

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE
 PAGE 1 OF 2 PAGES

2. AMENDMENT/MODIFICATION NO. 0001
 3. EFFECTIVE DATE 23 April 2010
 4. REQUISITION/PURCHASE REQ. NO. N/A
 5. PROJECT NO. (If applicable) N/A

6. ISSUED BY CODE N00178
 7. ADMINISTERED BY (If other than Item 6) CODE

NAVAL SURFACE WARFARE CENTER, DAHLGREN DIV.
 Attn: CXS10
 17632 Dahlgren Road, Suite 157
 Dahlgren, VA 22448-5110

8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)
 (TO BE COMPLETED BY OFFERORS)

9A. AMENDMENT OF SOLICITATION NO. N00178-10-R-4000
 9B. DATED (SEE ITEM 11) 05 April 2010
 10A. MODIFICATION OF CONTRACT/ORDER NO.
 10B. DATED (SEE ITEM 13)

CODE FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
 (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(%) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

 D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return __ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 THIS AMENDMENT PROVIDES THE ANSWERS TO THE QUESTIONS RECEIVED BY CLOSE OF BUSINESS ON 19 APRIL 2010; A REPLACEMENT PAGE SF 33; AND A REPLACEMENT PAGE FOR PARAGRAPH (C) OF THE H.10, SAVINGS CLAUSE.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)
 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

15B. CONTRACTOR/OFFEROR
 15C. DATE SIGNED
 16B. UNITED STATES OF AMERICA
 16C. DATE SIGNED

(Signature of person authorized to sign) BY (Signature of Contracting Officer)

This amendment is issued to provide a revised SF33; a replacement page to the H.10 Savings Clause; and the answers to all questions submitted.

1. A revised SF33 is provided as Attachment 1 to this amendment to reflect the correct date for when proposals are due. Proposals must be received at NSWC Dahlgren by 2:00 P.M. EST on Wednesday, 05 May 2010. A Word version of the revised form will be posted on the Seaport e homepage (www.seaport.navy.mil).
2. A replacement page 32 is provided as Attachment 2 to this amendment to incorporate changes to paragraph C. Maximum Fee Rate of the H.10 Savings Clause . A Word version of the replacement page will be posted on the Seaport e homepage.
3. Attachment 3 to this amendment provides the answers to all questions that were received by close of business on 19 April 2010.

Attachments:

- 1) Standard Form 33, one page
- 2) Replacement Page 32, one page
- 3) Answers to Questions, thirty-eight pages

| | | | | | |
|---|--|--|--|-------------------------------|-----------------------------|
| SOLICITATION, OFFER, AND AWARD | | 1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350) | | RATING | PAGE OF PAGES 1 88 |
| 2. CONTRACT NUMBER | 3. SOLICITATION NUMBER N00178-10-R-4000 | 4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP) | | 5. DATE ISSUED 05 APR 2010 | 6. REQUISITION/PURCHASE NO. |
| 7. ISSUED BY NAVAL SURFACE WARFARE CENTER 17632 DAHLGREN ROAD SUITE 157 DAHLGREN, VA 22448-5110 | | CODE N00178 | 8. ADDRESS OFFER TO (If other than Item 7) SEAPORT-e PCO NSWCDD, Bldg 183 17632 DAHLGREN ROAD, SUITE 157 DAHLGREN, VA 22448-5110 | | |

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder"

SOLICITATION

9. Sealed offers in **original and 1 copy** for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in **Building 492** until **2 pm** local time on **Wednesday, 05 May 2010**.

CAUTION — Late Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-10. All offers are subject to terms and conditions contained in this solicitation.

| | | | | | |
|---------------------------|------------------|---------------------------------|--------------------|------|-----------------------|
| 10. FOR INFORMATION CALL: | A. NAME CXS10 | B. TELEPHONE (NO COLLECT CALLS) | | | C. E-MAIL ADDRESS |
| | | AREA CODE 540 | NUMBER 653-7087 | EXT. | seaport_epco@navy.mil |

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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within 180 calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

| | | | | | |
|---|--------------------------|-----------------------|-----------------------|-----------------------|--------------------|
| 13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8) | <input type="checkbox"/> | 10 CALENDAR DAYS % | 20 CALENDAR DAYS % | 30 CALENDAR DAYS % | CALENDAR DAYS % |
|---|--------------------------|-----------------------|-----------------------|-----------------------|--------------------|

| | | | | |
|---|---------------|------|---------------|------|
| 14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated): | AMENDMENT NO. | DATE | AMENDMENT NO. | DATE |
| | | | | |

| | | | |
|----------------------------------|------|----------|---|
| 15A. NAME AND ADDRESS OF OFFEROR | CODE | FACILITY | 16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print) |
|----------------------------------|------|----------|---|

| | | | |
|--|---|---------------|----------------|
| 15B. TELEPHONE NUMBER AREA CODE NUMBER EXT. | <input type="checkbox"/> 15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE. | 17. SIGNATURE | 18. OFFER DATE |
|--|---|---------------|----------------|

AWARD (To be completed by Government)

| | | |
|-----------------------------------|------------|----------------------------------|
| 19. ACCEPTED AS TO ITEMS NUMBERED | 20. AMOUNT | 21. ACCOUNTING AND APPROPRIATION |
|-----------------------------------|------------|----------------------------------|

| | | |
|---|---|------|
| 22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: | 23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) | ITEM |
|---|---|------|

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|---|----------------------------------|
| 24. ADMINISTERED BY (If other than Item 7) CODE | 25. PAYMENT WILL BE MADE BY CODE |
|---|----------------------------------|

| | | |
|---|---|----------------|
| 26. NAME OF CONTRACTING OFFICER (Type or print) | 27. UNITED STATES OF AMERICA <i>(Signature of Contracting Officer)</i> | 28. AWARD DATE |
|---|---|----------------|

IMPORTANT -- Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

B. Maximum Pass Through Rates – Applicable to all Task Orders

The Contractor agrees that the maximum pass-through rate that shall be charged against any non-ODC CLIN where labor is proposed under this contract shall not exceed %. For purposes of calculating the pass-through rate, the pass through rate is defined as the cumulative amount of the two elements listed below divided by the price paid to the subcontractor or the vendor:

- 1) any and all indirect costs including, but not limited to, program management, subcontract management, invoice processing, Quality Assurance, overhead, material handling charges, G&A, burdens and mark-ups; and
- 2) any and all prime contractor profit or fee*

*For purposes of this contract, “fee” means “target fee” in cost-plus-incentive-fee type contracts, “base fee” in cost-plus-award-fee type contracts, or “fixed fee” in cost-plus-fixed-fee type contracts.

The Prime Contractor may not apply any additional fees or burdens on the elements of pass through.

Other than the elements of pass-through, no additional costs, charges, indirect rates or fees may be proposed or applied to subcontract costs.

For purposes of the maximum pass-through, any effort provided by a division, subsidiary or any other entity of the prime contractor shall not be considered subcontracted effort and all fee/profit must be provided at the prime level subject to the limitations specified in this contract.

C. Maximum Fee Rate

Contractor compliance with the maximum fee rate is applicable at the time of task order award and is based on the ratio of fixed fee to the estimated cost. A proposed fee that is higher than the maximum fee rate shall render the contractor’s proposal unacceptable. Fee becomes a fixed dollar amount at the time of task order award and is subject to the provisions of the Level of Effort clause of the contract. The maximum fee rate shall flow down to all subcontractors/consultants included as part of your (the Prime) proposal. The maximum fee rate is not applicable to actual performance of the task order.

D. Other Direct Costs

No fee is allowed on Other Direct Costs. Indirect cost elements such as G&A and material handling may be applied but may not include fee.

H.11 CONTRACTOR WEBPAGE

It is a material contract requirement that each IDIQ holder maintain a publicly available webpage throughout the period of performance of the contract. The purpose of the webpage is for the Contractor to communicate with potential customers regarding the Contractor’s ability to provide world-class professional support services for all NAVSEA Program Executive Offices, Directorates, and field activities. The webpage should demonstrate the functional capability associated with different products or business areas. The webpage should be easily accessible from the Contractor’s front page and intuitive for novice computer users. This webpage at minimum must include the following items:

- The most recent conformed copy of each Task Order received under this contract; redactions may be made to any information deemed proprietary by the Contractor, contingent upon the Task Order Contracting Officer’s approval. In addition, Personally Identifiable Information (PII) should be redacted. No other redactions are allowed.
- A list of all team members proposed and their capability/area of expertise;
- A list of the last 3 years services experience, for all team members listed at the SeaPort-e Contractor Information Registration site, listed by functional area and specific Program, as appropriate. The Contractor may also include a description of the products (deliverables) provided.
- Point(s) of Contact to provide information on customer satisfaction with the services performed;
- A description of the Contractor’s quality assurance program;
- Points of contact for information related to the SeaPort program

Items that shall not be included on the webpage:

- The official Seaport e Logo (the lighthouse)
- Task Order Solicitations released through the Portal

Question 1. Can only Navy contracting be used for past performance?

- a. Can other federal contracting be used for past performance?
- b. Can commercial experience be used for past performance?

Answer: It is preferred that contracts referenced for past performance are ones that were awarded by one of the authorized ordering offices under Seaport e. Other contracts awarded by other Navy, federal, or commercial activities may be considered if the narrative of your technical proposal establishes relevance of these contracts to the Functional Areas covered in the Seaport e Statement of Work.

Question 2. We primed a Navy contract through Port Heuneme, CA contract administration and delivered the order to Kentucky. Is this considered basis for experience in Zone 6 (Southwest), Zone 5 (Midwest), or both?

Answer: If the contract was awarded by Port Hueneme, then you would establish presence for Zone 6 only. Place of performance or location of delivery would not establish presence in a zone.

Question 3. Page 79, Section 5.2 - Cover Letter, 10. The date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts. Offerors shall also state if they have an established electronic invoice process in place. If a proposed contractor does not have previous experience with government contracts and has not been audited by the DCAA, are there any requirements in advance of being awarded a contract? Do we need to initiate a review with the DCAA? Do PDF, or other electronic files sent via email suffice as an established electronic invoice process? What electronic invoice processes need to be in place for an outstanding rating?

Answer: You can still be considered for an award without having a DCAA approved accounting system. Your company would only be eligible to receive firm fixed price orders until your system was approved. You need to state in your cover letter and in the online registration that you do not have a DCAA approved accounting system. After award, the Government will request that the cognizant DCAA office review your system. For electronic invoicing requirements, this is pertaining to Wide Area Work Flow.

Question 4. Pages 73 section L subsection 52.222-46, page 78 section L subsection 4.3, page 82 section L subsection 5.5, page 83 section M subsection 2.0 - Compensation Plan Summary: do you require a summary for all employees, or just those resources who would be deployed to provide service on a Seaport assignment? E.g., do you expect detail about our software sales force compensation plan, commission rates, etc.?

Answer: The compensation plan should address all professional employees who are expected to work on Seaport e task orders.

Question 5. P. 80 - Section L, paragraph 4.01(a) Depth and Breadth - Do the past performance qualifications for Table A all have to be geographically in the Zone proposed to be supported by the offerer?

Answer: A separate Table A needs to be submitted for each zone being proposed so the information entered on each Table A should be relevant to the zone being proposed.

Question 6. P. 80 - Section L, paragraph 4.01(a) Depth and Breadth - Can past performance qualifications by the offerer from state and local government agencies be used? Are such qualifications evaluated equally to Navy, Marine Corps, other DoD and other Federal government qualifications?

Answer: It is preferred that contracts listed on the Table A are from one of the authorized ordering offices. Contracts from other Navy, federal or state governments, or commercial activities may be considered if you can demonstrate their relevance to the functional areas included in the Seaport e Statement of Work.

Question 7. P. 84 - Section M, paragraph 4.0, Factor 1 -- For a small business, do at least 3 of the past performance qualifications have to be located in one Zone to obtain an Outstanding rating based on the Evaluation Factors and Rating Scales, or can they come from multiple Zones?

Answer: They could come from multiple zones.

