

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 8 MAY 2013	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY CODE		N00178	7. ADMINISTERED BY (If other than Item 6) CODE	
NAVAL SURFACE WARFARE CENTER, DAHLGREN DIV. Attn: CS10 17632 Dahlgren Road, Suite 157 Dahlgren, VA 22448-5110				
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) (TO BE COMPLETED BY OFFERORS)			(%) <input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. N00178-13-R-4000
				9B. DATED (SEE ITEM 11) 18 April 2013
			<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
				10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(%) <input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return __ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

THIS AMENDMENT PROVIDES THE ANSWERS TO THE QUESTIONS RECEIVED BY CLOSE OF BUSINESS ON 02 MAY 2013 AND FURNISHED REPLACEMENT PAGE 90 TO SECTION L DUE TO REVISIONS.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

1. Replacement Page 90 in Section L is provided as Attachment 1 due to the information added to Paragraph 5.4.3 Evaluation Factor 2 – Past Performance. Paragraph 5.4.3 is revised as follows (information added is in BOLD/UNDERLINED):

5.4.3 EVALUATION FACTOR 2 – PAST PERFORMANCE (Not to exceed 3 pages):

The Offeror will provide no more than three past performance references that reflect recent relevant contract experience by the Offeror performed within the last 3 years that demonstrate the ability to handle (relevance to) the functional areas the Offeror is proposing on. For a new start company, the experience of a Principal (i.e. CEO, COO, etc) may be provided in lieu of Company contract past performance; however, since a Company having no Government contract past performance will be evaluated as “NEUTRAL”, this is not mandatory. Past Performance is NOT limited to the Zone or Zones being proposed on. Company contract past performance is not limited to any geographic location. **For contracts where the Offeror was the Prime Contractor**, include contract/task order number, contract type, program name, total contract cost, short description of work performed, how the work is relevant to the functional areas proposed and names and valid telephone number and email and mail address for the Procuring Contracting Officer (PCO), the Contracting Officer Representative (COR) and Program Manager. **If using a Subcontract to demonstrate past performance, include Prime Contract/Task Order Number, Subcontract Number, Subcontract type, program name, total Subcontract cost, short description of worked performed, how the work is relevant to the functional areas proposed, and names and valid telephone number, email, and mail address for the Prime Contractor’s Procurement Manager and Program Manager (or equivalent)**. In addition, the Government may use other information available from Government sources to evaluate an offerors past performance such as data resident in the Federal Past Performance Information Retrieval System (PPIRS). The Government reserves the right to limit or expand the number of references it decides to contact and to contact references other than those provided by the offeror. Past performance of all team members included at the SeaPort-e Contractor Information Registration (CIR) site may be evaluated. This requirement applies to both large and small businesses that are proposing to subcontract. Past Performance in these functional areas may be gained from working with any of the Navy and/or Marine Corps activities as well as other Federal Government organizations. If proposing a team, each team member listed must be on the SeaPort-e Contractor Information Registration (CIR) site as referenced in Section L, paragraph 2.7.

2. Attachment 2 to this amendment provides the answers to all questions that were received by close of business on 02 May 2013.

Attachments:

- 1) Replacement Page 90
- 2) Answers to Questions, 24 pages

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED N00178-13-R-4000/AMENDMENT 0001	PAGE Page 90 of 98
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NAME OF OFFEROR OR CONTRACTOR

In addition, all Large Business Offerors are required to provide a narrative, which details how the following requirements will be met in their subcontracting plans.

For a Large Business Offerors - at least 20% of the total amount obligated under the contract (not per task order) must be subcontracted to small businesses. In achieving the 20% requirement, the following specific minimum requirements must be met:

- 5% of the total dollars obligated under the contract (not per task order) to Small Disadvantaged Businesses,
- 5% of the total dollars obligated under the contract (not per task order) to Women-Owned Small Businesses,
- 3% of the total dollars obligated under the contract (not per task order) to Hub-Zones,
- 1.5% of the total dollars obligated under the contract (not per task order) to Service Disabled Veteran owned small business concerns

The 20% subcontracted effort must be comprised of meaningful work under the statement of work within the task orders. Offerors are encouraged to exceed the minimums and are directed to review Section M on the evaluation of this information as they determine their subcontracting goals. The Offerors shall provide copies of three final SF 294s (does not count in the page limitation) for the three relevant contracts, which best demonstrates the offerors ability to achieve the proposed subcontracting goals.

In accordance with FAR 19, Large Businesses are required to submit a subcontracting plan, which contains the above goals. No page restriction is applied to this plan. The subcontracting plan must state that the proposal goals are based on total obligated dollars.

The reporting of the actual subcontracting information experienced under the Seaport e contract will occur in the portal and the Electronic Subcontracting Reporting System (ESRS). An e-mail notification will be sent twice a year to all prime contractors requiring the information to be entered in the portal. This reporting is applicable to both large and small business primes. Small businesses shall report actuals in order to ensure compliance with the requirement that small business prime contractors perform more than 50% of the effort under a small business set-aside procurement. Please note that Small Business prime contractors are NOT required to enter information in ESRS.

5.4.2 EVALUATION FACTOR 2 – PAST PERFORMANCE (Not to exceed 3 pages):

The Offeror will provide no more than three past performance references that reflect recent relevant contract experience by the Offeror performed within the last 3 years that demonstrate the ability to handle (relevance to) the functional areas the Offeror is proposing on. For a new start company, the experience of a Principal (i.e. CEO, COO, etc) may be provided in lieu of Company contract past performance; however, since a Company having no Government contract past performance will be evaluated as “NEUTRAL”, this is not mandatory. Past Performance is NOT limited to the Zone or Zones being proposed on. Company contract past performance is not limited to any geographic location. For contracts where the Offeror was the Prime Contractor, include contract/task order number, contract type, program name, total contract cost, short description of work performed, how the work is relevant to the functional areas proposed and names and valid telephone number and email and mail address for the Procuring Contracting Officer (PCO), the Contracting Officer Representative (COR) and Program Manager. If using a Subcontract to demonstrate past performance, include Prime Contract/Task Order Number, Subcontract Number, Subcontract type, program name, total Subcontract cost, short description of worked performed, how the work is relevant to the functional areas proposed, and names and valid telephone number, email, and mail address for the Prime Contractor’s Procurement Manager and Program Manager (or equivalent). In addition, the Government may use other information available from Government sources to evaluate an offerors past performance such as data resident in the Federal Past Performance Information Retrieval System (PPIRS). The Government reserves the right to limit or expand the number of references it decides to contact and to contact references other than those provided by the offeror. Past performance of all team members included at the SeaPort-e Contractor Information Registration (CIR) site may be evaluated. This requirement applies to both large and small businesses that are proposing to subcontract. Past Performance in these functional areas may be gained from working with any of the Navy and/or Marine Corps activities as well as other Federal Government organizations. If proposing a team, each team member listed must be on the SeaPort-e Contractor Information Registration (CIR) site as referenced in Section L, paragraph 2.7.

QUESTIONS AND ANSWERS

Q1. Reference Instructions to Offeror, Para 5.4.3 Evaluation Factor 2 – Past Performance (page 90). The solicitation states: Include contract/task order number, contract type, program name, total contract cost, short description of work performed, how the work is relevant to the functional areas proposed and names and valid telephone number and email and mail address for the Procuring Contracting Officer (PCO), the Contracting Officer Representative (COR) and Program Manager. Since our Past Performance is as a subcontractor, we do not interact with the Prime’s Government PoCs. Consequently, the Government PoCs do not have an understanding of our capabilities and performance. Rather, the Prime Contractor’s Procurement Manager and Program Manager interact with our company on a daily basis. We anticipate the Government will require us to use our Prime Contractor’s points of contact rather than the Prime’s Government points of contact. Please validate this is the correct approach. If not correct, please provide instructions on the information required when we are a subcontractor.

