In Table A, in the column labeled "Using Contract Only For Past Performance (Yes or No)," can you please explain what is meant by this column? When would an offeror use the answer Yes, and when would an offeror use the answer No in this column?

A. A contract can be used to demonstrate technical capability, for past performance information, or to establish presence in a zone. If the contract is solely being listed as a past performance reference, you would answer "yes" to the question.

Q.13 In Table A, in the column labeled "Zone You Are Establishing Presence In By Contract," can you please further clarify what the offeror needs to put in this column? The column seems redundant since each Table A is already zone-specific by nature.

A. You only need to list which zone the Table A applies to. This column is to stress that a separate Table A is required for each zone being proposed.

Q.14 I have a question regarding zone qualifications for the Rolling Admissions that was issued March 31. If we qualify in a zone by having a subcontractor with a local office in that zone, do we still need to complete Table A for that zone?

A. No, Table A is only used to reference contracts or subcontracts. If you are using the local office of a team member to establish presence, you just need to reference their name, address, and phone number in your technical proposal.

Q.15 Regarding Page 36 of 98, Paragraph H.17, Small Business Size Standards: Please define "three accounting periods" as it relates to 27 million in average annual sales. Is the accounting period a 12 month period?

A. Yes, the accounting period would be a 12 month period.

Q.16 Is the accounting period based on the contractor's fiscal year or calendar year?

A. It depends on how the contractor has set up their accounting period. For example, some companies are in line with the Government fiscal year (01 October – 30 September); some are on the calendar year (01 January – 31 December); and some are set up for 01 July – 30 June.

Q.17 If a contractor's fiscal year ends June 30, and for the 3 fiscal years ending June 30, 2011 it qualifies as a small business per NAICS 541330, would the contractor be able to submit a proposal as a small business, or does the business have to be small as of the date of submission of the offer?

A. You would need to use the three most recently completed accounting periods. Since proposals are due on 03 May 2011 and this is prior to the completion of the 2011 accounting period for your company (June 2011), you would need to use the three accounting periods that ended in June 2010, June 2009, and June 2008 to determine your size status.

Q.18 What information is the government looking for under "Tasking" on the Proposed Team Member Information registration page?

A. The "Tasking" section is a brief narrative of the type of work that you would anticipate the team member would be performing for you.

Q.19 Refer to Page 87 of the RFP – para 5.3.1.1 as shown below with question relative to highlighted section

5.3.1.1 The Offeror must propose labor rates to establish ceiling prices for CLINs 4000, and 7000. The rate for CLIN 4000 must:

- * be the actual hourly labor rate,
- * from the most recent accounting year,
- * for the highest (direct cost) labor category within the team proposed.

The rate proposed for CLIN 7000 shall be based on the CLIN 4000 rate with escalation, which reflects the offeror's best judgment. Note that the rate may be from the prime or any other team member. All applicable direct and indirect costs, escalation and fee associated with the labor rate must be applied. This rate should not include any travel or ODC costs. Only one ceiling unit price should be proposed for Item 4000. This rate will be the highest (direct cost) labor category with the team proposed to cover all Zones proposed.

Since CLIN 4000 spans roughly three years, we wanted to present the actual 2011 rate for the highest person on the team escalated into the future by our proposed escalation rate so that it would be the ceiling rate applicable for that time period. Is that permitted? Or must the rate bid for CLIN 4000 be the rate for 2011 without any escalation? The latter does not seem reasonable but the text above is not detailed to explain how one uses the ACTUAL hourly rate FROM THE

Past performance should include references of contract numbers, description of the work performed, activity that the work was performed for, dollar value, and POC information.

Q.21 Can the cover letter text include Prime and Teammate logos?

A. Logos on the cover letter would be acceptable.

Q.22 Does the proposal submission from the Prime include a Section K for each and every teammate?

A. Section K only needs to be completed by the prime contractor - separate submissions for team members are not required.

Q.23 With regard to qualifying to propose on a zone in the above-referenced solicitation, paragraph 5.6 "Zone Consideration – Presence" on page 90 states:
"A contract must have been awarded by a Seaport-e Ordering Activity in the ZONE BEING PROPOSED ON."

However, Attachment J.3 Table A does not include that requirement. Please clarify.

A. Contracts listed on Table A can be used to demonstrate technical capability, reference past performance, and/or establish presence in a zone. If a contract is being used strictly to demonstrate technical capability and was not awarded by one of the authorized ordering offices, the contract can still be referenced as long as in the narrative section of the technical proposal, it is clearly demonstrated that the effort was relevant to the Functional Area being proposed. In this case, the offeror would not complete the last column of Table A (entitled "Zone You Are Establishing Presence in by Contract") since that contract would not be able to demonstrate presence in a zone.

Q.24 Table A:

Please provide additional details of the column titled 'Using contract only for past performance (YES or NO)' in Table A Past Performance (PP)? Is the column to differentiate between:

- A. IRAD work PP vs contracted PP work for a Gov agency? or
- B. A confirmation to correlate if PP is also discussed in the body of Depth and Breadth section (i.e., No) or no mention of contract in body (i.e., Yes)
- C. Other – pls explain the reference of yes or No so we can answer correctly

A. A contract can be used to demonstrate technical capability, for past performance information, or to establish presence in a zone. If the contract is being listed as a past performance reference, you would answer "yes" to the question.