Question 8. Table A - Understanding that a separate instance of Table A is to be submitted for each Zone proposed, but the column title "Performance Zones To Be Considered In" allows for the qualification to be linked to support for other Zones, it appears that the contents of Table A may be replicated. Is this correct?

Answer: Only one zone should be referenced on each Table A.

Question 9. P. 80 - paragraph 5.4.1(a) Depth and Breath - Do the workforce representatives all have to reside or be assigned to work in only one Zone proposed to be supported by the offerer, or may they be listed in the Table A submission for multiple Zones proposed by the offerer?

Answer: Page 2 of the Table A requests that the location of the individual being included be specified. This information should be zone specific.

Question 10. P. 84 - Section M, paragraph 4.0, Factor 1 - For a small business, is there a minimum number of workforce representatives required to receive an Outstanding rating for a Zone that is proposed by the offerer?

Answer: There is not a minimum number of workforce representatives required.

Question 11. P. 80 - paragraph 5.4.1(a) Depth and Breath - The RFP cites that the offerer's proposal should identify one key individual per Functional Area proposed. Is this requirement one per Zone, or one for all Zones proposed? Does the Government want resumes for key personnel included in the 10-page limit for this topic, or is a summary biography sufficient, or may detailed resumes be included as attachments beyond the page count and still be evaluated by the Government?

Answer: This should be one per zone. Resumes are not required at this time. Actual labor categories and rates will be proposed at the task order level.

Question 12. P. 81 - paragraph 5.5(b) Ceiling Unit Price - Is the offerer to provide one, single price across all Zones that it proposes to support, or one ceiling price for each Zone that it proposes to support?

Answer: Only one rate is to be proposed. This rate is the highest fully burdened rate for a single labor category of either you or a team member. The breakdown of the rate will provide the title of the labor category, base rate, overhead, fringe, G&A, fee, etc.

Question 13. P. 75 - Instructions for Submission - Understanding that more than one day may be required to ensure package delivery to Dahlgren, are package delivery services (FEDEX, UPS, USPS) currently allowed access to the address cited in section 2.1 and in block 8 of the SF33?

Answer: Yes - FEDEX, UPS, and USPS have access to NSWC Dahlgren.

Question 14. P. 79 - paragraph 5.2 Cover Letter, Item 9 - Should the copy of the CCR registration information from the CCR website that is to be included in the cover letter be typed into the cover letter in a similar format, or does the Government prefer that a PDF of the entire contents of the CCR report be included as an attachment to the cover letter?

Answer: A print out of the CCR registration should be included as part of the cover letter. This print out does not count towards the 5 page limitation.

Question 15. P. 79 - paragraph 5.2 Cover Letter, Item 10 - As a small business not having been audited by DCAA; are we eligible to be awarded a prime contract under this solicitation?

Answer: You can still be considered for an award without having a DCAA approved accounting system. Your company would only be eligible to receive firm fixed price orders until your system was approved. You need to state in your cover letter and in the online registration that you do not have a DCAA approved accounting system. After award, the Government will request that the cognizant DCAA office review your system.

Question 16. Section L 4.3 of the RFP states, "The offeror is required to submit one entire copy (signed by the offeror) of the RFP in their proposal." Section L 5.2 requires, "A copy of the prime contractors CCR registration information from the CCR website.". Finally, section L 5.3 requires, "Standard Form 33 with blocks 12 through 18 completed.". and 5.3.1 Section B, "All fill-ins to be completed by the offeror.". To meet the electronic proposal requirements on CD-ROM, contractors are required to submit all files in MS Word format. How should signed forms and CCR registration evidence be submitted if not able to be produced as ".doc" format?

Answer: A print out of the CCR registration should be included with the proposal submission and a scanned copy of this on the CD ROM would be acceptable. Original signatures will be provided with the hard copy of the proposal being submitted so signatures do not have to appear on the electronic version.

Question 17. Form 33, Section 12 states contractor should guarantee validity of offer for 180 days from the receipt of offer, and section L 5.2 Cover Letter Instructions require a guarantee through September 30, 2010. Depending on the day proposals are received, these 2 dates may not be consistent. Please confirm that a contractor response to "honor the proposal for whichever time period is greater" is in compliance and adequate.

Answer: The statement would be acceptable.

Question 18. Attachment J.5 calls for fill in information related to Section B Supplies or Services and Prices. Can you confirm that the "Base Period Maximum Amount" and "Award Term 1 Maximum Amount" requested by both are referring to totals the contractor will derive based on

Maximum Amount sum totals for Items (4000-4999, 5000-5999, 6000-6999) and (7000-7999, 8000-8999, 9000-9999) respectively?

Answer: You are correct in your assumptions.

Question 19. Reference: Paragraph 2.1, bullet 3., states "One CD-ROM that includes the offerors complete proposal submission (flash drives will not be accepted). Since the RFP is part of the submission, does the offeror include this in the CD-ROM in its .pdf format. The copy of the solicitation on the Navy's web site is in a .pdf format that is not convertible to .doc format?"

Answer: The pdf version can be included on the CD-ROM along with the Word version of the completed fill-in pages.

Question 20. Reference: Paragraph 2.1, bullet 3., states "One CD-ROM that includes the offerors complete proposal submission (flash drives will not be accepted). On the CD-ROM, does the offeror include the fill in documents without signatures? If signatures are required on the CD-ROM copy, does the government want the offeror to submit scanned copies of the signature pages in either .pdf or .tiff format?"

Answer: Original signatures will be included in the hard copy of the proposal submission so it is not necessary that the electronic versions be scanned to provide the signature.

Question 21. Reference: Paragraph 5.6 Zone Consideration - "Presence". Could the government clarify if the Prime, or its subcontractor, must have a "Workforce Qualification" key individual in a "local" office and /or government site in the Zone to establish "Presence" and be award the Zone?

Answer: There are 3 criteria for establishing presence in a zone: 1. You, as the prime contractor, have a local office (not a home office) in the zone that is staffed by employees of your company; 2. You have received a prime contract or subcontract from one of the authorized ordering offices in the zone; or 3. You have a team member that has a locally established office (not a home office) that is staffed by their employees.

Question 22. The SF33 indicates RFP deadline is Monday, 05 May 2010, but the actual calendar day is Wednesday. What is the correct proposal deadline?

Answer: When the amendment is issued to provide the answers to all questions submitted, a revised SF33 will be included to clarify that proposals are due by 2:00 P.M. EST on Wednesday, May 5th.

Question 23. To be awarded a contract under SeaPort-e, is it required for the company to have NAICS code 541330? The Request for Solicitation states the applicable NAICS code is 541330. However, if you search on this NAICS code in www.naics.com (NAICS Association), it states there is a cross-reference for establishments primarily engaged in planning and designing computer systems that integrate computer hardware, software, and communication technologies—are classified in U.S. Industry 541512.

Is NAICS code 541512 acceptable or must the company be registered in CCR under NAICS code 541330 as well?

Answer: The NAICS code of 541330 should be included on an offeror's CCR.

Question 24. Within Table A, is it allowable to use a current contract as Past Performance and if so what is the proper entry for the "Date Completed" field?

Answer: If a current contract is included in Table A, then an entry of "Ongoing" could be entered under the "Date Completed" column.

Question 25. Within Table A, what is the proper entry for the "Mission Areas For Which Function Was Performed" field if the work was not performed for the Navy?

Answer: It is preferred that contracts listed on the Table A are from one of the authorized ordering offices. Contracts from other Navy, federal or state governments, or commercial activities may be considered if you can demonstrate their relevance to the functional areas included in the Seaport e Statement of Work and the mission areas.

Question 26. Within Table A, can more than one Past Performance example be provided for a functional area?

Answer: It is preferred that one entry be included in Table A. Additional information can be included in the narrative section of your technical proposal.

Question 27. Should the Workforce Qualification section of Table A only list the Key individual for each functional area on which the offeror intends to pursue in the Zone? Or should the offeror also provide examples of additional personnel with skill in the target functional area?

Answer: Only one individual should be listed on Table A. Additional individuals can be referenced in the technical proposal.

Question 28. Within the Workforce Qualification section of Table A, how should the Key individuals for each functional area be identified as "Key"?

Answer: The word "Key" can be placed after the individual's name in the column.

Question 29. Table A - Workforce Qualifications – For the column marked "Brief Description of Experience Relevant to Functional Area Within the Past 3 Years," are we to describe the experience of our Workforce or for the individual we referenced for that function area?

Answer: Information would be provided for the individual that is being referenced.

Question 30. Table A - Workforce Qualifications – Is the requirement to identify one key individual per functional area irrespective of the number of zones proposed, or must we identify a key individual per functional area in each zone proposed?

Answer: A separate Table A is required for each Table A proposed so an individual will need to be included for each zone being proposed.

Question 31. Table A - Workforce Qualifications – What is the expectation for answers for the column titled "proposed position," given that this is an IDIQ RFP and there is not a specific Task Order RFP requesting a proposal for a level of effort?

Answer: The position should be the employee's current position title.

Question 32. Table A - Workforce Qualifications – What is the expectation for the answers required for the column titled “Degree/Functional Area Proposed” – are you looking for the college degree, or the functional area that this person represents?

Answer: Both should be referenced - the degree and the functional area that is being referenced for that individual.

Question 33. Table A - Workforce Qualifications – What is the difference between the data requested within the column titled “Degree/Functional Area Proposed” and the column titled “proposed position?”

Answer: The column for degree/functional area proposed will state what degree the individual has and which of the functional areas is applicable to them. The proposed position column will provide the title of the employee's position.

Question 34. Depth and Breadth (RFP Page 80) - Is zone applicability required in the depth and breadth 10-page narrative or is zone applicability only required in table A?

Answer: The zones being proposed need to be referenced in the depth and breadth section.

Question 35. Depth and Breadth (RFP Page 80) - Do we need to reference the subcontractor performing the work in the depth and breadth 10- page narrative or only in table A?

Answer: If a team member is being used to demonstrate technical capability, this would need to be included in the narrative of the technical proposal as well as on Table A.

Question 36. RFP Page 82 – Zone Consideration Presence – In addition to the zone where the contract is issued, if we have an office in the zone where the work is being performed (assuming the zone is different than where the contract is issued), can we claim a presence in both zones?

Answer: For zone presence, only the location of the ordering office that issued the contract will meet the presence criteria. The place of performance will not meet the criteria. However, if you have a local office in the zone where the work is being performed, you have met the presence criteria for that zone.

Question 37. Table A - Past Performance Information – The column titled “Mission Area for Which Function Was Performed” references a link to the Navy’s mission. What information should we provide for contracts cited that are not directly supporting the Navy, and therefore have no associated Navy mission area?

Answer: It is preferred that contracts listed on the Table A are from one of the authorized ordering offices. Contracts from other Navy, federal or state governments, or commercial activities may be considered if you can demonstrate their relevance to the functional areas included in the Seaport e Statement of Work and the mission areas.

Question 38. Clarification of Table A completion instructions. Based on Sect. L instructions and previous Questions and Answers, it is our understanding that the Table A should be completed as follows:

1. One Table A, sheets 1 and 2, should be completed for each Zone being proposed.

2. Sheet 1 of Table A demonstrates past performance within a proposed Zone and Sheet 2 demonstrates functional capability (Sect. L para. 5.4.1.a) and "Presence" (Sect. L para. 5.6), within a proposed Zone.

3. On sheet 1 of Table A an offeror is to reference relevant past performance contracts for a proposed functional area (performed within the previous 3 years). Referenced contracts must be awarded from an activity within that Zone being proposed. One contract may be applicable to multiple functional areas. Only list one contract per functional area.

4. Sheet 2 of Table A is to demonstrate workforce capability of the proposed Zone. This would only reference capability physically located within that Zone. (Example: If a contract was awarded in Zone 2 but performed from a local office in Zone 5, the past performance would be recorded on sheet 1 for our proposal for Zone 2. If the performing individuals were to be used as a Key Personnel reference on Sheet 2, they are to be listed on sheet 2 for our proposal for Zone 5.) Note: Based on the above scenario the functional areas inputs on sheets 1 and 2 may not be a one-for-one match within a Zone being proposed.