A. If using a subcontract for past performance, then the prime contractor's procurement manager and program manager (or equivalents) should be provided. Section 5.4.3 of the solicitation has been revised in this amendment to provide further clarification.

Q.2 Subject: Paragraph 2.4, Page 83 of 105, N00178-13-R-4000

Paragraph 2.4 of the current Seaport-e Rolling Admissions Solicitation specifically states: “Files should be in Microsoft Office 2010 compatible format and signature page(s) can also be saved in pdf format. Offerors must comply with the detailed instructions for the format and content of the proposal.” Since the word “should” is used in reference to the Microsoft Office 2010 format instructions, is it permissible for an applicant to use MS Office 2007 in place of the 2010 version?

A. It is preferred that Office 2010 be used but Office 2007 would be acceptable.

Q.3 Pg 86. Paragraph 5.2 Cover Letter requirements: Does the accounting system have to be approved by the DCAA office? Our accounting system is not approved by DCAA so does that disqualify us from bidding on Seaport-e?

A. Please refer to the Note under item 10 of the cover letter requirements. It states that a DCAA approved accounting system is not required to be eligible to receive a prime contract award. However, a company would be limited to receiving Firm Fixed Price task orders only until their accounting system had been reviewed and approved.

Q.4 On page 82, 2.0 lists the proposals are to be received no later than 30 May 2013, 2:00 pm local time. However, on page 83, 2.7, it states: “The offeror shall also complete all required information at the email address listed and that the site will only be available from 18 April – 17 May 2013.” Can you please clarify for me as I want to be sure the 30 May 2013 is the correct deadline for this proposal.

A. Yes, the online registration must be completed by May 17th at 2:00 P.M. EST. The hard copy of your proposal must be received at NSWC Dahlgren by 2:00 P.M. EST on Thursday, May 30th.

Q.5 Page 83, Section L, paragraph 2.2, item d states that a Complete Proposal will include: “Cover Letter with SAM Registration Information.” Also, Page 87, Section L, paragraph 5.2,

item 9 states that the cover letter shall contain : “ A copy of the offeror’s SAM registration information from the SAM website. This does not count towards the page limitation of the cover letter.” Please clarify which part of the SAM registration should be included in the proposal. Specifically, is it only the one page registration page, or any pages publically viewable, or all pages of the record including: Overview, Core Data, Assertions, Reps and Certs, and POCs?

A. The "Entity Record" tab from SAM shows the information that was equivalent to CCR so that should be included with your submission.

Q.6 Pg 78 (e). Mark the Title and each other pages. The solicitation states to mark these pages with the disclaimer provided. My question is it acceptable to make the header and footer in a size smaller than the TNR 12pt (listed on pg 85 (4.2)?

A. Yes, the font in the header and footer can be different - the 12 point Times New Roman font applies to the text of the proposal.

Q.7 On page 83, paragraph 2.7 of Section L regarding completion of the required information at <https://auction.seaport.navy.mil/registration> it states:

"THIS SITE WILL ONLY BE AVAILABLE FROM 2:00 PM ON 18 APRIL 2013 UNTIL 2:00 PM ON 17 MAY 2013." This is not consistent with instruction number 5 on the website:

<https://auction.seaport.navy.mil/registration/PrimeInfoInput.aspx>

<<https://auction.seaport.navy.mil/registration/PrimeInfoInput.aspx>> that states: "You may login at any point up until the RFP closing date to modify your data and/or proposed teaming member information." The RFP close data is listed as 2pm on 30May2013 in box 9 of SF33.

What is the last day that required information may be submitted at

<https://auction.seaport.navy.mil/registration?>

A. The wording on the registration site has been changed to reflect that entries can be made up to the date specified in the solicitation, which is 2:00 P.M. EST on 17 May 2013.

Q.8 Reference: Page Number 85, Section Number 4.0 Proposal Format.

Question: Would the Government consider a smaller font for figures and tables?

A. The font for all text, including figures and in tables must remain the 12 point Times New Roman specified in the solicitation.

Q.9 Please clarify if Section E (5.43, page 90 of the RFP) of the N00178-13-R-4000 Solicitation includes grants, as well as contracts, and if the sources of funding for past performance can be private or must be from government?

A. If the past performance submission demonstrates the ability to perform in the proposed functional area, it would not matter if the submission was a grant or a contract. The source of funding would not be relevant as long as the work is relevant to the functional area.

Q.10 if an organization applies for SeaPort e through the rolling admission process and is not accepted, is there a process for revision and re-submission? Will an applicant receive feedback on why their proposal was not successful?

A. All offerors are notified when awards are made - both successful and unsuccessful. If an offeror is unsuccessful, they can request a de-briefing where more detail will be provided. An unsuccessful offeror would have the opportunity to re-apply under a future Rolling Admissions.

Q.11 What is the URL whereby answers provided by the government to questions asked by potential Seaport-e offerors prior to COB on 2 May 2013 can be viewed?

A. All questions and answers will be included in an amendment issued to the solicitation. The amendment will be posted in FedBizOpps/NECO as well as the Seaport e homepage of www.seaport.navy.mil and <https://auction.seaport.navy.mil/Bid/Login.aspx>.

Q.12 Page 90, Paragraph 5.4.3, Past Performance. If a contract being referenced is a subcontract, should the PCO, COR & PM information be that of the Prime Contractor or of the government?

A. If using a subcontract for past performance, then the prime contractor's procurement manager and program manager (or equivalents) should be provided. Section 5.4.3 of the solicitation has been revised in this amendment to provide further clarification.

Q.13 Do you need filled N0017813R4000 document (all 98 pages)?

A. Yes, a complete copy of the solicitation (with all fill-ins completed) must be returned with your proposal submission.

Q.14 (Section L, Para 2.7, pg. 83 of 98)The RFP indicates the offeror must complete all information on the Seaport-e registration site by 18 May. Do we have to simply register on the seaport-e site or do we have to fill out ALL of the required information (indicated by the red asterisk), including cost information on the six CLINs, by 18 May?

A. All of the information on the online registration must be completed and submitted by the 2:00 P.M. EST deadline on 17 May. As a note, the total amount for each CLIN is provided in the solicitation in Section B. This is the information that needs to be entered.

Q.15 The Seaport-e site lists ceiling prices for all CLINs as required information, indicated again by red asterisks. But the RFP and the SF-33 indicate the offeror must only provide a ceiling price for CLIN 4000 and 7000 (Section L, Para 5.3.1.1, pg. 87 of 98). Which is correct?

A. You would enter the amounts for each CLIN listed in the solicitation in the online registration (all CLINs).

Q.16 (Section L, Para 5.4.3, Pg. 90 of 98) In previous seaport –e RFPs, the offeror was required to provide past performance for each geographic region in all functional areas (previously referred to as Table A). This RFP seems to be different in that it only requires up to three past performances per functional area (as opposed to one for each geographic region). Is that correct?

A. No more than three past performance references that demonstrate the ability to perform for the functional area(s) being proposed need to be submitted.

Q.17 (Section L, Para 5.5, Pg 91 of 98)The RFP does not make reference to Labor Categories. Is the offeror supposed to provide suggested labor categories and rates, or are we only supposed to propose the highest labor category?

A. Only the highest fully burdened rate for a single labor category needs to be included in the cost proposal.

Q.18 Page 89: Subcontracting states" This section is not required from Small Business unless proposing subcontractors-Small Businesses do not submit subcontracting plan": Is the word "teaming partners" and "subcontractors" used interchangeably within this requirement? If we have teaming partners do we have to submit a subcontracting plan or just for subcontractors that we propose? Or do small businesses disregard the subcontracting plan all together?

A. Yes, "team members" and "subcontractors" mean the same thing. A Subcontracting Plan is only required from large businesses. If a small business is proposing team members, they need to address this in their technical proposal narrative (how the team members will be managed, who the team members are, if teaming agreements are in place, etc.).

Q.19 Page 84:3:9-3:10: States: "Offerors may submit only one proposal as a prime contractor". By completing section 3.10, is that how our company will be classified for small business concerns? For example, if we are a small business and women-owned small business, would we qualify for both categories by filling out section 3:10 on page 84 and if not how do we clarify which small business categories we would like to participate in?