Q.25 Pages 2, 3 and page 89 sect 5.5 para (b)

Is a table of labor categories (LC qualifications and rates for many categories) required as a submittal in the cost volume in addition to the Ceiling unit price for ITEM 4000+ (pg 2) and 7000+ (pg 3) max amounts on solicitation?

A. Only one labor category should be referenced in your proposal. The rate that is being proposed for CLINs 4000 and 7000 is the highest fully burdened rate for a single labor category. This category can be from either the prime contractor or team member, if team members are being proposed.

Q.26 I am completing the required paperwork for the SeaPort-e rolling admissions. On the cover letter there is a requirement to provide the name, telephone number and address of the cognizant ACO office. I looked on the website provided and did not find that information. Our company has not dealt with that office in the past. Can you give me any more specific information?

A. The DCMA office is based on the location of your company. If you go to the website address provided in the solicitation (www.dcma.mil), click on "CAS Directory", then on "CAS" Component Directory". Then enter your company's zip code (this is the only information that needs to be entered) and click on the Search button. This will provide you with the information for your company's cognizant DCMA office.

Q.27 Does a Seaport prime contractor approved in zones 1, 2 & 3 need to be approved in the zone 4 in order to award a subcontract under a task order to a small business team member located in zone 4?

A. No, a prime contractor can add a team member regardless of what zone the team member is located in.

Q.28 If a Seaport prime contractor is awarded a task order in one zone, what is the percentage of work that may be awarded to small business team members in another zone?

A. If the task order was issued on a set aside basis, the prime contractor must perform more than 50% of the effort. If the order was awarded on a full and open basis, the Government would expect the prime contractor to make a meaningful contribution to the effort. The zone location of the team member is not relevant.

Q.29 If a prime contractor has established presence and is strong in zones 1, 2 & 3, and has established presence, but has only a small business subcontractor in zone 4 (and therefore, may not be as strong in zone 4) will the zone 4 rating affect the prime contractor's ability to receive a Seaport prime contract in zones 1, 2 & 3 -or- do the qualifications for each zone have no bearing on the qualification of a Seaport prime contractor in other zones?

A. A contractor must establish presence in each zone independently - the determination for presence does not rely on presence in other zones.

Q.30 I have a question concerning the fill-in pages for the original RFP, referenced on page 83, paragraph 2.1.

When submitting the final RFP to the Government, do we fill out the fill-in pages, which were delivered as a separate Word Document on the Seaport Portal, and include this updated file as a separate document on the CD-ROM along with inserting the filled-out pages into the original signed RFP for delivery?

A. That is correct.

Q.31 I am completing the response for SeaPort-e and have a question about table A. There is only one line per functional area. What do we do if we have multiple past performances in one specific area? Most of our past performances are going to fall into two or three areas on the table.

A. You would make one entry on the Table A and then can provide information about the other contracts in the narrative of your technical proposal.

Q.32 Page 90 Section 5.6 Zone Consideration – “Presence”

Is one Past performance as a prime from one of the authorized ordering offices in a Zone sufficient to establish presence in that zone regardless of the number of functional areas being proposed?

A. Yes, as long as the contract/subcontract being referenced was awarded by one of the authorized ordering offices. That one contract would be sufficient to establish presence in the zone regardless of the number of functional areas being proposed.

Q.33 Page 90 Section 5.6 Zone Consideration – “Presence”

We were issued a contract out of an authorized ordering office in Zone 3 and that contract was turned over to an authorized ordering office in Zone 4 where the contract is now being managed. Although it was originally let out of Zone 3, does this meet the criteria for presence in Zone 4?

A. You would need to list the contract under the zone that made the award. In your example, the contract would establish presence in zone 3 but not 4.

Q.34 Do small business team members quals count for the geographical zones?

A. One of the criteria for establishing presence in a zone is if a team member has a locally established office in the zone. If they do have an office in the zone, then presence would be established.

Q.35 Are we allowed to have a large business on our team? Can we use a large business qual within a zone?

A. Both small and large businesses can be included on an offeror's team. Local offices of the team members may be used to establish presence and their qualifications can be used to help demonstrate technical capability of the team.

Q.36 Page 87 of 98 - 5.4.1 Evaluation Factor 1 Technical Capability

(a) Depth and Breadth (Table A plus 10 pages): On table A page 1, may we list a contract from Department of Commerce for past performance for a given functional area?

A. It is preferred that referenced contracts were issued by one of the authorized ordering offices. Other contracts may be referenced if it can be demonstrated that they are relevant to the functional areas included in the Seaport e Statement of Work.

Q.37 For a given zone, is there a page limit for table A? In particular, the workforce qualifications may require more than one page per zone.

A. Table A should be limited to 2 pages for each zone being proposed. Additional information can be provided in the narrative of the technical proposal.

Q.38 On table A page 2, if the same individual is listed in multiple functional areas within a zone, should a separate line be used for each functional area, listing the individual's name multiple times -or- should the individual be listed only once with several functional areas listed on the same line?