Answer: Your assumptions are correct. For number 3, one contract should be included on Table A. If additional contracts are going to be referenced, they can be included in the narrative section of your technical proposal.

Question 39. Form 33, Block 9 indicates that proposals are due on Monday, 5 May 2010. Monday is 3 May. Please clarify if proposal is due on Monday, 3 May 2010 or on Wednesday, 5 May 2010.

Answer: When the amendment is issued to provide the answers to all questions that were submitted, a revised SF33 will be included to clarify that proposals are due by 2:00 P.M. EST on Wednesday, May 5th.

Question 40. Reference: Table A, (Attachment J.4), page 1 of 2, column 6 (Mission Areas For Which Function Was Performed). The email address below the column title does not work. Please fix this link or provide offerors the correct location for the Mission Areas information.

Answer: The link provided in the Word version of the Table A on the Seaport e homepage (www.seaport.navy.mil) does work and will direct you to the document.

Question 41. Reference: RFP page 78, paragraph 4.3 (c) reads "Table A plus 5 pages" Does this mean that offers must include a second Table A for the subcontracting section, in addition to the Table A provided for the Depth and Breadth Section? Please clarify how many Table A are required.

Answer: Only one table A is required for each zone that is being proposed. The 5 pages is to address the prime's teaming arrangements and flow down for savings initiatives.

Question 42. Reference: RFP page 82, para 5.6 titled Zone Consideration – "Presence" Para 5.6 states that the offeror can establish zone presence by having a local office in the Zone where they are requesting consideration. In RFP N00178-08-R-4000, Amendment 0001, line 4 of the answer to question 6 indicates that the Zone Presence can also be established by having a team member with a local office in the Zone where the offeror is requesting consideration. Can Zone Presence

for this RFP (N00178-10-R-4000), be established by having a team member with a local office in the Zone where the offeror is requesting consideration?

Answer: Yes, a team member's local office (not a home office) in a zone will meet the presence criteria.

Question 43. Page 19, Section G, paragraph SEA 5252.216-9122, Level of Effort (Dec 2000). Is an Alternative Work Site Plan Required in the proposal for Companies that do not have a main office?

Answer: In accordance with paragraph (j) of the clause, up to 10% of the effort may be performed at an alternative work site. An alternative work site is described as an employee's residence or a telecommuting center. For zone presence requirements, the contractor must have a locally established office (not a home office in someone's residence) that is staffed by employees of the prime contractor or team member.

Question 44. Page 34, Section H, paragraph H.15, Required Insurance. May personal or rental automobile insurance be used to meet the automobile insurance policy requirements?

Answer: The coverage listed in the Section H.15 clause is the minimum requirements that a company must have. If personal insurance is being used, the Administrative Contracting Officer would need to approve any change or decrease in the coverage.

Question 45. Page 6, Section C, Description of Specifications. Must the offeror address all capabilities to include capabilities that cannot be satisfied by the offeror?

Answer: Only those functional areas that a company can demonstrate technical capability in should be proposed. Please refer to the minimum capability described in Section M of the solicitation that would constitute a "Satisfactory" rating.

Question 46. Page 32, Section H, paragraph H.11, Contractor Webpage. Is it required that the task award file be accessible from the contractor website?

Answer: Yes, a copy of any task order received must be posted on the company's homepage.

Question 47. TABLE A, Past Performance. May offeror leave value blank for contracts that cross multiple functional areas but only include a single cost on a single line?

Answer: If the value of the contract that is going to be used for multiple functional areas is included in one of the lines, it would be acceptable to enter "See 3.6" for example on the other lines instead of having to repeat the value for each line.

Question 48. Item 3.2 on page seven, Engineering, states, ".technically support development of significant alterations to existing systems, support integration and interface of existing equipment or software into different applications or platforms." Can we assume there are significant Information Technology (IT) engineering opportunities in this Functional Area, or is most IT included in FA's #'s 6 and 12?

Items 18.1 and .2 on page nine is specifically dedicated to training and describes training requirements including "platforms, systems, and warfighting capabilities." Item 3.12 (IS/ IA/IT)

on page 8 notes training as well. Can we assume that all IT related training is covered in Item Functional Area 12 IS/IA/IT, or are there IT training opportunities in this Functional Area as well?

Answer: Most of the IS/IA/IT support would be referenced under the 3.12 functional area. There may be some of this effort included as a minor part of other functional areas as well.

Question 49. Section B (Fill-Ins) - To confirm, we will use the word template to list only our highest labor category for CLIN 4000? To confirm, for CLIN 7000, we will add escalation to the CLIN 4000 rate?

Answer: You are correct in your assumptions.

Question 50. Cost Proposal (Section B - Ceiling Unit Price) - To confirm, we are to provide only our highest labor category broken out by each component that goes into our price (base rate, benefits, etc). To confirm, this description/explanation/table should not exceed 1 page.

Answer: You are correct in your assumption.

Question 51. Page 80 (c - subcontracting) - As a small business, we are only required to list our teaming partners and our approach for adding further teaming partners and in the future to address other functional areas, correct?

Answer: The section of your technical proposal that deals with subcontracting should address the team members that you are proposing, if the teaming arrangements are in place and if not what your plan and schedule is to complete this, and how you will flow down the savings initiatives to the team members.

Question 52. Section L, 5.3/page 79. The Government requests that the offeror "...submit one copy of the entire solicitation..." Should this copy be included in Volume I-Technical Proposal or Volume II-Cost/Price Proposal?

Answer: The completed solicitation should be independent of the cost proposal or technical proposal. It could be included with the cover letter.

Question 53. Page 79; Paragraph 5.2 Cover Letter - stated that the offeror shall provide the following: "The date that the cognizant DCAA office has determine the offeror's accounting system to be adequate for the accumulation, reporting, and billing of cost under cost reimbursement contracts." Can a Company submit a bid to this solicitation if their accounting system has not been audited by DCCA but is currently using an acceptable DCCA accounting system and has implemented accounting policies and best practices that comply with the Cost Accounting Standards (CAS) and regularly reviews the Federal Acquisition Regulations (FAR) clauses to adhere to all compliance issues and uses the Standard Form (SF) 1408 for internal audit reviews?

Answer: A company can still be considered for an award if they do not have a DCAA approved accounting system. You would only be eligible to receive firm fixed price task orders until your system was approved. You will need to state in your cover letter and in the online registration that you do not have an approved system. After award, the Government will request that the cognizant DCAA office schedule a review of your system.

Question 54. Page 79; Paragraph 5.3.1.1 – Labor Rates to establish ceiling prices for CLINs 4000 and 7000.

- For CLIN 4000- Does the labor rate need to include indirect costs or ONLY direct cost?
- For CLIN 7000 – Does the labor rate need to include both direct costs and indirect costs?

Answer: For CLIN 4000, this will be the highest fully burdened labor rate for a single labor category. The breakdown provided will need to include the title of the labor category, base rate, overhead, fringe, G&A, fee, etc. This rate will then be escalated for the period of performance for CLIN 7000.

Question 55. Page 80; Paragraph 5.4.1 (a) Depth and Breadth – stated the following: “Additionally offeror shall complete Sheet 2 of Table A that shows workforce composition relative to the functional area and zone being proposed on. The offeror’s labor mix should be multi-disciplinary that identifies one key individual per Functional Area proposed.” Does this statement indicate that only ONE key individual for proposing team should be identified per functional area in Table A - Workforce Composition?

Answer: Only one individual should be listed per functional area but the same person can be listed for multiple areas if applicable.

Question 56. Page 80; Paragraph 5.4.1 (a) Depth and Breadth – stated the following: “If proposing a team, each team member listed must be on the Seaport-e Contractor Information Registration Site” If proposed team members (subcontractors) are already Seaport-e Prime Contract holders, do they need to register in the Seaport-e Contractor Information Registration Site in support of this bid?

Answer: The team member would not be registering - you as the prime contractor will be listing the team members that you plan to include in your proposal and will provide the required information.

Question 57. Page 80/81; Paragraph 5.4.1 (c) Subcontracting – Are the subcontracting percentage goals stated on this section applicable to a Small Business Prime Contract Holder?

Answer: The subcontracting goals are only applicable to large businesses.

Question 58. Page 81; Paragraph 5.5 Volume II – Cost Price Proposal - (b) Ceiling Unit Price for CLIN 4000.

- Does this paragraph indicates that if the ceiling unit price provided was from a subcontractor then a breakdown of the derivation for the ceiling unit price need to be provided by that subcontractor? If answer is yes, does that information is provided on a sealed package to the Government?
- Are independent contractors (1099) considered subcontractors?

Answer: If a team member's rate is being included for CLIN 4000, the breakdown can either be provided in a sealed envelope with the prime's proposal or the team member can submit it directly to the Government. If direct submission is done, the breakdown must be received by the closing time of the solicitation and must reference the name of the prime contractor that they will be a team member to. In order to be an official team member, the company must have a CAGE code and DUNS number. If an independent contractor has this information, they would be included as a team member.

Question 59. Page 1, SF-33, Section 9. "Sealed offers ... until 2 pm local time on Monday, 05 May 2010." Please confirm that proposals are in fact due by 2 pm local time on Wednesday, 5 May 2010.

Answer: When the amendment is issued to provide the answers to all questions submitted, a revised SF33 will be provided to clarify that proposals are due by 2:00 P.M. EST on Wednesday, May 5th.

Question 60. Page 81, Subparagraph 5.5 (a) 2. "The Cost Savings approach shall not exceed twenty pages. The Government will not consider any information beyond the last word of the 20th page." Please confirm that these requirements apply to Subparagraph 5.5 (a)(1) and 5.5(a)(2).

Answer: That is correct - the 20 page limit pertains to the Cost Savings approach. There is a 1 page limit for the breakdown of the CLIN 4000 rate and there is no page limitation for the compensation plan.

Question 61. Attachment J.4 page 1. Table A includes a column that contains the following link: http://www.seaport.navy.mil/activities/mission_areas.doc. Information from this link is to be used to fill in the column, "Mission Areas for which work was performed." However, the link appears to be broken and we cannot access this information. Could you please provide the necessary information or correct link?

Answer: The link included in the Word Version of Table A on the Seaport e homepage (www.seaport.navy.mil) is working and will direct you to the document.

Question 62. I do not see a reference to a minimum number of contract identifications, per functional area/zone presence. Is there a minimum number of past performance summaries/information that needs to be provided in Table A- Past Performance in order to be compliant? Please clarify.

Answer: There is not a minimum number of contracts that have to be referenced in Table A.

Question 63. Standard Form 33, Block 9. Due date is listed as MONDAY, 5 May 2010. 5 May is a Wednesday, it is our assumption that the due date is WEDNESDAY 5 May 2010. Is this correct?

Answer: A revised SF33 will be included in the amendment that is issued to provide the answers to all questions received. The revised form will clarify that proposals are due by 2:00 P.M. EST on Wednesday, May 5th.

Question 64. Section L; Para. 5.4.1(a), pages 80 of 88. Indicates that if proposing a team, each team member listed must be on the SeaPort-e Contractor Information Registration site. Is this registration required PRE-Proposal or POST-Award?

Answer: Information for all team members being proposed must be included in the online registration site by 03 May 2010 so it is PRE-proposal. If an offeror is successful in receiving a contract award, additional team members may be added at any time.

Question 65. Section M; Para. 3.2.(c), page 84 of 88, This paragraph indicates that the Government will ... determine if the offeror meets the criteria for "presence" in each zone proposed on, where "presence" is defined as "The offeror has held or currently holds a prime contract or subcontract or currently has a local office manned by the prime or team member in the zone(s) proposed on". Given the situation where a contract is let out of a Virtual SYSCOM in one zone for a customer in another zone, with the implementation of the system being developed going into multiple zones, it is our assumption that this contract would meet the criteria for "presence" in all of these zones. Is this a correct assumption?

Answer: The determining factor would be the location of the ordering office that issued the contract. Only one zone would be able to be used.