A. Section 3.10 needs to be completed only by companies that are submitting as an 8(a) contractor. The small business classifications identified in the FAR 52.219-1 clause included in Section K, as well as the offeror's SAM registration, will determine the size status that a company has under their contract.

Q.20 The date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts. Offerors shall also state if they have an established electronic invoice process in place. A copy of the SF1408 from DCAA and/or a copy of DCAA Audit Report should be included as an attachment to your proposal's cover letter and also does not count toward page limitation. Is DCAA audited accounting system required to bid on this solicitation?

A. Since there are firm fixed price CLINs included in this solicitation, a DCAA approved accounting system is not required to be eligible for award of a prime contract (Reference the note on Page 87 of Solicitation).

Q.21 Our question references page 82, paragraph 2.1 with regard to Proposal submission. Is there a way to confirm that our proposal has been received at the address listed? If we send our proposal through the USPS or a courier service and request a signature upon receipt, will there be someone at the address specified in the Instructions for Submission of Offers to sign (certified mail) or would a request for signature upon delivery make our proposal undeliverable?

A. Yes, someone will be at the address listed to sign for receipt of proposals.

Q.22 Question regarding Section L, Part 5.2, item #10 (page 86)

Offerors are to provide the following: The date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts. Offerors shall also state if they have an established electronic invoice process in place. A copy of the SF1408 from DCAA and/or a copy of DCAA Audit Report should be included as an attachment to your proposal's cover letter and also does not count toward page limitation. We are a small company that does not yet have a determination from DCAA that shows our accounting system to be adequate. However, we have successfully delivered millions of dollars of work to the Federal government. Are we precluded from bidding on Seaport-e if we do not possess a DCAA determination that our accounting system is adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts?

A. You can submit a proposal, reference is made to the next Paragraph on Page 87:

NOTE: Since there are firm fixed price CLINs included in this solicitation, a DCAA approved accounting system is not required to be eligible for award of a prime contract. However, successful awardees would not be eligible to receive a cost type or flexibly priced task order until DCAA has determined that their accounting system is adequate. The Government will initiate requests for accounting system reviews for any successful offeror that does not currently have an approved system after awards have been made from this solicitation. Documentation will be provided to the successful awardees that will need to be completed and returned to the Government before the audit request can be initiated. Financial capability reviews are now being conducted by DCMA instead of DCAA. Documentation for this review will need to be provided to DCMA upon request. This will be required after award has been made so no submission is required with the current proposal.

Q.23 Per Paragraph 2.7 on page 83 of 98, we understand that we must also complete all required information on the registration site. This vendor has received its registration number and has been directed to the Prime Information web page where we need to provide information that is also found in our proposal submission for us and for our team members. The email received with the registration number and the Prime Information web site both state that we may login at any point up until the RFP closing date to modify the data and/or proposed teaming member information. Paragraph 2.7 of the solicitation, however, states that the web site will be available only until 2:00 p.m. on May 17. The RFP closing date is May 30. There appears to be conflicting information as to the availability of the web site. Please confirm that the web page will be indeed available until the RFP closing date.

A. Due to previously scheduled maintenance on the server where the online registration is located, the deadline for entering registration information can not be extended. The registration deadline is due on May 17th at 2:00 EST. Proposals are due on May 30, 2013 2:00 EST.

Q.24 Section L.2, page 82 The RFP states that you must verify that the courier is approved to deliver to the base. What do you consider a qualified courier service? Will you provide a list of qualified couriers?

A. A qualified courier is a service that currently has access to NSWC Dahlgren (such as FedEx, UPS, DHL, USPS, etc).

Q.25 Section L2, page 82. Based on the Q&A discussion in prior years, it has been stated that amendments may come late in the review cycle. Given the difficulty with delivery logistics to the customer site, and no option for hand delivery may offerors assume that no amendment will be issued within 48-72 hours of the rolling admission closing date and time?

A. The Government does not anticipate an amendment to be issued in the last 48 to 72 hours of the Rolling Admissions. If so, appropriate actions will be taken to accommodate offerors.

Q.26 Section L.2.7, page 83 The RFP states that the registration site will be available until 17 May 2013 at 2pm. The instructions (Item #5) on the Registration Site states that we can login to this system to modify our data up until the RFP closes, which is 30 May 2013 at 2pm. Is the 17 May deadline just for registering or is this also the deadline to have our final proposal information loaded and submitted?

A. The language in instruction 5 of the online registration has been changed to reflect entries must be made by the date specified in the solicitation which is 2:00 P.M, EST on 17 May 2013.

Q.27 Section L.2.2 and L.5.5c pages 83 and 91. Is the compensation plan only relevant to the prime, or must subcontractors provide additional, separate compensation plans in sealed packages?

A. Compensation Plans are only required from the prime contractor.

Q.28 Section L.2.7, page 83 The on-line registration for Teammates has a field for Past Performance. Can you clarify what the expectation is for the information that needs to be provided for the subcontractor's past performance?

A. Past performance for the team member should include contract number, description of effort, period of performance, activity work was performed for, dollar value, etc.

Q.29 Is there a required format for resumes?

A. There is no required format but each resume can not exceed two pages.

Q.30 Is there a required format for past performance?

A. There is no format for the past performance references.

Q.31 Since the hours for CLIN 4000 are TBD, should the ceiling submission be the same as the maximum amount in the solicitation (\$739,200,000.00)? I will put the maximum rates on the Summary of Fill Ins and on the registration page.

A. That is correct.

Q.32 The same applies for CLINS 5000, 6000, 7000, 8000 and 9000 - Should I just use the maximums?

A. Yes, that is correct.

Q.33 Our company does not have DCAA audited rates. Should we propose the cost type CLINS anyway?

A. Yes, you should propose on the Cost CLINs. Your company would not be eligible to receive a cost type task order until your accounting system had been reviewed by DCAA and approved, but you would need to bid on the Cost CLINs now.

Q.34 Page 33, paragraph H.10 Savings Clause. Can you please provide the definition or an example of what “high-dollar value task requirement involving repetitive tasks” would be?

A. The definition of high dollar value and repetitive can vary from ordering activity to ordering activity. If a requirement would be subject to the cost savings, it would be clearly identified in the task order solicitation.

Q.35 Paragraph 5.4.2.a. on page 89 states: “If the Offeror wants to present additional personnel or augmenting subcontractor personnel to support the functional areas proposed, provide a matrix demonstrating how the additional proposed personnel will support the functional areas proposed. Identify a minimum of one individual per Functional Area proposed either in the resume or in the matrix.” Question: does including a matrix count against the 15 page limit for the Technical Depth & Breadth section, or is the matrix considered to be an attachment to the individual resume submissions and thus does not count against the 15 page limit?

A. The matrix would count against the page limitation.

Q.36 Paragraph 5.4.2.b. on page 89 states: “Subcontracting: Exclusive of Subcontracting Plan required for Large Business in accordance with FAR 19.7 and DFAR 219.7; and SF294s). THIS SECTION IS NOT REQUIRED FROM SMALL BUSINESS UNLESS PROPOSING SUBCONTRACTORS....” Question: if a small business is proposing several subcontractor team mates, are you asking for a subcontracting plan to be submitted?

A. No, a subcontracting plan is only required from large business prime contractors. If a small business is proposing team members, then they must include a discussion of how they will manage the team members, if teaming agreements are in place, etc in their technical proposal.

Q.37 Page 91, paragraph 5.5.(a)2., Cost Savings Approach. We have offices in all 7 zones and are seeking an award for all zones. For the ceiling unit price that we cite in our proposal, do we need to stipulate the zone for which this unit figure is applicable? (i.e., our rate for San Diego is significantly different than our rate for Norfolk, VA).

A. No, only a single fully burdened rate for a single labor category needs to be proposed. This would be the highest rate for your company, regardless of the zone.