A. A separate line should be used for each Functional Area.

Q.39 If we are preparing table A for zone 5, but the maximum amount of experience and expertise for a given functional area being proposed is held by an individual in zone 3, may we list the individual from zone 3 on the table for zone 5?

A. No, the people referenced on the Table A for a zone should be located within that zone.

Q.40 On page 1, block 9 of the SF33. It states that:

9. Sealed offers in original and 1 copy for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in Building 1450T until 2 pm local time on Tuesday, 03 May 2011.

I plan to send the offer by FEDEX. What do I put on the FEDEX ship to address? The Block 8 address or the hand carry address of the depository in Bldg 1450T? Is FEDEX considered a "hand carry"? Can FEDEX get to either location to deliver?

A. FEDEX is not considered "hand carry". If sending by FEDEX, you need to send it to the address at 2.1 on Page 82 --

**Seaport-e PCO
Naval Surface Warfare Center Dahlgren Division
17632 Dahlgren Road, Suite 157
Dahlgren, VA 22448-5110**

Q.41 I assume that an I-9 form does not apply to FEDEX. Please confirm.

A. You don't need to send the I-9 if you are not planning on hand delivering the proposal.

Q.42 Referencing Page 85 of 98, Section 4.3 Volume I – Technical Proposal addressing Evaluation Factor 1: Technical Capability c Subcontracting, under the Page Limit column, there is an entry “Table A plus 5 pages (Exclusive of Subcontracting Plan.....”

a. On Page 88 of 98 associated with 5.4 Volume I – Technical Proposal: (Page 87 of 98), Subsection 5.4.1 Evaluation Factor Technical Capability Sub/Sub paragraph C, there is no mention of Table A being required to be included in the Subcontracting section

Ø Assumption: This is a typographical error and is not a requirement in sub/sub section C as Table A information is to be provided as an attachment.

o If Table A is to be included in the Subcontracting section C, one might consider that to be repetitive information. It is viewed as no value as the information is provided as an attachment after the depth and breadth write-up.

o If a potential prime submitter is including subcontractors the subcontractor information will be provided as attachment 1 – Table A

Request clarification on the entry on page 85 of 98 as addressed above

A. Your technical proposal would include the Table A and the narrative discussing your company's technical capability which includes depth and breadth, management approach, and subcontracting (if a large business this would include your subcontracting plan and if a small business, how you would manage your team if team members are being proposed).

Q.43 Referencing page 82 of 98 “Hand Delivery” of the Seaport-e proposal, and the submission of an I-9 form for access to NSWCDD Dahlgren – ADDITIONAL INSTRUCTIONS TO OFFERORS, Section 2.0, INSTRUCTIONS FOR SUBMISSION OF OFFERORS - IF AN OFFEROR PLANS TO HAND DELIVER THE PROPOSAL, PLEASE EMAIL THE FOLLOWING INFORMATION TO SEAPORT_EPCO@NAVY.MIL BY 19 APRIL 2011:

Ø Assumption: As a former active duty military service person, I have a United States Uniformed Services Identification Card and am able to access DoD, Government and Military installations. My understanding is that with this right, I will be able to access the NSWCDD Dahlgren and hand deliver my proposal if necessary.

Ø Based on the requirement as set forth in Section 2.0 it is my understanding that notification must be submitted to the listed EPCO irregardless and this will notify the EPCO of my intent to hand deliver

Request clarification as to whether or not an I-9 form needs to be submitted in conjunction with the notification to hand deliver.

A. If you have a retired military ID, you should be able to access the base without having to stop at the Security Office. Therefore, an I-9 does not have to be submitted. If delivery is on May 3rd, just follow the signs to Bldg 1450T and you will be given a receipt for your proposal. If delivery is prior to May 3rd, you will need to come to Bldg 183, Room 100.

Q.44 Section L, Paragraph 4.2. states our proposal will be submitted using Microsoft Word Software. Will MS Word versions 2003, 2007, or 2010 be acceptable?

A. MS Word versions 2003 and 2007 would be acceptable.

Q.45 Section L, Paragraph 4.2. states our proposal will be submitted using 12-point (Times New Roman font) in the text. Table A is formatted in 10-point font. Is 10-point font acceptable for Table A?

A. With the exception of Table A, your proposal must be in 12 point Times New Roman Font.

Q.46 Are we permitted to use 8-point font for flow charts and/or tables within the text?

A. That would be acceptable.

Q.47 Table A is two pages when blank. When data is entered, the table may "roll-over" to a third page. Is this acceptable (not counted against page count)?

A. It is desired that the Table A included in your proposal remain as two pages.

Q.48 Referencing: Volume II - Page 86, Cost/Price Proposal; section 5.2 - Cover Letter; number 10. "A copy of the SF1408 from DCAA should be included as an attachment to your proposal's cover letter and also does not count toward page limitation." Our company does not have a copy of the form SF1408. We contacted our DCAA office and they stated they do not have an existing SF1408. They further stated that if they were to have the form on file for a given contract that they could not release it but that we would have to obtain it from our internal resource or the government agency who should have a copy of it on file once it was completed. Will the government accept a copy of the audit performed by DCAA that approved our accounting system as a substitute to form SF1408? If not, what should we provide in place of the form SF1408? Please advise.