Question 66. SECTION K REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS - Page 57 Of 88 in RFP document. We understand, we need to include Section K as part of our response. Can you please clarify, in which volume do we need to include Section K?

Answer: The completed Section K should be included in the signed copy of the completed solicitation that is returned with your proposal.

Question 67. Section 5.2 - Cover Letter - Page 79 of 88. "The cover letter shall identify all enclosures being transmitted as part of the proposal." Can you please clarify on enclosures that needs to be identified in the proposal response?

Answer: The enclosures would identify all of the documents be included with your submission - the completed solicitation document, your technical proposal, cost proposal, subcontracting plan (if applicable) and the CD-ROM.

Question 68. General. Do we need to submit resumes for the proposed labor categories as part of our proposal response? Please clarify.

Answer: No resumes are required at this time. Only the highest fully burdened labor rate for a single labor category needs to be provided. In your cost proposal you will provide information about this rate (the title of the labor category, base rate, overhead, fringe, G&A, etc). Specific labor categories and rates will be handled at the task order level.

Question 69. General. Will the Department provide labor categories, description for each service areas? Please clarify.

Answer: Labor categories will be handled at the task order level and are not required for the proposal being submitted for the basic contract.

Question 70. Volume II -Cost Proposal. Is there any particular format that we need to follow for Cost Proposal?

Answer: The Cost Proposal should include the items included in Section 5.5 of the solicitation - the description of the cost savings approach, the breakdown of the ceiling unit price for CLIN 4000 and the compensation plan.

Question 71. Page 75 - HQ L-2-0009 Small Business Subcontracting Plan (NAVSEA) (JUN 1999). Does this clause or any part of it apply to small business prime offerors?

Answer: The Subcontracting Plan is only applicable to large business prime contractors.

Question 72. Page 78 - 4.3, Page 79 - 5.3: The offeror is required to submit one entire copy (signed by the offeror) of the RFP in their proposal. Can this be the PDF copy posted online, or does this also need to be an MS Word version? (Paragraph 4.2 indicates all files must be named with the file extension .doc.) An MS Word version of Section B is posted on the SeaPort-e website, but we did not find an MS Word version of the entire solicitation. If the PDF version posted on the SeaPort-e website is not acceptable, is a Word version of the entire RFP available?

Answer: A Word version of all pages in the solicitation that require a fill in by the offeror has been posted on the Seaport e homepage (www.seaport.navy.mil). An offeror can substitute the completed Word version of the pages into the pdf version of the solicitation document and return the entire solicitation.

Question 73. Page 79 - 5.2: A copy of the prime contractor's CCR registration information from the CCR website is to be included with the offeror's proposal. Paragraph 4.2 of the RFP states that all files must be named with the file extension .doc. Since the CCR information is downloaded from the CCR website as a PDF or XPS file rather than as an MS Word file, can this be provided as a PDF or XPS file?

Answer: A print out of the CCR registration should be included with the cover letter. This print out does not count towards the 5 page limitation.

Question 74. Reference page 82 Paragraph 5.6: The RFP states "For the purpose of the qualification requirement, contract means meaningful work performed for one or more of the ordering activities sites and field activities in one or more of the Functional Areas." Does meaningful work for any federal government agency qualify as it appears to on page 80 Paragraph 5.4.1 (a) where the RFP states " Experience in these functional areas may be gained from working with any of the Navy or Marine Corps activities as well as other Government organizations."?

Answer: There are three ways that presence can be established for a zone: 1. You have a local office (not a home office) in the zone; 2. You have received a prime contract or subcontract from one of the authorized ordering offices located within the zone; or 3. You have a team member that has a local office (not a home office) in the zone. Any contract or subcontract referenced for zone presence must have been issued by one of the ordering commands or their field activities listed on page 15 of the solicitation under the "Ordering" clause.

To demonstrate technical capability, it is preferred that any contract referenced be from one of the authorized ordering offices. Contracts from other Navy, Federal or state Government, or commercial activity may be considered if you can demonstrate that the contract is relevant to the functional area being proposed from the Seaport e Statement of Work.

Question 75. Section L, Page 80, Part (c) Subcontracting. Is this applicable to the small businesses (7-employee) and how detailed should it be?

Answer: The subcontracting section of the technical proposal is applicable to all businesses. The requirement for the Subcontracting Plan is only applicable to large businesses.

The narrative for the subcontracting section needs to address any team members that are being proposed and whether the teaming arrangements have been finalized. For any arrangements that have not been finalized, a schedule needs to be included as to when this will be complete. This section also addresses how your company plans to flow down the savings initiatives to your team members.

Question 76 Regarding p. 82 of 88, Section 5.6, "Zone Consideration – 'Presence', part of the paragraph states: "To be considered in one or more of the seven zones, you must have held or currently hold a prime contract, subcontract or currently have a local office in the zone(s) in which you wish to be considered." Our question is: What information should we provide on Table A Sheet 1 for a given zone if we qualify for zone presence by having a local office in that zone, but we do not have a contract or subcontract that would qualify as past performance for that same zone? Do we leave Sheet 1 blank and fill in Sheet 2, in that case?

Answer: If your company does not have any contracts or subcontracts that can be referenced, then your company would receive a "Neutral" rating for Past Performance. Page 2 of the Table A will need to be completed to demonstrate technical capability. In the narrative section of your technical proposal, you will need to include the information about the local office that is being used to establish presence in the zone (complete address and phone number).

Question 77. Page 78 section 4.2 of the Solicitation states that all files on the CD ROM must be named with the file extension ".doc." Would ".docx" also be acceptable?

Answer: Files should just have the .doc extension - the .docx may not be compatible with our system.

Question 78. Regarding Attachment J.4 (Table A), may we adjust the width of the columns or add color in such a way as to make Table A more readable?

Answer: It is preferred that no adjustments be made to Table A - additional information can be included in the narrative section of your technical proposal.

Question 79. On Table A, attachment J.4, page 2 for the work qualifications, are you looking for the qualifications on our in house staff that would service the actual requirements for labor contracting or are you looking for the contractors that actually worked the requirements of the task orders?

Answer: The employees in Table A should be current employees of your company or your team members that will be able to perform on the functional areas being proposed.

Question 80. On page 31, under H.10 Savings Clause, what constitutes a high dollar value? Can you give us a specific dollar value?

Answer: The threshold of what would constitute a high dollar value will be decided at the activity level. This is due to the fact that a dollar value that a field activity would consider to be high dollar may not meet the threshold for high dollar value at a HQ command.

Question 81. We have a question pertaining to Solicitation N00178-10-R-4000; on page 1, block 9, the current solicitation reads the sealed offers are due at 2pm, Monday 05 May 2010, please clarify if the sealed offers are due on Monday 03 May 2010 or on Wednesday 05 May 2010?

Answer: When we issue the amendment to provide the answers to all questions that were submitted, we will include a revised SF33 indicating that May 5th is a Wednesday. Proposals are due by 2:00 P.M. EST on Wednesday, May 5th.

Question 82. Page Number 78, Paragraph 5): If the Offeror has 5 Zones that they wish to be considered for the same functional area, will the Offeror need to provide 5 separate Table A's.

Answer: A separate Table A needs to be submitted for each zone being proposed.

Question 83 (Attachment J.4, *Note): If the Offeror has a past performance as a Prime in a Zone, is it required for the Offeror to have a local office? For example, an Offeror may have provided training in Zone 5, but did not have a local office in that zone.

Answer: A local office is not required in the zone if the offeror has received a prime contract or a subcontract from one of the authorized ordering offices located within the zone.

Question 84. In Table A, what is meant by \$ value?

Answer: The \$ value column is for you to enter the total dollar value of the contract that is being referenced in column 2 of Table A.

Question 85. The SF-33 box 9 indicates: Sealed offers in original and 1 copy for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in Building 492 until 2 pm local time on Monday, 05 May 2010. May 5, 2010 is a Wednesday. May 3 is the Monday. Please clarify the intended data of submission, Monday, 03 May 2010 or Wednesday, 05 May 2010.

Answer: When we issue the amendment to provide the answers to all questions submitted, we will also include a revised SF33 that will show May 5th as Wednesday. Proposals must be received by 2:00 P.M. EST on Wednesday, May 5th.

Question 86. On page 76, paragraph 2.3. Files must be in Microsoft Office compatible format. May files be in MS 2007 format? If so, this results in an extension of .docx which contradicts Paragraph 4.2 - Is a .docx file permissible?

Answer: All files need to be in the file extension .doc - the .docx format may not be compatible with our current system.

Question 87. Table A. The last Column asks for Government POC. If the effort was performed as a subcontractor may the POC information be the Prime PM who has a much better understanding of the company's performance?

Answer: It is preferred that the POC be a Government representative but the prime contractor's POC would be acceptable .

Question 88. Can the Navy extend the deadline for receipt of proposals to 26 May 2010? Because of current scheduling conflicts, it would be extremely difficult for us to prepare and submit a fully responsive proposal by the current 05 May 2010 deadline.

Answer: The Government does not anticipate extending the date for proposal submission. Proposals are due at 2:00 P.M. EST on Wednesday, May 5th.

Question 89. The solicitation due date is listed as Monday, 05 May, 2010 - Should this be Wednesday, 05 May 2010?

Answer: Yes, an amendment will be issued that will include a revised SF33 to reflect May 5th as Wednesday.

Question 90. Cover Letter references - Cognizant DCAA office (A company that is not certified by DCAA will not have this information - Is it acceptable to keep this blank?)

Answer: You can find your cognizant DCAA office by entering your zip code at the DCAA website (www.dcaa.mil).

Question 91. Cover Letter references - Cognizant ACO (A company that does not have a DoD Prime contract will not have a ACO - It is acceptable to keep this blank?)

Answer: You can find your cognizant ACO's office by entering your zip code at the DCMA site (www.dcma.mil).

Question 92. If proposing a team, each team member listed must be on the SeaPort-e Contractor Information Registration - Is this prior to bid submission or after award of the RA Contract?

Answer: All information concerning team members must be entered on the registration site by Monday, 03 May 2010. The registration site will be closed on Tuesday, May 4th.

Question 93. For past performance references in Table A - Would a mix of government and commercial work be considered acceptable? Also, is there a preference towards showing OCONUS work?

Answer: It is preferred that all contracts referenced on Table A would be from authorized ordering offices. Contracts from other Navy, federal and state Governments and commercial activities may be considered if you can demonstrate that the contracts are relevant to the functional areas included in the Seaport e Statement of Work. There are no OCONUS zones so there is no preference for that type of work to be included.

Question 94. Reference paragraph 5.6, Zone Consideration, page 82 of solicitation. If a company performed Navy work in one of the functional areas at NAS Fallon, NV and for the Marines at Bridgeport CA on a subcontract to a prime whose contract is issued by CECOM out of Fort Monmouth, NJ and has offices in New Jersey, California and Nevada. Does this qualify for Zone 6, Zone 1, all three, or none?

Answer: The contract that you referenced would not meet any of the presence criteria because it was issued by CECOM in New Jersey which is not an authorized ordering office in Seaport e. However, your example states that the offeror would have local offices in NJ, CA, and Nevada. The locally established offices would meet the criteria for zones 1 (New Jersey) and 6 (California and Nevada).

Question 95. Reference paragraph 5.6, Zone Consideration, page 82 of solicitation. Can a company be considered to do work on Seaport-e in zone 6 if they receive work in zone 6 on

another contract with the Navy during the course of this contract but were not eligible for Zone 6 when they submitted their bid or would they need to wait and rebid the next time around?

Answer: Existing prime contractors can apply for additional zones whenever a Rolling Admissions is conducted - they can not apply at any other time.

Question 96. Reference paragraph 5.5 (b), page 81 of solicitation: In developing unit price and maximum amount figures for CLINs 4000-4999 and 7000-7999, Should the current rate be escalated for each year of each CLIN and the final year price used to determine the max cost?

Answer: The rate proposed for CLIN 4000 will be the highest fully burdened rate for a single labor category. That rate should then be escalated to cover the period of performance included under CLIN 7000.