Q.38 Page 91, paragraph 5.5.(b), Ceiling Unit Price for CLIN 4000. We have offices in all 7 zones and are seeking an award for all zones. For the ceiling rate price that we are required to cite in our proposal, do we need to stipulate the zone for which this rate is applicable? (i.e., our

rate for San Diego is significantly different than our rate for Norfolk, VA). How are you evaluating one company's Ceiling Unit Price for CLIN 4000 to another's?

A. The ceiling rate proposed will be evaluated in accordance with the instructions in Section M of the solicitation. The rate will not be compared to other offerors.

Q.39 Is the Ceiling Unit Price for CLIN 4000 also the maximum rate that an offeror can propose on Firm Fixed Price (FFP) task orders (CLIN 5000)? For FFP task orders, are offerors held to the same fee/profit percentage that was proposed for the CLIN 4000 cost type task orders?

A. The ceiling rate is only required for CLINs 4000 and 7000 which are the cost reimbursement orders. Actual labor categories and labor rates will be proposed at the task order level. The maximum fee rate proposed applies to cost plus fixed fee type orders.

Q.40 On page 97, there are no criteria for fee/profit % for the "GOOD" rating like there are for the 3 other ratings. What is the maximum fee/profit % that is acceptable in order for an offeror to be eligible to receive a Good rating?

A. For fixed fee, if a company proposes less than 8%, they would receive an "Outstanding" rating. If the fee rate is greater than 8%, they would receive an "Unsatisfactory" rating. There are no classifications for "Good" or "Satisfactory".

Q.41 Page 35-36, Section H.15 Do the insurance requirements laid out in this section apply to the prime only or to primes and subs equally?

A. Our contract would be with the prime contractor so all clauses apply to them. The prime can flow down the clauses in the subcontract with any team members.

Q.42 Page 80, Section 52.222-46 Is the compensation plan expected to detail the compensation of the prime and their subs, or is it an aggregation of salaries and benefits across the entire team?

A. The compensation plan applies to the prime contractor.

Q.43 Page 85, Section 4.2] Given the pages limitation, what is the acceptable font size for flow charts, tables, other graphics and pictures?

A. The font size specified in the solicitation (12 point Times New Roman) should be used.

Q.44 Could you please confirm if it is set aside for 8(a) firms only?

A. The Rolling Admissions is being conducted on a full and open basis so all contractors are eligible to submit a proposal.

Q.45 Is any level of facility clearance required from the vendor to apply?

A. Not at the basic contract level. The security clearance required will be specified at the task order level.

Q.46 Are Task Orders under this contract mostly for staff augmentation or for project work?

A. Task order solicitations are issued for the areas described in the 22 functional areas listed in Section C of the solicitation.

Q.47 Since this solicitation is under 541330 NAICS, how will proposals from the companies that provide IT/technical staff augmentation be viewed if their past performance is mostly focused on IT services?

A. Past performance references must reflect the ability for the offeror to perform on the functional areas being proposed.

Q.48 Page 89, paragraph 5.4.2.a; QUESTION: If an offeror does not propose against all 22 Functional Areas, will the awarded IDIQ contain all 22 Functional Areas?

A. The Contracts that are awarded will include all 22 Functional Areas.

Q.49 Page 83, paragraph 2.7; QUESTION: The SeaPort Registration site closes per the RFP on 17 May 2013, however, the proposal is not due until 30 May 2013, will the Government extend the site open date to 30 May 2013 to coincide with proposal due date since this has a significant impact from a cost perspective on the proposals.

A. Due to previously scheduled maintenance on the server where the online registration is located, the deadline for entering registration information can not be extended. The registration deadline is due on May 17th at 2:00 EST.

Q.50 Page and Paragraph: Page 83, Paragraph 2.7 "The offeror shall also complete all required information at <https://auction.seaport.navy.mil/registration> . This information is required. THIS SITE WILL ONLY BE AVAILABLE FROM 2:00 PM ON 18 APRIL 2013 UNTIL 2:00 PM ON 17 MAY 2013. All information must be completed by the closing time and NO ADDITIONAL entries will be allowed."

Question: Will the government consider extending the closing date for completing the online registration from the current date of 17 May 2013 to the proposal due date of 30 May 2013 to allow for the full development of the required pricing and subcontractor information?

A. Due to previously scheduled maintenance on the server where the online registration is located, the deadline for entering registration information can not be extended. The registration deadline is due on May 17th at 2:00 EST.

Q.51 Page 88; Section 5.4.1(2) Does being a subcontractor on a multiple IDIQ awarded by one of the authorized Seaport-e ordering offices in a particular zone qualify as a presence, even if a Task Order has not been awarded on the multiple IDIQ?

A. If a subcontract is being referenced to establish presence in a zone, the offeror must have performed work under that subcontract.

Q.52 H.10 C. Maximum Fee Rate, page 34 C. Last line of paragraph: "The maximum fee rate is not applicable to actual performance of the task order." Will the Government please clarify this sentence and provide an example in which the maximum fee rate would not apply?

A. An example would be if under a level of effort task order, not all of the effort was provided. The total fee paid under the order would not correspond to the total fee proposed based on the maximum fee rate.

Q.53 2.1 Instructions for Submission of Offers, page 82 HAND DELIVERED PROPOSALS WILL NOT BE ACCEPTED. ALL OFFERS MUST BE MAILED VIA USPS OR BY OVERNIGHT COURIER. IF USING AN OVERNIGHT COURIER, IT IS THE OFFEROR’S RESPONSIBILITY TO ENSURE THAT THE COURIER SERVICE HAS ACCESS TO NSWC DAHLGREN. ONLY APPROVED COURIERS WILL BE GIVEN ACCESS TO THE BASE TO MAKE DELIVERY. Please provide a list of “approved couriers.”

A. A qualified courier is a service that currently has access to NSWC Dahlgren (such as FedEx, UPS, DHL, USPS, etc).

Q.54 2.1 Instructions for Submission of Offers, page 82 Related to the question above: Will the Government sign for packages delivered by Certified Mail or other “receipt requested” deliveries?

A. Yes, the Government will sign for these packages.

Q.55 2.1 Instructions for Submission of Offers, page 82 In order to gain entrance into NSWC Dahlgren, the one-day service provider, or courier MUST be a US Citizen and have approvals already in place to access the base. Please provide the procedures for approvals to access the base.

A. Any courier must already be approved to have access to the base – no new approvals will be processed.

Q.56 5.4.2 (a)Evaluation Factor 1 – Technical Capability a. Technical Depth and Breadth (15 pages) 5.4.2 a. Identify a minimum of one individual per Functional Area proposed either in a resume or in the matrix. Include individuals name, company name, years with the company (if a contingent employee identify as “CONTINGENT”), primary Zone work location, years of applicable professional experience, percent of time proposed, proposed functional area assignments, and level of security clearance. As all work under the SeaPort-e contract is assigned at the task order level, will the Government explain what metric is to be used to determine “percent of time proposed” for purposes of the personnel matrix?

A. “Percent of time proposed” refers to the availability of the personnel being proposed to perform the functional area.

Q.57 Checklist for N00178-13-R-4000 Proposal Is the checklist to be completed and returned with the proposal?

A. No, the checklist was just provided as an aid for offerors but does not need to be returned with the proposal.

Q.58 Will the Navy provide an MS Word version of the entire RFP to allow for easier incorporation into offeror's response?

A. No, a Word version of the fill in pages has been provided but there will not be a Word version of the entire solicitation.

Q.59 RFP REFERENCE: Section B, SUPPLIES OR SERVICES AND PRICES: RFP states on page 2 of 98 the following: "The Offeror shall insert the proposed amount or Contractor specific information where an * appears" We noted that the Maximum Quantity (*in hours*) for ITEM NO 4000-4999 and LINE ITEM 7000-7999 is stated as TBD (to be determined), and an asterisk (*). Do we the Offeror have to provide the proposed hours for this LINE ITEM?