A. If you do not have the SF 1408, in your cover letter please reference the audit report number and the date of the audit. A copy of the audit report does not need to be provided.

Q.49 Reference: Page 26, paragraph 2. Can a prime contractor that is a SDVOSB share the 50% work requirement with a subcontractor (that is also a SDVOSB of the same size standard) or does the 50% work requirement have to be performed solely by the prime contractor?

A. For a HubZone or SDVOSB set aside, the 50% requirement can be met through work performed by the prime and like team members. For a small business or 8(a) set aside, the entire 50% must be performed by the prime.

Q.50 As it pertains to Table A:

If a company has a contract and there are many task orders issued requiring various skill sets (functional areas), can task orders be independently used to identify functional areas and provide names and positions?

A. It is preferred that the one contract be listed on the Table A and then the work performed under the various task orders be explained in the narrative section of your technical proposal.

Q.51 Attachment J.3 Table A – The 8th Column is headed as, “Using Contract Only for Past Performance (YES or NO)” - It is unclear what this means or the potential implication of a YES or NO answer. Can the contracting office please clarify?

A. Contracts listed on Table A can be used to establish technical capability, past performance, or zone presence. If the contract being listed is not being used for past performance, an offeror would indicate "No" in the column.

Q.52 Page 82-83 Section 2.0 Instructions for Submission of Offers 2. Form I-9

Should a copy of the document that was examined (for example, US Passport) be attached to the information submitted to hand deliver the proposal?

A. A copy of the document does not have to be provided - the information such as document number, expiration date, etc. needs to be included on the form.

Q.53 Page 87, 5.3.4, Section K - Please clarify if an offeror is required to fill in and submit Section K if their Representations and Certifications are already complete in ORCA.

A. Yes, Section K needs to be completed and submitted.

Q.54 Page 63, 52.204-8(d) - Should the offer also include a printed out copy of the ORCA Representations and Certifications with submission?

A. A printed copy of ORCA is not necessary.

Q.55 Page 87, 5.3.1.1 - If the highest (direct cost) labor rate within the team proposed is actually that of a subcontractor, and that subcontractor considers the derivation of that rate to be confidential, should the prime include the one page cost breakout (required by pg 89, 5.5(b)) as a separate sealed package to Vol II?

A. You can submit the cost breakdown in a separate sealed package.

Q.56 P. 86 - paragraph 5.2 NOTE states - "Since there are firm fixed price CLINs included in this solicitation, a DCAA approved accounting system is not required to be eligible for award of prime contract. However, successful awardees would not be eligible to receive a cost type task order until DCAA has determined that their accounting system is adequate." Based on this information, would a small business that has not had a DCAA audit only complete the pricing information for CLINs 5000-5999 and 8000-8999?

A. You would still need to submit pricing for Clins 4000-4999 and 7000-7999. After awards have been made from this solicitation, the Government will initiate requests for accounting system reviews for any successful offeror.

Q.57 Does SeaPort-e support the Corporate Programs Division of ONR or work with Education Programs and Initiatives Support? I have read through all 22 functional service descriptions listed in the solicitation and there seem to be no area that is comparable to what we submitted via our previous MATOC proposal. Education Programs and Initiatives Support may have been renamed or put into a sub-category that I am not seeing-please advice.

A. The Functional Areas listed in Section C - Statement of Work is complete and there are no additional categories or subcategories. ONR is an authorized ordering activity under SeaPort.

Q.58 Page 90 Sect. 5.6 Zone Consideration - Presence:

You have established "presence" in a zone if you meet any 1 of the 3 criteria listed on page 90 or is it a combination of criteria (1) & (2) or (1) & (3)?

A. It is that you meet 1 of the 3 criteria.

Q.59 On page 8 one of the functions listed is "Public Affairs and Multimedia Support", and on page 12 section 3.22 the line item description lists video.

The NAICS code for the solicitation is 541330. Our NAICS codes in CCR are 512110, 512191 and 711510. Are we precluded from responding to the solicitation?

A. The only NAICS code to be used in Seaport e is 541330. To be able to receive an award, this NAICS Code must be included on the CCR.

Q.60 Table A contains a column for the \$ Value of the Contract that is associated to a functional area. If the Offeror were to be a Sub for a given contract, what should be the \$ Value entered into Table A, the overall contract value or just the portion of the subcontract?

A. The total value of the subcontract that you performed should be provided.

Q.61 Section 5.4.1 states that the Offeror should provide the "maximum amount of experience and expertise" performed within the past 3 years for each functional area. How should we be qualifying the 'amount' of experience? Is the expectation for the Offeror to quantify it, such as providing a numerical value, e.g. total person-years, representing an aggregated total amount of time spent performing tasks related to each functional area along with a breakdown by labor category?

A. The total number of years of experience of the prime (or its team) in each functional area being proposed should be provided.

Q.62 Section 5.4.1(c), page 88 requires Offerors to provide copies of three final SF 294s for the three relevant contracts, which best demonstrates the offerors ability to achieve the proposed subcontracting goals. Final 294's would denote projects that were completed. Is there some cutoff date to show relevancy, i.e., completed within the last three years for example? What if an offeror has ongoing contracts which demonstrate their ability to meet their subcontracting goals but none that have final 294's?