Question 97. Reference: Standard Form 33, Solicitation, Offer, and Award, Section 9 – Solicitation. The proposal submission due date states Monday, 05 May 2010. May 5 is on a Wednesday. Please clarify the due date.

Answer: When the amendment is issued to provide the answers to all questions submitted, a revised SF33 will be included to reflect the correct closing day of Wednesday, May 5th.

Question 98. Reference: Section L, Page 76, Paragraph 2.1(2) -- Instructions for submission "One Paper Copy - Volume I Technical Proposal (includes Technical Capability Depth and Breadth (Table A for each Zone proposed, and written technical description): Management Approach; Subcontracting; and Past Performance." Unlike the original submission, the One Paper Copy should NOT include a cost proposal, is that correct?

Answer: The original submission should include the completed solicitation with amendment(s); one paper technical proposal; one paper cost proposal (including the Attachment J.5); the cover letter, CCR registration, and subcontracting plan (for large businesses only). An additional paper copy of the technical proposal is required. The entire submission needs to be included on a CD-ROM. Only one paper copy of the cost proposal is required.

Question 99. Reference: Section L, Page 78, Paragraph 4.2 -- Proposal Format. Must the text within Table A also be Times New Roman 12 point font? If so, this will require that the Past Performance information and workforce information exceed a single page each. Is there a page limit to Table A?

Answer: As stated on page 78, the requirements for font, margins, etc apply to all information EXCEPT Table A. It is requested that each Table A be confined to 2 pages. Additional information can be included in the narrative section of the technical proposal.

Question 100. Reference: Section L, Page 79, Paragraph 5.2 -- Cover Letter. Does the copy of the CCR Registration from the CCR website count toward the 5 page limit of the Cover Letter? Is a PDF of the corporate CCR registration acceptable?

Answer: The print out of the CCR registration does not count towards the 5 page limit.

Question 101. Reference: Section L, Page 80, Paragraph 5.4.1 (a) -- Depth and Breadth (Table A plus 10 pages). The RFP states, "The offeror should provide the maximum amount of experience and expertise that the offeror (or offeror's team) has performed within the past three years for

each functional area." Does this mean that, if a contractor has multiple contract efforts for a particular functional area that these multiple contract numbers should be identified in column 2 of Table A? If so, is it allowable for Table A to be more than one page? If not, should these additional experiences be identified within the narrative of Tech Volume?

Answer: One contract should be identified in Column 2 of Table A but additional contracts can be discussed in the narrative of the technical proposal.

Question 102. Reference: Section L, Page 80, Paragraph 5.4.1(c) – Subcontracting. Are small businesses required to prepare a subcontracting narrative (not-to-exceed five-pages) but exempt from submitting a Subcontracting Plan or are they exempt from both requirements?

Answer: The subcontracting narrative applies to all offerors. The Subcontracting Plan is only required from large businesses.

Question 103. Reference: Section L, Page 82, Paragraph 5.6 -- Zone Consideration - "Presence". Are contract performance location and contract ordering location both qualifiers of presence? For example, if a company has a contract that is issued in Pennsylvania, performs the contract work in Oregon under the on-site direction of a Government COR, but does not have a corporate office in Oregon, does the effort qualify as a presence in both Zone 1 (PA) and Zone 7 (Oregon)?

Answer: Location of contract performance does not meet the presence criteria. If using a contract or subcontract for presence, the ordering office's location would be used for presence. In your example, the criteria for zone 1 would have been met but not for zone 7.

Question 104. Reference: Section L, Page 82, Paragraph 5.6 - Zone Consideration - "Presence". Referencing Table A, suppose we have past performance in functional area 3, zone 2. When bidding on TOs in this functional area, can we only do so in zone 2, or in all zones for which we qualify under.

Answer: If an offeror receives a contract award, their contract will contain all 22 Functional Areas. This is done to allow for growth internally for additional functional areas or if team members are added that have experience in additional areas. An offeror will have to demonstrate their technical capability to perform the effort being solicited at the task order level when submitting a proposal in response to the task order solicitation. The contract will include all zones where presence has been established and the contractor will only receive task order solicitation notices for those zones.

Question 105. Reference: Section L, Page 82, Paragraph 5.6 - Zone Consideration - "Presence". To what extent are the zone qualification requirements disjointed from the functional area qualification requirements? In other words, which combinations of zone qualification requirements and functional area qualification requirements are allowable for us to propose, and which are not?

Answer: There are 3 ways that presence can be met for a zone: 1. The prime contractor has a locally established office (not a home office) in the zone; 2. The prime has received a contract or subcontract from one of the authorized ordering offices in the zone; or 3. A team member has a locally established office (not a home office) in the zone. For a small business, technical capability has to be demonstrated in at least one of the 22 Functional Areas in order to receive a "Satisfactory" rating. There is no other combination of zone and functional area qualification requirements.

Question 106. Reference: Table A, Page 2 of 2 -- Workforce Qualification. The RFP states that offeror must identify one key individual for each functional area in which it is proposing; this individual is identified on page 2, of Table A, for each zone submission made. Can the same individual be used for multiple functional areas; for instance, as an asset for both modeling and software? Also, may the same individual be proposed for multiple zones? For example, if an employee is assigned to a hub corporate office in Miami, but performs on multiple contracts - one ordered out of Massachusetts, one from Washington DC, and one in California - can that same individual be named on the Table A's for zones 1, 2, and 6 respectively?

Answer: The same individual can be mentioned for multiple functional areas. Column 7 of Table A's second page asks for the location that the individual is located. In your example, if the individual is located in Miami, then he should be used only for zone 4.

Question 107. Reference: Table A-- Past Performance Information. Can one contract be used as an example of past performance on multiple functional areas of the SOW?

Answer: If the contract is applicable to multiple functional areas, it can be listed for each applicable area.

Question 108. Reference: Table A -- Functional Areas. If an offeror identifies experiences/past performance in only a subset of the 22 available functional areas of Table A will that contractor only be able to bid on task orders that include those identified with functional areas or will all 22 areas be open to bid?

Answer: All 22 Functional Areas will be included in any resultant contract.

Question 109. Are cascading set-asides allowed on Seaport-e Task Orders? If so, how does it work (example)? If so, are cascading set asides the normal way that Task Orders get set aside for small businesses, or is there another mechanism (i.e. market surveys)? It seems that adequate market surveys would be undue work for Task Orders, since there already exists a number of qualified small businesses among all the selected categories that are on the basic contract qualification list.

Answer: Cascading set asides were eliminated from the Seaport e program several years ago.

Question 110. Page 9, Section C, 3.14, Is this SOW element focused on operational and field test versus engineering/development test?

Answer: This functional area deals with testing of already developed systems.

Question 111. Page 78, Section L, 4.2, Are organization charts considered flow charts?

Answer: An organization chart is considered a flow chart but is not classified as graphics if it appears in the management approach, cost savings, or technical capability sections of your proposal.

Question 112. Page 79, Section L, 5.2, What is considered to be an electronic invoice process?

Answer: This area is inquiring if your company has established practices for dealing with Wide Area Work Flow which is an electronic invoicing system.

Question 113. Page 79, Section L, 5.3, Section I fill-ins are omitted from this section, does that mean they do not need to be completed for this proposal?

Answer: Any fill-ins have been provided as a word version.

Question 114. Page 79, Section L, 5.3.1.1, for CLIN 4000 are you looking for one maximum unit price for each of the 22 SOW functional services areas we propose to cover or one maximum unit price that covers all service areas? If the latter is true our proposal would include only one unit price for CLIN 4000. Stated differently, if we have different labor categories and different labor rates for the different levels of experience within each labor category, are you looking for the single highest labor rate within all labor categories?

Answer: Only one rate is required in Section B. The rate proposed for CLIN 4000 should be the highest, fully burdened rate for a single labor category. The breakdown provided in your cost proposal would include the title of the labor category, the base rate, the overhead, fringe, G&A, etc.

Question 115. Page 80, Section L, 5.4.1 (a), Is related commercial experience of any interest to the government?

Answer: It is preferred that past performance information be provided from contracts with the ordering offices under Seaport e. Contracts from other Navy, federal and state Governments, and commercial activities may be considered if the offeror can demonstrate that these contracts are relevant to the functional areas included in the Seaport e Statement of Work.

Question 116. Page 82, Section L, 5.6, Does a subcontract in a zone for a NASA program make us eligible to propose in that zone or does the subcontract have to be for a Navy program?

Answer: Any contract or subcontract being referenced for zone consideration must be from one of the authorized ordering offices in Seaport e - a NASA subcontract would not meet the criteria for presence in a zone.

Question 117. Page 83, Section M, 2.0, Are team members required for a small business to receive a contract? There are many places the solicitation says something like "team if so proposed", so the implication is a team is not required.

Answer: There is not a requirement for an offeror to include team members in their proposal submission.

Question 118. Page 84, Section M, 3.2 (c), If we propose 2 zones, does being weak in 1 of the 2 zones drag our score down or potentially disqualify the entire proposal even though we are very strong in the other zone?

Answer: There are criteria to meet for presence in a zone - these criteria are judged on a pass/fail system as to whether any of the criteria for the zone have been met. The criteria are 1. The offeror has a locally established office (not a home office) in the zone; 2. The offeror has received a prime contract or subcontract from one of the authorized ordering offices in the zone; and 3. The offeror has a team member that has a locally established

office (not a home office) in the zone. If an offeror does not meet one of the above criteria for a zone, they will not receive that zone.

Question 119. Page 84, Section M, 3.2 (d), Are there any zones that currently need more qualified small businesses and if so what socio-economic status?

Answer: All of the zones currently have an adequate representation of small businesses and the small business sub-categories.

Question 120. Page 84, Section M, 4.0, Are the ratings an offeror receives from this proposal visible to decision makers during task order competition? (i.e. do the ratings have an effect on task order competition?)

Answer: Each task order solicitation will have its own source selection factors and the ordering activities do not use the results of the evaluations conducted for the basic contracts in their decision process.

Question 121. Page 88, Section M, 5.0, Four evaluation factors are referenced numerous times, do you mean 3 evaluation factors?

Answer: There are 3 evaluation factors: Technical capability, past performance, and cost/price. However, the technical capability section receives two separate evaluations - one for depth and breadth and another for management approach. Future solicitations will be revised to clarify this distinction.

Question 122. Page 79 of the Solicitation states the requirements for the Cover letter; In these requirements, # 10 states: The date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting and billing of costs under cost reimbursement contracts. What kind of approval and approval date from DCAA office, should be mentioned in the cover letter?

Answer: Has your company had DCAA come in and review your system and issue a report stating that it is adequate for cost type contracts? If you have, the date of the report is what you would use. If DCAA has not reviewed your system, you will need to state that in the cover letter of your proposal as well as on the online registration. Your company would be limited to receiving firm fixed price task orders until your system was approved. After award, the Government will request the cognizant DCAA office to schedule a time to review your system.

Question 123. On the Fill-in Pages FY10 document, section B, item number 4000-4999:

1. Is the unit price a single hourly rate for this CLIN?
2. Is this for all labor categories?
3. Is the maximum amount the amount we are willing to commit to? Example: 2000 hours at \$100/hr = \$200,000 (1 FTE)
4. With respect to the award term, is this for each option year, the total of 4 options years, or the 5 year inclusive total?

Answer: In reference to your questions about the rate to be included in Section B, the rate for CLIN 4000 is the single highest, fully burdened rate for a single labor category. This rate can be from either you as the prime or from a team member if their rate is higher. The breakdown provided needs to show the labor category used, the base rate, the overhead, fringe, G&A, etc. You will then take the rate proposed in CLIN 4000 and apply escalation to cover the period of performance of CLIN 7000. These rates are simply used to establish the ceiling rate of the contract. Where you will propose actual labor categories and rates will be in proposals that you submit at the task order level.

Question 124. It appears that the entire proposal package will consist of the forms provided in the RFP. Is this correct?