A. No, as stated on page 3 of the solicitation, the Government will complete the hours at contract award.

Q.60 LINE ITEM 4000-4999, and LINE ITEM 7000-7999 cover Engineering, Technical, and Programmatic Support Services, we must provide a UNIT Price for hourly rate. What rate do we propose? Professional Engineers, Architects, or rate for Engineering technician, non-professional, unlicensed technicians. Please clarify.

A. The highest fully burdened labor rate for a single labor category is what is needed.

Q.61 RFP Statement of Work page 7 of 98 list 22 specialties for Support, going from Research and Development Support (Item number1) to Public affairs and Multi Media Support (Item 22) Comparing with the LINE ITEM 4000 listed on pages 2 and 3 of the RFP; Do we have to provide services for the support listed on page 7?

A. Companies need to identify which of the 22 Functional Areas contained in the Statement of Work they are proposing on and must demonstrate their technical ability to perform those areas in their proposal.

Q.62 Is this contract a cost plus award fees contract? Or, is it a firm fixed price contract, and or an ordering contract with a firm fixed price for unit and award price is based on the number of units ordered by Task Orders?

A. The basic ID/IQ contract has provisions for the issuance of orders on either a cost reimbursement basis (under CLINs 4000 and 7000) or on a fixed price basis (CLINs 5000 and 8000). CLINs 6000 and 9000 would be for the ODC's identified in relation to the labor provided under the cost reimbursement CLINs.

Q.63 Reference Page 90 of 98, 5.4.2 EVALUATION FACTOR 1 – TECHNICAL CAPABILITY, Subcontracting: The Solicitation states that "The Offerors shall provide copies of three final SF 294s...for the three relevant contracts...subcontracting goals." SF 294s have been replaced by Individual Subcontracting Reports (ISRs). Please confirm that ISRs meet the requirement for SF 294s as required by this reference.

A. Yes, the ISR meets the requirement.

Q.64 Reference Page 90 of 98, 5.4.2 EVALUATION FACTOR 1 – TECHNICAL CAPABILITY, Subcontracting: The Solicitation states that “The Offerors shall provide copies of three final SF 294s...for the three relevant contracts...subcontracting goals.” Final SF 294s (or ISRs as clarified above) are not prepared/submitted until the contract is complete. Will the Government accept the most recent 294 (or ISR, as applicable) to satisfy this requirement?

A. Yes

Q.65 Reference Page 90 of 98, 5.4.2 EVALUATION FACTOR 1 – TECHNICAL CAPABILITY, Subcontracting: The Solicitation states that “The Offerors shall provide copies of three final SF 294s...for the three relevant contracts...subcontracting goals.” How will the Government evaluate an Offeror’s proposed small business subcontracting goals against non-existent SF 294s (or ISRs as clarified above) where the Offeror’s past performance was/is based on work awarded and/or performed as a small business?

A. The goals included in the Small Business Subcontracting Plan will be reviewed by the NSWC Small Business Advisor who will evaluate the narrative included in the plan.

Q.66 Reference Page 90, EVALUATION FACTOR 2 – PAST PERFORMANCE: The Solicitation states that “The Offeror will provide no more than three past performance references that reflect relevant contract experience...is proposing on.” The Offeror has two very relevant contracts awarded under a GSA Schedule. IAW GSA, SF 294 (ISR) reporting is completed at the master schedule-level and not at the individual /task order level. Can the Offeror cite both task orders as one past performance reference as long as the not to exceed one page requirement is maintained?

A. That will be acceptable.

Q.67 Reference Page 90, EVALUATION FACTOR 2 – PAST PERFORMANCE: The Solicitation states that “The Offeror will provide no more than three past performance references that reflect relevant contract experience...is proposing on.” The Offeror has a very large IDIQ with numerous task orders. SF 294 (ISR) reporting is completed at the IDIQ-level and not at the individual task order level. Can the Offeror cite multiple task orders under this single IDIQ as one past performance reference as long as the not to exceed one page requirement is maintained?

A. That will be acceptable.

Q.68 Reference Page 93 of 98, EVALUATION CRITERIA, 3.1 GENERAL - Factor 1: Technical Capability (Technical Depth and Breadth; Management Approach and Subcontracting). The Solicitation states that “FOR LARGE BUSINESSES ONLY – each large business offeror will be evaluated on the ability to achieve subcontracting goals...small business concerns.” Please describe how the Government intends to evaluate an Offeror’s proposal for this factor.

A. The evaluation process is outlined in paragraph 3.2 in Section M. In addition, the narrative of the Subcontracting Plan describing how the goals will be met will be evaluated.

Q.69 Reference Page 83 of 98, Paragraph 2.7 - The solicitation instructions state that “The offeror shall complete all required information at <https://auction.seaport.navy.mil/registration>

and that “THIS SITE WILL ONLY BE AVAILABLE ...UNTIL 2:00 PM ON 17 MAY 2013.” However, the Seaport-e Contractor Information Registration site states that “You may login at any point up until the date specified in the RFP to modify your data and/or proposed teaming member information.” Which due date is correct?

A. There is no conflict between this information. The registration site refers to the date specified in the solicitation which is 2:00 P.M. EST on 17 May 2013.

Q.70 Reference Page 83 of 98, Paragraph 2.7, The solicitation instructions state that “The offeror shall complete all required information at <https://auction.seaport.navy.mil/registration> and that “THIS SITE WILL ONLY BE AVAILABLE ...UNTIL 2:00 PM ON 17 MAY 2013.” This registration includes requested information on CLIN pricing and caps on various cost elements as well as final rolling admissions team mate identification. However, the Seaport-e Contractor Information Registration site states that “You may login at any point up until the date specified in the RFP to modify your data and/or proposed teaming member information.” Can the completion of CLIN pricing, cost element caps, and final teammate identification be extended until the due date on May 30 at 2PM eastern?

A. Due to previously scheduled maintenance on the server where the registration is located, the deadline for registration can not be extended.

Q.71 Reference Page 96 of 98, Pass thru: M.4.0: Factor 3 Cost/Price - Does Maximum Pass Through Rate apply to both CPFF and FFP task orders or just CPFF orders?

A. The maximum fee rate applies to CPFF orders only.

Q.72 How many Large Business Awards does the Government anticipate awarding during this 2013 Rolling Admissions?

A. There is no estimate of large business awards to be made.

Q.73 Please provide clarification for the Past Performance requirement in terms of minimum duration for period of performance to qualify a contractor's past performance reference as an acceptable submission as this was not identified in the Evaluation Criteria.

A. There is no minimum duration of the past performance reference being cited.

Q.74 Please provide clarification for the Past Performance requirement in terms of minimum number of contractor past performance references needed to adequately demonstrate proposed functional areas and qualify as an acceptable submission as this was not identified in the Evaluation Criteria.

A. No more than three past performance references should be provided.

Q.75 Please provide clarification for the Past Performance requirement in terms of minimum dollar value amount of a contractor past performance reference needed to qualify as an acceptable submission as this was not identified in the Evaluation Criteria.

A. There is no minimum dollar amount for the past performance references.

Q.76 In reference to page 90, section 5.4.3 "Evaluation Factor 2: Past Performance," are companies that are not new start companies but only submitting one past performance reference permitted to also submit the experience of a Principal in lieu of additional past performance references to support capability of proposed functional areas?

A. The requirement is that no more than three past performance references be provided. If the company is not a start up company, than the one reference provided for the company would meet the requirement.

Q.77 Regarding page 9, paragraph 3.12, "Information System (IS) Development, Information Assurance (IA), and Information Technology (IT) Support."

Question: Does the Offeror have to prove capabilities in all three areas including IS, IA, and IT? Or is the Offeror able to prove capabilities in part of this functional area, such as IS and IT support, to satisfy the requirement?

A. The offeror can propose on those areas of the functional area in which they have experience – it is not required to cover all three elements.