A. For final SF 294's, it is preferred that they be from contracts completed within the past three years. If no final 294's are available, then copies of forms for ongoing contracts would be acceptable.

Q.63 Are the 294's to document the offeror's ability to satisfy the goals of the relevant contracts or the 20% of total revenue dollars specified in Seaport-e? Will an offeror be penalized in the evaluation if it demonstrates that it can meet or exceed their small business subcontracting goals, but may never have needed or required to subcontract out a significant portion of its contracts in order to reach the 20% small business level?

A. The 294's would demonstrate an offeror's ability to meet subcontracting goals under their contract. If there were no subcontracting opportunities under an effort, this could be explained in the narrative section of the technical proposal and an offeror would not be penalized.

Q.64 Cover Letter Volume - Are graphic files (imbedded) permitted for #9, the CCR?

A. A copy of the offeror's CCR registration from the CCR website should be provided as an attachment to the cover letter. Since this does not count against the page limitation, the graphic files should not be included.

Q.65 Volume I - What is the formatting specification, font size for tables and figures? Is it the same as the body text format specifications?

A. As specified on page 85 of the solicitation, with the exception of Table A, the proposal submission should be 12-point Times New Roman font.

Q.66 Volume II - Ref. H-9 Cost Savings, does the cost savings require the discount be taken out before escalation for the base rate (CLIN 4000)?

A. The reduction would be applied to the total bottom line price that otherwise would have been proposed.

Q.67 We are a newly formed company. However, all of our employee's currently work on contracts out of Dahlgren. As a new company we are using Key Personnel to represent the Past Performance Information section. Should we fill in the Contract information (i.e. Contract value, POC, Contract Number) they worked on under Past Performance if the work was done under another company? How do we address that section of Past Performance?

A. If a company does not have any past performance of its own, then information for key personnel can be provided. You could reference those contract numbers on Table A and provide the explanation in the narrative section of your technical proposal.

Q.68 Ref: Page 87, Section L, 5.4.1 (a). Previous Seaport-e solicitations required mapping past performance to Navy mission areas in Table A, Sheet 1. The current solicitation appears to have no similar requirement. Do the offerors have to map their past performance to Navy mission areas in the past performance text narrative?

A. No, the requirement to map to Navy mission areas has been deleted.

Q.69 Ref: Page 87, Section L, 5.4.1 (a). This question addresses Table A, Sheet 2, Workforce Composition. Previous answers to questions indicate that a maximum of one key individual should be identified per functional area on Sheet 2. However, the last sentence of subject paragraph states that the offeror's labor mix should be multi-disciplinary that identifies a *minimum* of one key individual per functional area (emphasis added). Can the offeror propose more than one key individual per functional area or not?

A. Only one person should be listed on the Table A. Additional personnel can be discussed in the narrative section of your technical proposal.

Q.70 Ref: Page 87, Section L, 5.4.1 (a). This question assumes that an offeror is not using the contracts identified in Table A, Sheet 1 to establish zone presence, but only to document past performance. Do we identify task orders for IDIQ contracts in table A, Sheet 1 or does the

government wish us to identify the contract itself and elaborate on task orders in the narrative? If the desire is to reference only the contract, shall we sum up the values of the individual task orders and report the total value under the \$value column? Related question: is the government POC in Sheet 1 the contracting officer, the contracting officer's technical representative, or either one?

A. If using an ID/IQ contract, the total value of all task orders received should be listed as the value of the contract. An offeror can elaborate on the task orders in the narrative section of the technical proposal. Listing either the contracting officer or technical representative would be acceptable.

Q.71 Ref: Page 87, Section L, 5.4.1 (a). Regarding Table A, Sheet 2, what if an individual holds multiple degrees in different disciplines and is proposed to perform work in different functional areas – do we list all the degrees on the same-line entry in Table A for the functional categories proposed or do we decide to list the degree which we feel is most appropriate to the particular functional area being proposed?

A. The degree that is most appropriate for the functional area should be included on Table A and additional degrees can be listed in the narrative of the technical proposal.

Q.72 Ref: Page 88, Section L, 5.4.1 (c). We are a large business. My contracts director advises me that we have not held federal contracts with subcontracting requirements and we do not have any Standard Forms 294, Subcontracting Report for Individual Contracts, to submit. If we don't submit SF 294s because we've never had that requirement before will we be found 'unsatisfactory'?

A. If no SF 294's are available, you would need to address this in the subcontracting section of your technical proposal. You would need to discuss your company's ability to meet subcontracting goals. The lack of the SF 294 would not automatically result in an "Unsatisfactory" rating being assigned.

Q.73 What is needed to create a complete package from us? Where can I find that information?

A. Please refer to Section L of the solicitation. This section, specifically sections 4 and 5 (pages 85 through 90) identify what documentation needs to be included in a proposal submission.

Q.74 Do you have a template for the price list? And do you require separate price lists for each functional service?

A. A price list should not be submitted. In accordance with Section L of the solicitation, the amount entered for CLINs 4000 and 7000 should be the highest fully burdened labor rate for a single labor category (from either the prime contractor or a team member, if team

members are being used). The cost proposal submission should include a one page breakdown showing how the proposed rate was derived.