Answer: Section L of the solicitation states what needs to be included in the proposal submission (the completed solicitation, technical proposal, cost proposal, etc). Please refer to page 76 for the complete listing of what needs to be included in a submission. There is also the online registration that must be completed. The link to the online registration site is provided in paragraph 2.6 on page 76.

Question 125. Page 79, Section 5.2: COVER LETTER. In the requirements for the proposal cover letter, #10 requests "the date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts." We do not currently have an established relationship with the cognizant DCAA office in our region. Do we need to have a preaward survey conducted prior to submitting a proposal?

Answer: If your company does not have a DCAA approved accounting system, you will need to note that in the cover letter of your proposal submission as well as on the online registration site. If you receive a prime contract, your company will be limited to receiving Firm Fixed Price task orders until DCAA has approved your system. After award, the Government will request that the cognizant DCAA office contact you to schedule a review of your system.

Question 126. Cover page 1 of 88, Block 9, states offers are due on "Monday, 05 May 2010". Page 75 of 88, paragraph 2.1 states proposals must be received "no later than 05 May 2010" Want to confirm proposals are due Wednesday, 05 May 2010.

Answer: Yes, proposals are due by 2:00 P.M. EST on Wednesday, May 5th. When we issue the amendment to provide the answers to all of the questions that have been submitted, we will include a revised SF33 to reflect the correct day.

Question 127. SF 33, page one of the solicitation, Block 9, states offers will be received until 2 pm local time on Monday, 05 May 2010. Page 75, "ADDITIONAL INSTRUCTIONS TO OFFERORS" Paragraph 2.1 states proposals must be received "no later than 05 May 2010, at 2 p.m. local time." Please confirm the correct due date is Wednesday, 05 May 2010, 2 pm local time.

Answer: When we issue the amendment to provide the answers to all of the questions received, we will also include a revised SF33 to reflect the correct day of May 5th as Wednesday. Proposals are due at 2:00 P.M. EST on Wednesday, May 5th.

Question 128. Page 88 of the solicitation Section M 5.0 "OVERALL RATING SCALE" cites under each of the rating headings four evaluation factors. Page 83 above it in the same Section M 2.0 "BASIS FOR CONTRACT AWARD" outlines only three. Is there a fourth evaluation factor?

Answer: There are 3 evaluation factors: Technical Capability, Past Performance, and Cost/Price. However, the Technical capability factor is broken down into Depth and Breadth (which receives an outstanding, good, satisfactory, or unsatisfactory rating) and the management approach which also receives the ratings. We will revise the wording in future solicitations to clarify this.

Question 129. We are a small business but we deliver many different products and services. Regarding solicitation pages 66-67 "252.225-7000 BUY AMERICAN ACT" - please clarify this requirement and Seaport-e expectations for us to complete this information; at this stage in the solicitation process we cannot anticipate all line items that may be involved in a specific task order yet to be released and competed.

Answer: As you indicate, this clause is mainly applicable at the task order level and would need to be completed at that time. If you are currently aware of any items that might be applicable, you could identify them at this time. Otherwise, it would be handled when responding to a task order solicitation.

Question 130. All Cost/Price evaluation factors identified on pages 86 through 88 of the solicitation include the term "DCAA recommended rates (if applicable)". When are DCAA recommended rates applicable? When are DCAA recommended rates not applicable?

Answer: If a company has not been reviewed by their DCAA office, the rates included in their proposal would have to indicate that they are not DCAA recommended rates.

Question 131. Page 81 Section 5.5 (a) 1. Identifies that the offeror must describe how it will achieve the proposed price reductions. There is no page limit on this requirement. Is the requirement of 5.5 (a).1 to be included in the 20 page count limit identified in 5.5(a).2 or are additional pages allowed? If so, how many pages are allowed for 5.5(a).1?

Answer: Yes, the description of the cost savings approach is included in the 20 page limitation specified on page 78 of the solicitation.

Question 132. According to L-5.2.9 Cover Letter, we are required to include a copy of our CCR registration. This CCR document is 7 pages long when printed. However, according to L-4.3, the Cover Letter can be no more than 5 pages long. Please clarify if the CCR document will count against the total Cover Letter page count.

Section L - 4.3 "The proposal shall be limited to the following submissions and pages: Cover Letter - 5 pages"

Section L - 5.2 COVER LETTER: "The proposal shall include a cover letter signed by an individual authorized to commit the company to the proposal. The cover letter shall identify all enclosures being transmitted as part of the proposal. The letter shall reference the solicitation number and acknowledge that it transmits an offer in response to the solicitation. It shall state: 9. A copy of the prime contractors CCR registration information from the CCR website."

Answer: The copy of your CCR will not count towards the 5 page limit for the cover letter.

Question 133. On the SF 33, in block 9, please confirm that the due date should read Wednesday, 05 May 2010.

Answer: When we issue the amendment to the solicitation to provide the answers to all questions submitted, we will include a revised SF33 to reflect the due date of May 5th as being Wednesday instead of Monday.

Question 134. Is the contractor to enter values in the two tables shown on page 4, BASE PERIOD and AWARD TERM OPTION where an asterisk appears? If so, is the value to be entered for Maximum Amount Base Period to be the sum total of CLINS 4000 through 6999 and the value to be entered for Maximum Amount Award Term Option to be the sum total of CLINS 7000-9999?

Answer: Yes, the offeror needs to complete this table. As you stated, the base period is the sum of CLINs 4000, 5000, and 6000 and the amount for the award term option is the sum of CLINs 7000, 8000, and 9000.

Question 135. A) If the offeror currently has a single rate which is DCAA approved and this rate is a composite rate comprised of all direct and indirect cost components, is this rate acceptable for use with this solicitation or is the offeror required to recalculate labor rates for each specific labor category of personnel and propose the rate that is for the single highest labor cost category?

B) If the offeror must recalculate and obtain DCAA approved rates for each labor category of personnel, there is insufficient time to obtain approval prior to proposal submission.

Can the offeror obtain a rating of Outstanding, Good, or Satisfactory Evaluation Factor 3 Cost/Price without separate DCAA approved rates for each labor category of personnel provided the offeror meets all other identified evaluation criteria for each rating?

Answer: When proposing the rate for CLINs 4000 and 7000, the rate must be the highest fully loaded burdened rate for a single labor category. The breakdown provided in the cost proposal must show how the rate was calculated (title of labor category, base rate, overhead, fringe, G&A, fee, etc). An offeror needs to state in their proposal if the rate proposed has been approved by DCAA. If the rate has not been approved, an offeror will not be excluded from consideration and the proposal will be evaluated in accordance with the terms specified in Section M of the solicitation.

Question 136. There is no requirement in this solicitation to include team members in a submitted offer. Amendment 0001 to Solicitation N00178-08-R-4001 included Question 6 which identified that the Government would not evaluate an offeror based on the evaluation factor for teaming/subcontracting agreements if the offeror did not include Team Members in its proposal.

Please confirm that for this solicitation, N000178-10-R-4000, that the Government will not evaluate an offeror based on the evaluation factor for teaming/subcontracting agreements if the offeror does not include Team Members in its' proposal.

Answer: You are correct - if an offeror does not propose any team members, they will not be evaluated on teaming agreements since it will not be applicable.

Question 137. Page 32, Section H.10.B, Maximum Pass Through Rates contains a space for a not to exceed percentage (%). There is no * (asterisk) in this position. Is the contractor to enter a percentage in Section H.10.B? If not, what is the maximum fee applicable to this solicitation?

Answer: Yes, offerors are required to enter a percentage for pass through in the H.10 clause. Please refer to Section M of the solicitation which states that if a pass through of greater than 8% is proposed, it will constitute an "Unsatisfactory" rating and the proposal will not be considered for award.

Question 138. Section K, Page 64, Part I. Disclosure Statement-Cost Accounting Practices and Certification. I have contacted our local cognizant ACO and we think that we are exempt because we don't have any previous government awards. How should we respond to this? Are we still required to file the Disclosure statement with ACO?

Answer: If your company is a small business, then the Cost Accounting Standards clause would not apply to you. If you are a large business and you do not meet the requirements, you can put N/A on the fill-in pages and include a comment in your cover letter or cost proposal.

Question 139. (1) Are we able to utilize our ORCA to respond to the required Certifications & Representations or is it your desire to respond utilizing the specific Certs & Reps as incorporated in the SeaPort-E solicitation? Please advise.

Answer: In accordance with paragraph (d) on page 61 of the solicitation, all offerors are required to complete the online representations and certifications. In addition, offerors must complete the pages of Section K that are provided as a Word version on the Seaport e homepage (www.seaport.navy.mil). The link is entitled "Solicitation Fill In Pages FY10".

Question 140. We will be responding as a Prime Contractor, supported by multiple subcontractors. Am I to combine all relevant past performance entries across the team to create one cohesive Table A submission or is it acceptable to allow each company to complete their corporate unique Table A and provide these as individual entries for our response? Please advise.

Answer: There should just be one table A submitted per zone that includes information for the prime and its team members.

Question 141. What total estimated budget amount should be used in the small business plan? Reference page #80 of the subject solicitation with regard to subcontracting (c).

Answer: Due to the ID/IQ nature of the contract, any dollar amount would be theoretical. It is recommended that large businesses use a round number (such as \$10 million) since this will lend itself well to the demonstration of the breakdown of the required percentages for the small business categories.

Question 142. We have a few large firms on our team. They have a much higher ceiling rate on 4000-4999. Are we going to propose their highest ceiling rate? What would they be required to submit for their ceiling rate justification?

Answer: The rate entered in Section B of the solicitation should be the highest single labor rate for the prime or its team member. If you are using a team member's rate, they can either provide the breakdown of how the rate was calculated to you in a sealed envelope and you can include it in your proposal submission, or they can provide it directly to the

Government. They would need to send it to the address specified in the solicitation and it must be received by 2:00 P.M. EST on Wednesday, 05 May. They would need to indicate on the outside of the envelope that they are submitting it in accordance with your company's proposal so we will be able to include their submission with your proposal.

Question 143. Regarding "Any contract in excess of \$650,000 resulting from this solicitation will be subject to the requirements of the Cost Accounting Standards Board". So we are NOT required to have DCAA approved accounting system upon award of the contract? Or will we be required to have a DCAA approved system if we are awarded a task order over \$650,000?

Answer: A DCAA approved accounting system is required for any company to receive a cost type task order. Since the Seaport e basic contract has provisions for both cost reimbursement and firm fixed price task orders, a company is not precluded from receiving an award if they do not have an approved accounting system. However, they would only be eligible to receive firm fixed price orders until the system had been approved. If you do not have an approved system, please indicate this in your cover letter and also on the online registration form. After award, the Government will request that the cognizant DCAA office schedule a review of your accounting system.

Question 144. Could deadline be extended for 2 additional weeks to allow more time for proposal preparation?

Answer: It is anticipated that no extensions will be granted - proposals must be received by 2:00 P.M. EST on Wednesday, 05 May 2010.

Question 145. If we have performed work on a zone without having an office within the zone, are we allowed to propose in this zone?

The criteria for presence in a zone include: 1. You as the prime contractor have a local office (not a home office) in the zone; 2. You have received a contract or a subcontract from an ordering office located in the zone; or 3. You have a team member that has a local office (not a home office) in the zone. The place of performance of a contract does not meet the presence criteria - it would be the location of the ordering office that issued you the contract or subcontract.

Question 146. Can we propose a zone manager who is the employee of another team member? Can a zone manager be located outside the proposed zone?

Answer: There is no requirement for a zone manager to be proposed.

Question 147. N0017810R4000 SF 33 reads the due date is Monday, 05 May 2010. Monday is 03 May. Which date is correct?

Answer: When we issue the amendment to provide the answers to questions received, we will include a revised SF33 to show the correct day as Wednesday, May 5th. Proposals are due here at Dahlgren by 2:00 P.M. EST on Wednesday, May 5th.

Question 148. Page 70, 52.215-1, paragraph (c) (2) - It discusses "first page of the proposal" requirements. Later, on page 79, paragraph 5.2, states "The cover letter required by this paragraph supersedes and replaces the "First Page" requirements referred to in FAR 52.215.1, Subsection (2)." Is this correct?