Q.78 Regarding page 89, paragraph 5.4.2, "The Offeror shall provide 4 resumes TOTAL for personnel to illustrate a nucleus of technical expertise." Do all 4 resumes need to come from the Prime or do the 4 resumes need to be representative of all team members?

A. The resumes can be from the team that is being proposed.

Q.79 Regarding page 89, paragraph 5.4.2, "If the Offeror wants to present additional personnel or augmenting subcontractor personnel to support the functional areas proposed, provide a matrix demonstrating how the additional proposed personnel will support the functional areas proposed." AND "RESUMES DO NOT COUNT AGAINST THE PAGE LIMITATION FOR THIS SECTION OR THE TECHNICAL PROPOSAL."

Does the matrix demonstrating how the additional proposed personnel will support the functional areas proposed count against the 15 page limit in this section?

A. Yes, the matrix is included in the page limit.

Q.80 Regarding page 90, paragraph 5.4.3, "The Offeror will provide no more than three past performance references that reflect recent relevant contract experience by the Offeror performed within the last 3 years that demonstrate the ability to handle (relevance to) the functional areas the Offeror is proposing on." Do all 3 past performance references need to come from the Prime or should they be representative of all team members?

A. The past performance references should be from the prime contractor.

Q.81 We are working on our submission and we have a question about the CLIN ceiling value and how we would determine that amount. Do you have any documentation to assist me?

A. The maximum value for each CLIN is provided in the solicitation so that is the amount that you would use.

Q.82 Section L, Paragraph 3.1 (page 84 of 98) and Paragraph 1.0 (page 82 of 98): The solicitation states that an award may be planned for 15 November 2013 for a 6 month base period to be followed by a 5-year option period. Please provide NSWCCD's intent to exercise the Seaport-e 5-year option period.

A. A notice of intent will be provided to the contractor if the Government intends to exercise the option. The option would be exercised via the issuance of a modification to the contract.

Q.83 Section L, Paragraph 1.0 (page 82 of 98): Please provide all of the specific criteria for Seaport-e contract awardees to be awarded the Seaport-e 5-year option.

A. This is not an award term option so there are no stated criteria or award term plan. If the Government wants to continue with the contract, the option will be exercised.

Q.84 Section L, Paragraph 2.7 (page 83 of 98): The solicitation instructions require offerors to register at the Contractor Information Registration web site and to complete all information by the closing time, 2:00 PM on 17 May 2013. The Registration form appears to include key components of an offeror's proposal not due until 30 May 2013. Would NSWCCD permit and clarify that these proposal components included in Contractor Information Registration web site are not due until 2:00 p.m. on 30 May 2013?

A. All information needs to be entered in the online registration site by the deadline of 2:00 P.M. EST on 17 May 2013.

Q.85 Attachment J3, Section B, Section H-10, and Section L, Paragraphs 2.2 and 5.0: The solicitation indicates that offerors must complete and submit values for CLIN 4000 and CLIN 7000 unit prices, Applicable Zones, Cost Savings, Maximum Pass Through, Maximum Escalation Rate, and Maximum Fee/Profit Rate as part of the offeror's proposal. As part of the Contractor Information Registration web site, offerors are required to provide additional information not required in the solicitation (specifically, values for CLIN 5000, CLIN 6000, CLIN 8000, and CLIN 9000). Please confirm that any information or data not required as part of the proposal submission is also not required as part of the Contractor Information Registration web site; or provide specific instructions as to what information or data is to be submitted for CLIN 5000, CLIN 6000, CLIN 8000, and CLIN 9000.

A. The maximum values for all CLINs is provided in the solicitation. Offerors just need to enter those amounts in the online registration.

Q.86 Page 88, 5.4.1 Presence Rules for Establishing Zone Presence (2) If we have contracts awarded by a Seaport-e Ordering offices identified in # (6), (NAVSUP, and NAVSOC specifically) but the contracts were not through Seaport-e, do they count for establishing zone presence?

A. Yes, if a contract was awarded by one of the authorized ordering Commands specified in Section G of the solicitation, then it can be used to establish presence in the zone where the ordering activity is located.

Q.87 Page 89, 5.4.2 Evaluation Factor 1 a. Technical Depth and Breadth

“The Offeror shall provide 4 resumes TOTAL for personnel to illustrate a nucleus of technical expertise. Any individual resume shall not exceed 2 pages in length. If the Offeror wants to present additional personnel or augmenting subcontractor personnel to support the functional areas proposed, provide a matrix demonstrating how the additional proposed personnel will support the functional areas proposed. Identify a minimum of one individual per Functional Area proposed either in a resume or in the matrix. Include individuals name, company name, years with the company (if a contingent employee identify as “CONTINGENT”), primary Zone work location, years of applicable professional experience, percent of time proposed, proposed functional area assignments, and level of security clearance.”

If we are submitting the 4 resumes is the matrix required? If the matrix is not required, do we have to include the following information on the resumes submitted: “Include individuals name, company name, years with the company (if a contingent employee identify as “CONTINGENT”), primary Zone work location, years of applicable professional experience, percent of time proposed, proposed functional area assignments, and level of security clearance.” If this information is required on resumes, can you clarify: “percent of time proposed”? Would stating that an employee performs a job full-time be acceptable? If not, what information does the government require? “primary Zone work location”? For instance, if the resume is for an individual performing work in Florida, do you want us to put Zone 4 to satisfy this requirement? “proposed functional area assignments”? If our resume represents technical expertise for the functional area of “Logistics Support”, is that the information that the government wants included? For instance, without the task order, we do not know the “assignments”?

A. The matrix would be for any additional personnel being included in the proposal. The resumes would need to contain the information listed for the matrix. “Percent of time” would indicate the availability of the personnel to perform the functional area; “primary zone work location” would state the office where the employee is located; “proposed functional area assignments” would list which of the 22 Functional Areas from the Statement of Work are being referenced for the employee.

Q.88 Subcontractors/Teaming Arrangements Pg. 89 Subcontracting: “Exclusive of Subcontracting Plan required for Large Business in accordance with FAR 19.7 and DFAR 219.7; and SF294s). THIS SECTION IS NOT REQUIRED FROM SMALL BUSINESS UNLESS PROPOSING SUBCONTRACTORS – SMALL BUSINESSES DO NOT SUBMIT SUBCONTRACTING PLANS.” We understand that if we are proposing subcontractors and developing a team then we should address those relationships in the Management Approach and Subcontracting section. Is a small business prime Offeror required to have subcontractors / teams when responding for this contract? If a small business does not present a team for this contract when responding, is it possible for a small business to get a rating above “Unsatisfactory” based on the evaluations described on page 95?

A. An offeror, regardless of size status, does not have to include team members. If no team members are proposed, then the teaming agreement section of the evaluation factor would not be applicable.

Q.89 REFERENCE: L.5.5.b (pg. 91) CONTEXT: The offeror SHALL provide a breakdown of the derivation of the ceiling unit price. QUESTION: Is it the Government’s intent to receive an

active Excel sheet with the breakdown of the ceiling rate or would the Government prefer a narrative detailing methodologies used in developing the ceiling rate?

A. A one page breakdown showing the calculations of how the rate was derived needs to be included in the Cost proposal.

Q.90 Can you provide a listing of task orders awarded in the past 2 years, to include the following information: Functional area(s) covered; Geographic zone; Period of Performance; Task Order Type; Dollar amount.

A. There is a Task Order Award Report on the publicly available site of www.seaport.navy.mil that lists every task order awarded since the beginning of Seaport e. Successful offerors are required to post a copy of the task order on their publicly available homepage so for any information that is not included in the report, you would be able to see in the order of the task order itself.

Q.91 Will coverage in more functional areas give an offeror greater chance of acquiring a contract?

A. Section M of the solicitation provides the number of functional areas that an offeror must demonstrate ability in to receive a “Satisfactory”, “Good”, or “Outstanding” rating.