Q.75 If you do not have a template, would you please share contact information of a couple of previous awardees for this RFP so that we may ask them for a price list template?

A. There are no templates available. Section L of the solicitation provides all of the information that an offeror will need to submit their proposal.

Q.76 Will the Government allow a vendor to submit a proposal in response to this solicitation before DCAA compliance certification has been obtained provided the certification is in place before award?

A. Please refer to the note on page 86 of the solicitation. It states that since there are FFP provisions in the solicitation, a contractor would still be eligible to receive an award even if their accounting system has not yet been determined adequate by DCAA for cost reimbursement contracts. For any company that does not have an adequate accounting system, the Government will initiate accounting system reviews with the cognizant DCAA offices.

Q.77 Will the Government please specify where the dividing line between the National Capitol and Mid-Atlantic geographic zones is located?

A. The note at the top of the map (page 24) states that the dividing line is 75 miles south of Washington DC.

Q.78 Page 86 5.2 Cover Letter number 5 and 6.

Do we submit the POC name for both with address and telephone number? I contacted both Mid Atlantic Office and Hampton Roads Office to gather POC and both Offices were not aware of the SEAPORT-E contract. What do we submit?

A. You would need to include the cognizant office name, address, and phone number which can be found on the DCMA and DCAA websites.

Q.79 Page 21 HQ-G-2-0007 Invoice instruction (NAVSEA) sept 2009

The website for the WAWF is not opening. <http://wawf.eb.mil> How can we register for this? I already called the number 1-866-618-5988 verify the CAGE #, but when I go to the website it doesn't open.

A. You have a typo in the web address. It is <https://wawf.eb.mil>.

Q.80 Can we add team members and zones after an award is made?

A. A team member can be added at any time by submitting a Team Member Addition Request Form in the portal. Additional zones can only be requested when a Rolling Admissions is being conducted.

Q.81 How do we know if SEAPORT-E representative received via email and or mail our contact information and I-9? I submitted the required information via email and mailed the I-9. Does this assure me that I can hand deliver my proposal?

A. All I-9 Forms should be submitted electronically to the address specified in the solicitation. Acknowledgement emails are sent to confirm receipt.

Q.82 Page 83, 2.6

My company's name has an LLC now ,but on CCR on the original records it doesn't. Example ABC company but now ABC, LLC. How should I submit the Information as ABC or ABC, LLC. Both are correct. On the CCR record that I will submit it will have ABC. CCR had ABC, but when you review my record it states I'm LLC in the information.

A. The information for your company must match exactly what is listed on your CCR registration. You will need to update your CCR to capture any changes that have been made.

Q.83 Page 87, L.5.4.1(a): If an Offeror is using its own or a subcontractor's local office vice a contract to establish zone presence, how is that to be indicated on the Table A submission?

A. If you are using an office to establish presence, you would not include anything on Table A but include the information about the office (address, phone number, etc) in the narrative section of your technical proposal.

Q.84 I have read through the descriptions of the 22 functional areas listed and would like clarification on Section 3.2 of the Solicitation (N00178-11-R-4000). Specifically, does section 3.2 include engineering/architectural services for horizontal (building) design?

A. Seaport e provides engineering, technical, and programmatic support services. A&E services for building design would not be included.

Q.85 Section 2.2 - Instructions to Submission of Offers, page 83 requires the submission of one original and one paper copy of the proposal. Preparation of paper copies puts a cost burden on all businesses and is not good for the environment. Would the government consider allowing an electronic only submission as has been done on recent contracts such as CIO-SP3 ? Or, alternatively, the delivery of CDs without any printed copies? Proposal costs are part of the overhead and administrative overhead that go into contractor rates and this would also, in the long run, set a precedent for saving money in the future.

A. Electronic submissions will not be accepted. An offeror must submit in accordance with the instructions specified in the solicitation.

Q.86 Pg. 90, Section 5.6: Does a company have to cover all functional areas to be considered eligible for a zone?

A. The functional areas deal with demonstrating technical capability and do not establish presence in a zone. For zone presence, you need to either have a local office in the zone yourself; have a team member that has a local office in the zone; or you have received a prime contract or subcontract from one of the authorized ordering offices in the zone. For technical capability, a small business must demonstrate their ability in at least one of the functional areas to be eligible for a "Satisfactory" rating (large business in two to nine of the functional areas).

Q.87 Pg. 82, Section 2.0: Is it required to submit a hard copy and electronic copy along with submitting proposal via Seaport-e portal? Or is a hard copy and electronic (CD) copy only required for hand-delivery?

A. Nothing is being submitted via the Seaport e portal. A hard copy of the proposal (with the CD) must be received at NSWC Dahlgren by 2:00 P.M. EST on Tuesday, May 3rd. Proposals can be mailed or hand delivered.

Q.88 Do sub-contractors need to register pre-award for the portal or post award?

A. Team members do not need to register in the portal. For any team member included in your proposal submission, you will include the team member information in the Contractor Information Registration site. Team members can also be added at any time after award by submitting a Team Member Addition Request Form in the portal.

Q.89 Attachment J.3, Table A: For commercial contract, do we need to provide a POC from the client or prime?