Answer: Yes, the information required on page 79 supersedes the information provided in subsection (2) of FAR 52.215-1.

Question 149. 1) SF 33, Block 9 states that proposals are due at 2 PM local time on Monday, 05 May 2010. Please clarify if proposals are due on "Monday, 03 May" - or - "Wednesday, 05 May".

Answer: Proposals are due on Wednesday, May 5th at 2:00 P.M. EST. When we issue the amendment to provide the answers to all questions submitted, we will also include a revised SF33 to reflect the Wednesday date.

Question 150. Section L, Page 78, Item 4.3, Evaluation Factor 1: Technical Capability (a) Depth and Breadth states: " Table A for each zone Proposed; 10 pages total narrative regardless of number of Zones proposed." If we are proposing in all 7 Zones, do we need to provide 7 different Table A's?

Answer: A separate Table A should be submitted for each zone being requested.

Question 151. Section J, Page 56, Attachment J.4 Table A (Past Performance Information/Worksheet Qualification), Page 1 of 2 of Table A, 6th column over, "Performance Zones To Be considered in. Are all Performance Zones to be listed in Column 6 on the same Table A? Section L, Page 80, paragraph (a) states that "The offeror shall complete a copy of Table A ... for each zone being proposed. " If we are to follow the instructions of paragraph (a) on page 80 of 88, we will have 7 Tables when we propose for all 7 zones. Do you want each column 6 in all Table A to list all the Zones? Please Clarify.

Answer: Since a separate table will be submitted for each zone, column 6 should just reflect one zone.

Question 152. Page 79, Section 5.2 Cover Letter, Item 10. The date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts. Offerors shall also state if they have an established electronic invoice process in place.

If our accounting system has not been previously audited by the DCAA, are we allowed to submit a proposal for Seaport-e? We believe our processes and systems to be compliant with all DCAA requirements. We've been working as a subcontractor and are now trying to become a prime contract holder.

Answer: Your Company can still submit a proposal if you do not have a DCAA approved accounting system. You will need to state this in your cover letter as well as on the online registration site. If you receive a contract, you would only be eligible to receive firm fixed price task orders until your system has been approved. Once it is approved, you could receive cost reimbursement orders as well. After award of the contract, the Government will contact the cognizant DCAA office and request that they review your accounting system .

Question 153. Do you have to qualify in all 22 disciplines to be award a IDIQ contract? If no, what is the minimum number of disciplines you must qualify to be awarded an IDIQ contract?

Answer: A company does not have to qualify for all 22 Functional Areas to be considered for an award. Section M of the solicitation states that for a small business, technical capability has to be demonstrated in at least 1 of the functional areas in order to receive a "Satisfactory" rating. For a large business, capability has to be demonstrated in at least 2 of the functional areas for the "Satisfactory" rating.

Question 154. On the documents posted for Rolling Admissions, under the "Solicitation (Word)" link, only the SF33 is available. Is the remainder of the solicitation available in Word format, in order to complete the appropriate sections (B, H, K)?

Answer: A Word version of all fill-in pages for the solicitation has been provided on the Seaport e homepage (www.seaport.navy.mil). The link is entitled "Solicitation Fill In Pages FY10". There are also links for Attachment J.4 (Table A) and Attachment J.5 (Summary of Fill-Ins).

Question 155. Page 77 of 88, 3.3 states ".Offerors must respond to the specific requirements of the solicitation being proposed on with no additions or deletions. All required fill-ins must be completed and all information provided in the format and content requested." Table A lists all of the functional areas of the SOW 3.1-3.22. If we delete any of the functional areas we are not qualified for in completing Table A, will that be considered a deletion and will it render us ineligible for award?

Answer: An offeror should not make any additions or deletions to the Table A document. If additional space is required, the information can be included in the narrative section of your technical proposal.

Question 156. If an offeror is compliant with DCAA requirements, is it possible to submit a proposal without having the DCAA audit complete? Can the audit be completed and submitted after the due date of May 5th? How long would you expect an audit to take, and should there be enough time between now and the date the audit would be due to get it done?

Answer: If a company does not have a DCAA approved accounting system, they need to indicate this in their cover letter and in the online registration. This would not preclude a company from receiving a basic contract since there are provisions for both cost and firm fixed price orders. The company would only be eligible to receive firm fixed price orders until DCAA had approved their accounting system. Once awards are made, the Government will contact the cognizant DCAA offices and request that an accounting system review be performed. The timeframe will depend on the number of awardees that would require the review, the current workload of DCAA, etc.

Question 157. Page 82 of 88; Section 5.6 Zone Consideration - "Presence" The government states that "The definition of local office is an office within the geographical zone/s identified in H.1 that is 1) in existence at the time the RFP closes; 2) is in business to provide the support found in the Functional Areas identified in the SOW; and 3) staffed by employees employed by the prime contractor who proposes on the RFP, or at least one of its team members (subcontractor). A home office does not meet the presence criteria." What if a headquarters is someone's home?

Answer: The office must be locally established and staffed by employees of the company. If an office is located in a person's residence, it will not meet the presence criteria.

Question 158. Page 82 of 88; Section 5.6 Zone Consideration - "Presence". If an order made on the GSA schedules counts as a contract because it is relevant to SOW, how do you determine the zone it is relevant for?

Answer: The location of the ordering office that issued the order under the GSA contract would be used to determine which zone was applicable.

Question 159. Source Paragraphs/Text:

p. 6 of 88, Section C, 1.2-Scope of Contract, 2nd paragraph: "The contractor shall provide services that potentially span the entire spectrum of mission areas supported by the activities and technical capabilities the comprise the various ordering offices, as well as provide professional support services to the overall Navy, and Marine Corps organizations."

p. 80 of 88, Section L, 5.0 Proposal Content, 5.4.1.a Depth and Breadth, 1st paragraph: "The offeror shall complete a copy of Table A. for each zone being proposed on to: (2) which Functional Areas (SOW Para. 3.1 through 3.22) are to be performed in each zone being proposed on; (3) provide its depth and breadth of experience and expertise in the functional areas (SOW paras. 3.1 through 3.22) performed within in the past three (3) years. Experience in these functional areas may be gained from working with any of the Navy and/or Marine Corps activities as well as other Government organizations."

p. 86 of 88, Section M, 4.0 Factor Rating Scale, Factor 2 Past Performance, OUTSTANDING: "The offeror has received the highest possible ratings in the areas of quality, schedule, and business relations from substantially all of the references or past performance sources available. Substantially all of the past performance references contacted would contract with the offeror again for similar work.

p. 1 of 2, Attachment J.4, Table A: 7th Header Column Entitled "Mission Areas For Which Function Was Performed www.seaport.navy.mil/activities/mission_areas.doc"

Question:

Section M does not reference experience in a mission area as an evaluation factor. Also, based on the statement in Section L, p. 80, it appears that an offeror only demonstrate experience in a functional area with a military client or other government organization ("Experience in these functional areas may be gained from working with any of the Navy and/or Marine Corps activities as well as other Government organizations."). Can you advise the extent to which experience in the mission areas is relevant to the selection process for Seaport? Also, how should an offeror fill out column 7 of Table A, if functional experience occurred with another military entity or government organization not listed within the "mission areas" document?

Answer: In reference to your questions, the Missions Areas document provides offerors a description of the type of work that the authorized ordering offices perform. For technical capability, the offeror will be evaluated on the 22 Functional Areas listed in the Statement of Work. On Table A, column 7 would list which of the missions' areas the contract referenced for the functional area would be applicable to. It is preferred that contracts listed on Table A are from one of the authorized ordering offices. Contracts from other agencies may be considered if you can demonstrate their relevance to the functional area being proposed.

Question 160. FY10 RA Solicitation, Page 9, 5.2 Cover Letter, Cover letter Contents,

Line 5: Name, address and telephone number of the cognizant DCAA office,

Where do we find a cognizant DCAA office?

Answer: The cognizant DCAA office can be found at the DCAA website (www.dcaa.mil). You would click on the "Audit Office Locator Office" link and then enter your company's zip code. The website will provide the information for the DCAA office.

Question 161. FY10 RA Solicitation, Page 9, 5.2 Cover Letter, Cover letter Contents,

Line 6: Name, address and telephone number of the cognizant ACO,

What is an ACO and how do we obtain the required information for an ACO?

Answer: The ACO is the Administrative Contracting Office at the cognizant DCMA office. This information can be found at the DCMA website (www.dcma.mil). You would click on "CAS Directory", then "CAS Component Directory" and enter your zip code (none of the other blocks need to be filled in). The information for the DCMA office will be provided.

Question 162. FY10 RA Solicitation, Page 9, 5.2 Cover Letter, Cover letter Contents

Line 10: The date that the cognizant DCAA office has determined the offeror's accounting system to be adequate for the accumulation, reporting, and billing of costs under cost reimbursement contracts. Offerors shall also state if they have an established electronic invoice process in place.

What is the process for having a DCAA determination that our accounting systems are adequate for the accumulation, reporting and billing of costs under cost reimbursement contracts?

Answer: If your company does not have a DCAA approved accounting system, you need to state this in your cover letter and indicate this on the online registration site. If you are successful in receiving an award, the Government will contact the cognizant DCAA office and request that an accounting system review be conducted. Until you have the approved system, your company would only be eligible to receive firm fixed price task orders.

Question 163. Where on Seaport can we find the advertised FAQ's from historic captures? Is there a link?

Answer: If you go to www.seaport.navy.mil there is a Quick Links box to the right. Click on "More Seaport e Rolling Admissions Information", once the new page has loaded if you scroll down you will see links for the various Rolling Admissions Information pages.

Question 164. Is there a difference between having a subcontractor vs. a consultant? And if so what are those differences? Subcontracting has to be included as part of the proposal, while we are unsure if the same applies to Consultants.

Answer: A consultant will be someone who works by themselves or with a few employees, they may not have a CAGE code, DUNS number, or etc. which means they cannot be

registered as an official Teaming Member and will have to have their information uploaded by the Prime for Task Order solicitations.

Question 165. What exactly is the "Ceiling Unit Price" and to what extent does it involve different labor rates for different labor categories? Do we submit one rate for each category? Our understanding is that the ceiling unit price is the highest labor rate we could charge per category.

Answer: Page 79, of the solicitation, Section 5.3.1.1 explains what to propose for the ceiling prices for CLINS 4000 and 7000. The Ceiling Unit Price is essentially what we use to set the ceiling for the prime contract under which the Task Orders are placed. Individual Task Order will have the separate labor categories and rates.

Question 166. Could you steer me to the link for Contractor registration. As we understand, we must be registered on Seaport prior to submitting the proposal.

Answer: Page 76, of the solicitation, Section 2.6, gives the link for registration.

Question 167. On the Seaport-E website, on the Rolling Admissions page, the documents available for download -- #3. Solicitation (Word) - it does not link to the entire Solicitation, only to the first page (Standard Form 33.doc) with a file size of 92KB. Please advise where we can obtain the entire Solicitation in Word format.

Answer: You are correct and that was the intention. A pdf version of the entire solicitation is posted, a Word version of the SF33 cover sheet, a Word version of all fill-in pages of the solicitation, and Word versions of Attachments J.4 (Table A) and J.5 (Summary of Fill-Ins) have been provided. Please note that when the amendment is issued to provide answers to all questions that have been submitted, a revised SF33 will be provided to correct the due date of proposals to reflect Wednesday, May 5th (the current version identifies May 5th as a Monday).

Question 168. Solicitation# N00178-10-R-4000 page 19 section (h) "The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any."

As our organization is currently implementing a DCAA approved accounting system, but is not ready at this time, will this prohibit our organization from being included in award considerations? Would a fully documented process be acceptable?