Q.92 The FILL IN PAGES (page 2 and 3) indicate that only those CLINS 4000-4999 and 7000-7999 with an * need to be filled out. THE OFFEROR SHALL INSERT THE PROPOSED AMOUNT OR CONTRACTOR SPECIFIC INFORMATION WHERE AN * APPEARS. However, the online registration information pages show an * by CLIN ceilings 5000, 6000, 8000, and 9000. Do these online ceilings need to be filled out? If so, we are confused as to what numbers would be entered; could you provide additional direction.

A. The ceiling amount for all CLINs is provided in the solicitation document. These are the figures that need to be entered in the online registration.

Q.93 Once awarded, can team mates be added at any time or only during Rolling Admission?

A. Team members can be added at any time after award of the contract.

Q.94 On the on line Team Member registration, there is a required blank for “Subcontracting Goal Impact”. Since we are a small business, can we just answer this with NA?

A. Yes, N/A is appropriate for small businesses to enter.

Q.95 Page 79, paragraph 52.222-24 PREAWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION (FEB 1999) states that “If a contract in the amount of \$10 million or more will result from this solicitation, that prospective Contractor...shall be subject to a preaward compliance evaluation by the Office of Federal Contract Compliance Programs (OFCCP)...” Question: Do proposing contractors need to have this preaward evaluation before the award of the SeaPort-e contract, or only before the award of actual task orders in the amount of \$10 million or more?

A. The Government will request the compliance for all offerors - no action is required on the part of the company.

Q.96 Page 88, Paragraph 5.4.1 Presence describes requirements for establishing presence for this award. Question: What are the restrictions to SeaPort-e Prime Contractors changing the information on their zone presence forms over the period of the award?

A. Once a contractor has demonstrated presence in a zone, no further action is required. If not all zones are requested during the proposal submission for the basic contract, companies are given the opportunity to apply for additional zones whenever a Rolling Admissions is conducted.

Q.97 Page 26, Section H.1. Question: Is international work (e.g., Japan) a possibility under Seaport-E? There is no zone associated with international locations.

A. There aren't any OCONUS zones. OCONUS work can be competed under Seaport e - the zone solicited would be the zone where the ordering activity with the requirement is located.

Q.98 Page 33, Paragraph H.10.B. Question: Is there a Seaport-E established maximum pass thru rate (e.g., 8%) on Non-ODC subcontracted labor, or is this strictly up to the vendor to determine?

A. The pass through rate is up to the vendor to propose. Please note the rate listed in Section M that would constitute an "Unsatisfactory" rating.

Q.99 Page 11, Section 5: Should offerors identify the Security Officer in their proposal or does this occur upon issuance of the first task order?

A. The Contractor would appoint a Security Office upon award of the basic contract.

Q.100 Page 18. Section G, first paragraph: It states that offerors must be registered in SAM to be eligible for award. How do we do this? Is it covered by page 87, Section 5.3.3 which references www.SAM.gov? This appears to be a different requirement than that on page 83, Section 2.7 where we register at <https://auction.seaport.navy.mil/registration> before May 17th.

A. These are two different registrations. The SAM registration can occur by going to www.sam.gov. The other online registration is at the <https://auction.seaport.navy.mil/registration> site.

Q.101 Page 33, Section H.10 A: Cost Reduction for Repetitive High-Dollar Value Requirements. Since efficiency gains made under cost-plus style pricing using CLIN 4000 and 6000 would naturally flow back to the Navy as cost reductions, is this section asking offerors to make a commitment to the magnitude of these efficiency gains / cost reductions? Or is this asking offerors to make reductions in just their fee in Years 2-5?

A. The percentages proposed in the H.10 clause would be the reductions that an offeror would make to their overall proposal in response to any task order identified by the ordering activity as being high dollar with repetitive tasking.

Q.102 Page 94, Section 4.0, Factor Rating Scale for Technical Depth and Breadth: it states under Satisfactory that “Large Business – Relevant experience in 2-9 functional areas of the SOW in the Zone(s) proposed on. Small Business – Relevant experience in 1 functional area of the SOW in the Zone(s) proposed on.” We are a large business. If our firm successfully demonstrates expertise in 2 functional areas, would we qualify for the Satisfactory rating under Technical Depth and Breadth or must we also find small businesses and demonstrate their expertise in a third functional area in order for us to be rated Satisfactory under Technical Depth and Breadth?

A. If you, as a large business, demonstrates ability in 2 functional areas, that would qualify for the "Satisfactory" rating.

Q.103 Page 94, Section 4.0, Factor Rating Scale for Technical Depth and Breadth: it states under Satisfactory that “Large Business – Relevant experience in 2-9 functional areas of the SOW in the Zone(s) proposed on. Small Business – Relevant experience in 1 functional area of the SOW in the Zone(s) proposed on.” We are a large business with corporate offices in all zones. Would our team still qualify for all 7 Zones, if our small business subcontractors only satisfied the presence requirement in 3 zones or must we find a small business (or combine of small businesses) that collectively have presence in the same zones as our firm for us (the prime) to qualify in all zones?

A. The criteria to establish presence in a zone are listed on page 88 of the solicitation. If you, as the prime contractor, do not have a locally established office in a zone or have not worked as a prime or a subcontractor on a contract issued by an authorized ordering office in a zone, you would need to have a team member with a locally established office in the zone being requested.

Q.104 Page 90, Section 5.4.3: Can 1 of the 3 past performance cases be from a subcontractor?

A. Past performance references should be from the prime contractor.

Q.105 Page 90, Section 5.4.3: If the answer to the prior question is “yes”, then assuming the quality of the past performance cases and experience demonstrated are equal, does the Navy have a preference between receiving a past performance case from a subcontractor versus from the prime offeror? That is, would one be viewed more favorably than the other?

A. See answer above.

Q.106 Page 90, Section 5.4.3: Are past performance cases describing work performed for private sector clients (i.e. non-Navy, non-federal government) acceptable to the Navy?

A. Past performance references need to demonstrate ability to perform in the functional areas being proposed by the prime.

Q.107 Page 90, Section 5.4.3: If the answer to the prior question is “yes”, will these private sector past performance cases be regarded as less relevant?

A. See answer above.

Q.108 Page 87, 5.3.1.1 states that “the rate for CLIN 4000 must be the actual hourly rate, from the most recent accounting year, for the highest (direct cost) labor category within the team

proposed.” Does the “team proposed” refer to the team of 4 people whose resumes are included in the proposal, or does it refer to the larger team of people at our firm who would be working on our project if selected?

A. The "team" refers to the prime contractor and any team member that is being proposed.

Q.109 Page 89, Section 5.4.2 a: What is meant by the “Primary Zone Work Location” which should be included in either the resume or matrix? Is it the location where the employee offices out of (i.e. Washington DC)? Or is it the regions of the country for which they perform work (i.e. they travel through the East Coast)?

A. The office location of the employee being referenced.

Q.110 Regarding DFARS 52.245-1 Government Property at RFP pg. 45, does this essentially impose no requirements as to task orders for services only that do not involve offeror’s control over government property?

A. There is no Government property at the basic contract level. Any Government furnished property would be handled at the task order level.

Q.111 Regarding inclusion of DFARS 252.242-7004 Material Management Accounting System at RFP pg. 46, does this essentially impose no requirements as to task orders for services only and that do not call for offeror to use or deliver anything involving material ?

A. This would be handled at the task order level, if applicable.

Q.112 Regarding DFARS 252-245-7003 Contractor Property Management Administration System at RFP pg. 46, does this essentially impose no requirements as to task orders for services only and that do not call for offeror to use or deliver anything involving offeror or Government property ?

A. This would be handled at the task order level, if applicable.

Q.113 Pages 36, 83, 86, Sections 2.4, 4.3 and 5.2: Might the Seaport-e confirm that no original, ink signatures are required?

A. It is preferred that the SF33 cover page of the solicitation contain an ink signature.

Q.114 P. 90, Section 5.4.3: This states: “If proposing a team, each team member listed must be on the Seaport-e CIR site as referenced in section L. 2.7.” Offeror is a large business prime that will be retaining several small business subcontractors. Does this sentence require offeror to list small business subcontractors on the CIR? Or, is this requirement only for firms joint-venturing together as a prime?