A. It is preferred that the contracts referenced on Table A are ones awarded by authorized ordering offices under Seaport e where Government POC information can be provided. If you are using a commercial contract to demonstrate technical capability, the client's POC information should be provided.

Q.90 Attachment J.3, Table A: What is meant by the \$ value?

A. This is the total dollar value of the contract being referenced.

Q.91 Where do we justify zone coverage through the establishment of other offices other than our HQ address provided within the portal?

A. You will need to include in your technical proposal the justification for zone presence.

Q.92 Page 85, Section 4.3: Is the offeror only required to submit the entire signed copy of the RFP with the original, or should it be included on the copy and CD as well?

A. The RFP would be signed and then the original and one copy of the entire RFP would be submitted (with the signed copy being on the CD).

Q.93 Attachment J.4, Table A --Workforce Qualification. The RFP states that offeror must identify one key individual for each functional area in which it is proposing; this individual is identified on page 2, of Table A, for each zone submission made. Can the same individual be used for multiple functional areas; for instance, as an asset for both modeling and software? Also, may the same individual be proposed for multiple zones? For example, if an employee is assigned to a hub corporate office in Miami, but performs on multiple contracts -one ordered out of Massachusetts, one from Washington DC, and one in California -can that same individual be named on the Table A's for zones 1,2, and 6 respectively?

A. The same individual can be referenced for multiple functional areas in the same zone. Different people should be identified for different zones.

Q.94 Pg 87, Section L, 5.3.1.1, for CLIN 4000 are you looking for one maximum unit price for each of the 22 SOW functional services areas we propose to cover or one maximum unit price that covers all service areas? If the latter is true our proposal would include only one unit price for CLIN 4000. Stated differently, if we have different labor categories and different labor rates for the different levels of experience within each labor category, are you looking for the single highest labor rate within all labor categories?

A. The highest fully burdened rate for a single labor category should be included in CLIN 4000.

Q.95 1. General: How many additional awards are you anticipating this year?

A. There is no anticipated number of the awards that will be made from this Rolling Admissions.

Q.96 SF33, Block 9 (RFP page 1): Please confirm the reference to 52.215-10, should the reference be to 52.215-1?

A. The reference would be 52.215-1.

Q.97 Section K, 52.230-1 (RFP page 69): Please confirm that Cost Accounting Standards (CAS) determination is at the task order level.

A. No, CAS would be applicable at the basic contract level.

Q.98 Section L, Table A submittal (RFP pages 83/85): Section L, paragraph 2.1, states that only one paper copy is required, but Section L, paragraph 4.2 states that Table A will only be provided electronically or on disk. Can you please clarify the submittal requirements for Table A?

A. A Table A for each zone being proposed must be included in the proposal submission. An original and copy of the technical proposal (where Table A should be included) must be submitted along with a copy on the CD.

Q.99 Section L, Subcontracting narrative (5 pages): FY10 RFP Amendment 1 (Q&A #41) required that this section describe flow-down for cost savings initiatives. Is this still a requirement?

A. Changes have been made from the FY10 solicitation. This area was removed from the technical proposal requirements in the FY11 solicitation and moved to the cost proposal requirements.

Q.100 Section L, Paragraph 5.3.1.1, Labor Rate Ceiling Price (RFP page 87): Once the highest labor category and associated labor rate, based on current team members, is established at the "umbrella" level, what would happen downstream at the task order level, if it is subsequently determined that a higher labor category is required to provide the specific services/personnel required by the task order? Are firms capped at the highest labor category established at the umbrella level?

A. Actual labor categories and labor rates will be included at the task order level when submitting proposals in response to solicitations.

Q.101 Section L, Paragraph 5.3.1.1, Labor Rate Ceiling Price (RFP page 87): Would the government reconsider allowing bidders to provide a separate rate for each zone, instead of one rate across all zones, since there may be cost benefits to the government for doing so?

A. No, a single labor rate needs to be provided.

Q.102 We assume that there will be adequate price competition at the Navy Seaport-e MAC level and, therefore, a TINA certification is not required. Is this assumption correct?

A. That is correct.

Q.103 Must all proposers, for-profit or non-profit, have the 541330 designation to qualify as a SEAPORT-e contractor? Page 60 52.204-8 Annual Representations and Certifications (Jan

2011)(a)(1) The North American Industry classification System (NAICS) code for this acquisition is 541330.

A. Yes, an offeror must have the 541330 code on their CCR registration.

Q.104 Recognizing that we meet the criteria for multiple zones, can a key employee be listed in Table A to support a functional area in more than one zone?

A. No, separate people should be identified in different zones.

Q.105 Should past performance contracts and details (\$value, dates, phone #s, zone) not listed on Table A be spelled out in the narrative?

A. Yes, this information should be in the narrative.

Q.106 : Will an MS Word or electronic version of the RFP be made available for filling out Table A?

A. All fill in pages, including Table A, were made available on March 31st on the Seaport e homepage (www.seaport.navy.mil).

Q.107 Page 88, Paragraph 5.4.1 Evaluation Factor 1 Technical Capability, part (c) Subcontracting, states that "... not required from Small Business unless proposing team members – Small Businesses DO NOT submit Subcontracting Plans." Unless we are misunderstanding the intent, this statement seems to be contradictory. Evaluation Criteria in 4.0 "...Management Approach" B, on page 94 states "Subcontracting Plan (Large Business Only). Please clarify.

A. Subcontracting Plans are required from all large business prime contractors. Small business prime contractors do not have to submit a subcontracting plan. If a small business is including team members in their proposal, they must address in their technical proposal how they plan on managing their team.

Q.108 Page 90, Paragraph 5.6 Zone Consideration – "Presence": This paragraph has added a qualifier/restriction that limits cited contracts to those "...from one of the authorized ordering office in the Zone..." and "If claiming a subcontract to demonstrate presence you must identify the prime contract number that was awarded by a Seaport-e Ordering Activity." The evaluation factors on Page 92 are identical to the 2010 requirement and do not reflect these changes. Please clarify.

A. The requirement has always been the same – changes were made to this year's solicitation to try to clarify the requirement. If an offeror is using a contract or subcontract to establish presence in a zone, the contract must have been awarded by one of the authorized ordering offices.

Q.109 Page 92, Paragraph 3.1, Factor 2 Past Performance – HQM-2-0016. In part (a) it states that ..”For the purposes of this solicitation, contractor past performance will be based on data from the PPIRS-SR. This seems to preclude consideration of performance under any subcontract that may be cited in the proposal. Please clarify.

A. PPIRS-SR is just one tool that is used for past performance – consideration will be given to subcontracts referenced in an offeror’s proposal.

Q.110 The RFP states that the NAICS Code for this effort is 541330 and indicates a size standard of \$27M average over the last 3 years. However, NAICS Code 541330 has an actual size standard of \$4.5M (effective October 2007) Can you please verify the correct size standard for this NAICS Code?

A. The NAICS code 541330 has multiple size standards associated with it. The size status used for Seaport e is \$27 million.

Q.111 Page 83, Section 2.1 states: “Each proposal submitted shall include the following: 3. One CD-ROM that includes the offerors complete proposal submission (flash drives will not be accepted).”

Page 83, Section 2.3 states: “Files should be in Microsoft Office compatible format.” And page 85, Section 4.2 similarly states: “The paper proposal and electronic proposal, shall be prepared so that if an evaluator prints the proposal it meets the following format requirements: All information except Table A ... Microsoft Word Software ... All files named with the file extension .doc.”

Page 85, Section 4.3 states: “The offeror is required to submit one entire copy (signed by the offeror) of the RFP in their proposal.”

The file “Fill-in Pages FY11.doc” that is provided to allow the offeror to complete the necessary information does not contain the complete RFP, ending at page 84. Nor do the additional files provided in Microsoft Word format provide all of the remaining pages of or attachments to the RFP. Yet a complete proposal submission is required to be provided on CD-ROM in Microsoft Word format. Is it correct to assume that, rather than providing the entire copy of the RFP on CD-ROM, we need to provide only the portions that are available in Microsoft Word format?

A. No, the Word version of the fill in pages were provided to assist the offeror’s in completing the proposal. But a copy of the entire proposal document needs to be returned with your submission.

Q.112 In addition to the above references, page 86, Section 5.2 states: “The proposal shall include a cover letter signed by an individual authorized to commit the company to the proposal.” And similarly, page 86, Section 5.3 states we must include: “Standard Form 33 with blocks 12 through 18 completed.”

Based on the references, the SF-33, the cover letter, and the copy of the RFP require signatures. As in question 1, however, a complete submission is required to be provided on CD-ROM in

Microsoft Word format. Since Microsoft Word does not provide the capability to capture signed pages while retaining the text content, is it correct to assume that the documents provided on the CD-ROM do not need to show the signatures?

A. You should scan the signed pages and include that version on the CD.

Q.113 Page 6 of 98, Notes at the bottom of page

“NOTES Fee paid is based on total fee dollars divided by total man-hours to be provided” Why is “fee” dollars divided by “hours” and not total dollars? Please explain.

A. The task order would include either the May 1993 version of this clause (where the percent is based on allowed cost) or the May 2010 Alternate I version (where fee is based on a per hour basis). Both versions of the clause appear on page 6 of the solicitation.

Q.114 Page 28 of 98, Paragraph (3) (I), H.4 Task Order Process

When a task order is posted on the NAVSEA site are the contractors notified by an email or does the contractor need to monitor the site?

A. Contractors receive an email notification from the portal for any solicitation issued by an activity located in a zone that is included in the prime contractor’s basic contract.

Q.115 Page 39 of 98, SEA 5252.216-9122 Level of Effort Paragraph (i), Item 6
Would there be a fee reduction in a cost plus fixed fee task order?

A. There are two versions of the Level of Effort clause (December 2000 and May 2010). The applicable version will be provided at the task order level which could result in a fee reduction if all level of effort were not delivered.

Q.116 Page 39 of 98, SEA 5252.216-9122 Level of Effort Paragraph (k)
Can you please explain the five percent excess?

A. The five percent is the standard percentage included in this clause. It allows a contractor to provide a level of effort up to 5% greater than what was identified in the order as long as there is no impact to cost or fee.