A. Any prime contractor proposing team members must include the team members on the online registration. As a reminder, the registration site will close at 2:00 P.M. EST on Friday, 17 May 2013.

Q.115 Page 86, section 4.3, Vol. I, II. B: Might it be possible to confirm there is no page limit for the Subcontracting Plan response?

A. The Subcontracting Plan does not contain a page limitation.

Q.116 Page 83, 2.3(b) If the contractor intends to submit a bid to include more than one functional area, can all Functional areas be included within one (1) Technical Proposal or should contract submit one (1) Technical Proposal for each Functional Area?

A. Only one technical proposal is required – all functional areas being proposed would be included in that one proposal.

Q.117 Page 83, 2.2(c) If contractor intends to submit a bid to include more than one functional area, can pricing for all functional areas be included within one (1) Cost Proposal?

A. Only one labor rate is to be included in the cost proposal, regardless of the functional areas or zones being proposed. This rate is the highest fully burdened rate for a single labor category.

Q.118 Page 89 5.4.2(a) Is contractor allowed to submit 4 resumes for each functional area?

A. No, a TOTAL of 4 resumes can be submitted regardless of the number of functional areas being proposed. Additional information could be contained in the matrix referenced on page 89.

Q.119 As the proposal is not due to the until 30 May 2013, can the Government provide clarification as to why the offeror is required to enter the pricing, performance zone, and teaming information into the registration system in advance of the proposal submission date?

A. There is previously scheduled maintenance on the server where the registration site is located. That is why all information must be entered by 2:00 P.M. EST on 17 May 2013.

Q.120 If the offeror has a change in pricing, zone performance selection or team members after 17 May 2013, how should that be addressed in our proposal submission?

A. Offerors would include their current pricing in the proposal submitted and corrections could be made to the registration site at a later date.

Q.121 Paragraph 5.3.1, Page 87 states “The Offeror shall insert the proposed amount or contractor specific information where an * appears in Section B.” Section 5.3.1.1, page 87 states “ The Offeror must propose labor rates to establish ceiling prices for CLINs 4000 and 7000.” However, the registration system referenced above in Paragraph 2.7, Page 83 requires the offeror to provide pricing for CLINs 4000,5000,6000,7000,8000, and 9000; where CLINs 6000 and 9000 are ODC CLINs. Can the Government please provide clarification as to how the offeror should propose pricing for unknown ODCs?

A. The Government has already provided the maximum amounts for all CLINs in the solicitation. No pricing is required for ODC’s. Offerors just need to provide the labor rate being proposed in accordance with the instructions on page 87 of the solicitation.

Q.122 Additionally, for the FFP CLINs (5000 and 8000), as the offeror is only required in Section B to provide the highest hourly direct labor rate for CLIN 4000, can the Government provide clarification as to how the offeror should propose FFP Pricing for CLINs 5000 and 8000 respectively; as those should be inclusive of all ODCs.

A. The offeror only needs to respond to CLINs 4000 and 7000. The pricing for the other CLINs has already been populated by the Government.

Q.123 Regarding inclusion of the SAM Registration Info in each of the two volumes--what part of the SAM record is actually needed? Do I need to print and include the entire "Entity Record" or is the "Entity Overview" sufficient? The complete record is quite a number of pages long.

A. The "Entity Record" should be included with your submission. The SAM registration information does not count towards the page limitation of the cover letter.

Q.124 Past Performance: Can we use commercial past performance?

A. Yes, as long as it demonstrates ability in the functional areas being proposed.

Q.125 Past Performance: Can we use past performance of our Teammates (subcontractors) as one or more of our examples in the written proposal? Is there a minimum number of the examples required to be from the Prime?

A. No more than 3 past performance references from the prime contractor should be included.

Q.126 Past Performance: Can we use past performance where we were a subcontractor? If so, do we include the information from the Prime if we do not have the information from the Prime's contract?

A. Yes to both questions.

Q.127 Past Performance: What do you consider a "New Start Company"? Can we use experience of more than one individual of the company?

A. "New Start" company refers to a company that has been newly formed where there would not have been enough time for past performance information to be available.

Q.128 Past Performance: If we are not a "New Start Company" are we allowed to use the experience of one or more individual(s) of the company?

A. If not a new start company, past performance information should be from the company as a whole.

Q.129 Past Performance: Can a "New Start Company" use commercial experience?

A. Yes, as long as it demonstrates ability in the functional areas being proposed.

Q.130 Past Performance: What information is required for documenting experience of the information of the Principle of a New Start Company?

A. Enough information to demonstrate the experience gained for the ability to demonstrate technical ability in the functional areas being proposed.

Q.131 Past Performance: Are we to use work performed within three years of the due date or the date this solicitation was released? Can we use ongoing projects?

A. Yes, information from the past three years and ongoing projects are acceptable.

Q.132 Past Performance: What past performance information is required of our Team Members in the online submission?

A. Information for work that they have performed (contract number, activity work was performed for, dollar value, period of performance, etc).

Q.133 Emerging Small Business: How is the term “Emerging Small Business” being defined/used in this solicitation? Should we use the NAICS Code 541330 in determining whether our company is an Emerging Small Business?

A. All offerors must abide by the same NAICS code of 541330 that has a size standard of \$35.5 million in average annual sales over the past three accounting periods. Emerging small business refers to a company whose size is no greater than 50% of the NAICS code used for the requirement.

Q.134 Online Forms – Team Members: What information is required in the “Technical Capability” field?

A. A description of the type of work that the team member performs.

Q.135 Online Forms – Team Members: What information is required in the “Tasking” field?

A. A description of the type of work that you anticipate the team member will perform for you.

Q.136 Online Forms – Team Members: What information is required in the “Functional Area(s)” field? Do we just list the Functional Area(s) where we anticipate the Team Member contributing?

A. A listing of which of the 22 Functional Areas from the Statement of Work that are applicable to the work that the team member performs.

Q.137 Online Forms – Team Members: What information is required in the “Subcontracting Goal Impact” field?

A. This area is applicable to large businesses only. It would require an assessment of how the team member will affect the subcontracting goals included in their Small Business Subcontracting Plan.

Q.138 Online Forms – Team Members: What information is required in the “Past Performance” field? Do we just enter a description of some past performance? Or are we required to enter specific info?

A. Information for work that they have performed (contract number, activity work was performed for, dollar value, period of performance, etc).

Q.139 Due Date. With a due date of May 30, and the Dahlgren office being remote, we understand that proposals should be sent out at least two days before the due date. However, we have also heard that West Coast firms should send their proposals out at least three days before the due date – this would be May 27, which is a holiday. Therefore, West Coast firms would need to send their proposals out on Friday, May 24, four days earlier than East Coast firms. We feel that this would put West Cost firms at a disadvantage and request that the due date be extended until May 31.

A. It is a business decision that needs to be made by the offeror as to what date a proposal would need to be submitted to ensure that it arrives at NSWC Dahlgren by the closing time of 2:00 P.M. EST on Thursday, 30 May. The solicitation was issued on April 18th allowing offerors six weeks to prepare and submit their proposal.

Q.140 Printing full solicitation. Are we required to print the entire solicitation? It seems like an excessive amount of unnecessary printing and contrary to the Reduction of Paper Act.

A. The solicitation returned by the offeror will be used for the award document if the company is successful in receiving a contract.

Q.141 Are foldouts for tables allowed?

A. No, foldouts are not allowed.

Q.142 Page 80, Per Clause 52-222.46 Evaluation of Compensation for Professional Employees (Feb 1993) As part of the evaluation are vendors required to provide a breakout of labor categories proposed to support task orders? Do vendors need to provide a salary range per labor category?

A. The compensation plan would need to demonstrate the offeror's ability to hire and retain qualified employees. The plan should address how the salaries were determined for the labor categories and a description of the fringe benefits that are provided.