Answer: The Seaport e contracts contain provisions for both firm fixed price and cost reimbursement task orders. If your company does not have a DCAA approved accounting system, this would not preclude you from consideration for award of a basic contract. If you did receive an award, you would only be eligible to receive firm fixed price task orders until DCAA had approved your accounting system. Please be sure to indicate in your cover letter, as well as on the online registration, that you do not have an approved accounting system. Once awards are made, the Government will contact the cognizant DCAA offices to request that they schedule a review of your accounting system.

Question 169. Can you confirm if we can bid on select Functional Service Areas (FSA) or are required to team up to bid on all FSA's?

Answer: It is not a requirement for a company to propose on all 22 Functional Areas - they would propose on the areas that are applicable to their company/team.

Question 170. My company is a certified small-disadvantaged and woman owned business. We currently hold subcontracts with several SEAPORT prime contractors and teaming agreements with several more. We are preparing a bid for the FY10 rolling admissions solicitation as a prime contractor.

In reviewing the solicitation, we understand that Part C of the Management Approach portion of Evaluation Factor 1 (Section M, sub-section 3.1) requires subcontracting/teaming arrangements for all business. Furthermore, we understand that an unsatisfactory rating will be given if "No subcontracting/teaming arrangements are in place."

Are we correct in this reading of the solicitation? Or, does our status satisfy these requirements?

Answer: The teaming arrangements apply to all companies regardless of their size status. If a company is proposing team members and does not have any teaming arrangements in place, an unsatisfactory rating could be assigned.

Question 171. I am reading through the Seaport-e solicitation and I would like to confirm that when I am building a small business Seaport team we should answer each of the functional areas that the team members are able to. In other words, I want to confirm that I should combine the prime and each teaming member's capabilities in the response.

Answer: Yes, the Table A and technical proposal would include the entire team.

Question 172. Page 23, Clause H.3 Access to orders issued under this IDIQ may require access to DoN IT Resources, procured from an NMCI contract. Is there a charge to the Contractor for obtaining this access? If so, will it be allowable under the applicable task order?

Answer: If a task order would require the procurement of IT Resources under the NMCI contract, the procedures will be outlined in the task order solicitation.

Question 173. Page 31, Clause H.10 (A) indicates that orders subject to cost reductions for repetitive high-dollar value tasks will be identified in the task order solicitation. Will such identification be explicit in the task order solicitation or can "High-dollar value" and "repetitive tasks" be quantitatively defined such that the offeror will know based on task order requirements if the order is subject to cost reduction requirements?

Answer: The determination that a requirement would meet the "high dollar" and "repetitive tasks" will be made at the task order solicitation level by the ordering activity.

Question 174. Page 32, Clause H.10 (D). Is cost of money an allowable indirect cost element as applied to ODCs?

Answer: All allowable indirect cost elements, including cost of money, may be applied to ODC's.

Question 175, Page 81, Section L 5.5 Evaluation Factor 3 – Cost/Price (b) Ceiling Unit Price for CLIN 4000 Regarding the evaluation of the ceiling unit price, is the ceiling unit price value an evaluation factor or is the evaluation based on the breakdown of the derivation of the ceiling unit price?

Answer: The breakdown of the ceiling unit price will be evaluated in accordance with Section M of the solicitation.

Question 176. Page 32, Clause H.10 (B). The maximum pass-through rate is applicable to non-ODC CLINs where labor is proposed. How is a non-ODC CLIN defined?

Answer: All ODC elements are included in the 6000 or 9000 CLIN series and would not be subject to the application of a pass through. The remaining CLINs are non-ODC CLINs.

Question 177. Please confirm that the Cover Letter (p. 79), which will serve as the "First Page" per FAR 52.215-1, is separate from the Title Page referenced on p. 72 of the Solicitation.

Answer: The cover letter is separate from the title page of your cost and technical proposals. Please note that the requirements specified in paragraph 5.2 of the solicitation supercede and replace the "First Page" requirements referred to in FAR 52.215-1.

Question 178. Please confirm that page 2 of Table A is intended to list all team members of a given past performance engagement with a brief description of their background. Also, please confirm that resumes, as such, are neither appropriate nor welcomed. Further, detailed discussion of capabilities and achievements with the past performance engagements will be addressed in the not to exceed 10 pages attached to Table A.

Answer: Table A should reflect the mixture of both prime contractor and team member employees referenced to establish capability. Resumes should not be submitted at this time. Additional information about the individuals referenced on Table A should be included in the narrative section of the technical proposal.

Question 179. Given that a "sample completed" Table A is not available, and given that Section 4.2 (p. 78) of the Solicitation exempts the Table A, can the widths of columns be adjusted.

Answer: It is preferred that no adjustments be made to the Table A. Additional information can be provided in the narrative section of the technical proposal.

Question 180. How is "discipline" defined for purposes of Table A, page 2?

Answer: "Discipline" refers to the field that the degree was in for the individual being proposed.

Question 181 Is there a list of "disciplines" to be cited in Table A, page 2?

Answer: There is not a list of disciplines.

Question 182 Is there a list of "proposed position[s]" to cite/use in Table A, page 2?

Answer: There is not a list of proposed positions.

Question 183. Can the number of lines appearing on Table A be reduced so that entries do not exceed the 2-page limit? Otherwise, all answers would have to be limited to a single line.

Answer: It is preferred that no adjustments be made to the Table A but additional information be included in the narrative of the technical proposal.

Question 184. Regarding Table A, if work was performed for a non-DoD government agency, is 'Not Applicable' or 'N/A' an acceptable response in the "Mission Areas For Which Function Was Performed" column on page 1 of the Table?

Answer: It is preferred that contracts listed on the Table A are from one of the authorized ordering offices. Contracts from other Navy, federal or state governments, or commercial activities may be considered if you can demonstrate their relevance to the functional areas included in the Seaport e Statement of Work and the mission areas.

Question 185. On page 4 of the solicitation, there are two fill-ins under max amount. Is this amount the total of the max amount we provide on Item # 4000-4999, max amount listed on Item # 5000-5999 (\$19,096,227,000), and the max amount on Item # 6000-6999 (\$1,504,772,000)? Likewise for the second max amount, using Item #'s 7000-9999.

Answer: Yes, that is correct.

Question 186. Are these the same amounts that fill the Base and Term 1 Max Amounts on attachment J.5?

Answer: Yes

Question 187. Section L 5.3.1.1 instructs the use of an actual labor rate from the most recent accounting year. The period of performance, however, for these terms are 5 years in length. Should we then escalate the actual, most recent accounting year labor rate to achieve a representative rate for 2014 under Item 4000-4999 and similarly for 2019 under Item 7000-7999? If not, what CY rate does the unit price for 4000-4999 (pg 2) and 7000-7999 (pg 3) use?

Answer: On page 79 of the solicitation, Section 5.3.1.1, you will notice that it says the actual hourly labor rate, from the most recent accounting year for the highest (direct labor) labor category within the team proposed. This rate is used to establish the ceiling amount of the contract. The rate proposed for CLIN 4000 would be escalated for the period of performance associated with CLIN 7000.

Question 188. If three functional areas are listed in Depth and Breadth and the contractor is awarded a MAC on Seaport-e, will that contractor be notified of upcoming bids in those three areas only?

Answer: If you receive an award, your contract will include all 22 Functional Areas. The contract will also list the zones that you have qualified in for work. You will only receive notifications for those zones.

Question 189. Attachment J.4, Table A, P. 1 of 2, 7th Header Column Entitled "Mission Areas For Which Function Was Performed www.seaport.navy.mil/activities/missionareas.doc"
The link provided appears to be broken. Could you please provide a corrected link or another source to obtain a list of the mission areas?

Answer: If you go to the Word Version of Table A - Attachment J.4 on the Seaport e homepage for the current Rolling Admissions, the link is active and will take you to the document listing the mission areas.

Question 190. If a Contractor submits a proposal in response to 10 functional areas, but the government determines the Contractor is compliant in only 8 functional areas, will the Government issue and award for the 8 functional areas? Or will the Government deny the award entirely?

Answer: Section M of the solicitation specifies what constitutes an outstanding, good, satisfactory, and unsatisfactory rating for technical capability. For example, a small business only needs to demonstrate capability in one of the Functional Areas in order to receive a "Satisfactory" rating. If the company receives an award, the contract would contain all 22 Functional Areas to allow for internal growth and/or the addition of team members that have other experience. At the task order proposal submission level, the prime contractor would need to demonstrate their ability to perform the effort that is being solicited.

Question 191. SeaPort-e Contractor Information Registration site, DCAA approved systems Accounting system, purchasing system, and disclosure statement; Section I, clause 52.230.2, Cost Accounting Standards, p. 42, and Section K, Cost Accounting Standards Notices and Certifications, pp.63-65. Must an offerer have DCAA-approved systems prior to proposal submittal? If not, does this preclude them from going after cost type task orders? If the offerer does not currently have DCAA-approved systems, can they modify them to be compliant prior to proposal submittal or maybe task order submittal and request DCAA validation and then be able to bid on cost type tasks?

Answer: The Seaport e contracts have provisions for both Firm Fixed Price and Cost Reimbursement type of task orders. If a company does not have a DCAA approved accounting system, they would only be eligible to receive firm fixed price task orders until DCAA has approved their system. If you do not have the approved system, please be sure to state this in your cover letter as well as on the online registration site and after awards have been made, the Government will contact the cognizant DCAA offices and request the accounting system reviews.

Question 192 We reviewed the prior year's Q&As regarding the submission of qualifications regarding the submission of the qualifications for functional areas/zones. Can you please choose which of the below statements are correct. If none are correct, please provide an explanation.

A. We are required to submit one person's qualifications per Functional Area per zone (154 total if interested in all zones and PWS categories)

B. We are required to submit one person's qualifications per Zone (7 total if interested in all zones)

C. We are required to submit one person's qualifications per Functional Area. (22 total if interested in all Functional Areas)

Answer: A separate Table A needs to be submitted for each zone that is being proposed. One person should be identified per functional area. The same person can be identified for multiple functional areas where appropriate.

Question 193. Are contractors allowed to add additional rows to Table A?

Answer: Rows can not be added to Table A. It is preferred that the table remains as 2 pages with expanded information being provided in the narrative section of your technical proposal.

Question 194. 4.0 Proposal Format, page 78: Can the fill in pages and Table A be submitted as separate files on the CD or do they need to be merged into one complete document/file with volumes I and II?

Answer: Yes, these files can be separate on the CD.

Question 195. Table A, Attachment J.4, page 1 of 2:

On Table A, in the column called- Mission Areas For Which Function Was Performed- the link, www.seaport.navy.mil/activities/mission_areas.doc, to access this document gives an error that says it is unable to open this document. The internet site reports the item could not be found. Is this document available? Can you email it to us?

Answer: The link now works on the Seaport e page, please try it again.

Question 196. Section 3.2 EVALUATION PROCESS, Para. (c) "Any proposal rated as Unsatisfactory in Management or Past Performance will be excluded from the competition." (p.84) Section 4.0 FACTOR RATING SCALE, Factor 1: Technical Capability -Depth and Breadth, Management Approach, "UNSATISFACTORY: C. (p.86) "No subcontracting/teaming arrangements are in place."

Although a company may propose alone or as a team, the above seems to indicate that a company must have subcontracting/teaming arrangements in place and therefore cannot propose alone as a prime. Could you please clarify?

Answer: You do not have to have teaming members to submit a proposal for Seaport e.

Question 197. We have a few large firms on our team. They have a much higher ceiling rate on 4000-4999. Are we going to propose their highest ceiling rate? What would they be required to submit for their ceiling rate justification?

Answer: The rate entered in Section B of the solicitation should be the highest single labor rate for the prime or its team member. If you are using a team member's rate, they can either provide the breakdown of how the rate was calculated to you in a sealed envelope and you can include it in your proposal submission, or they can provide it directly to the Government. They would need to send it to the address specified in the solicitation and it must be received by 2:00 P.M. EST on Wednesday, 05 May. They would need to indicate on

the outside of the envelope that they are submitting it in accordance with your company's proposal so we will be able to include their submission with your proposal.

Question 198. Regarding "Any contract in excess of \$650,000 resulting from this solicitation will be subject to the requirements of the Cost Accounting Standards Board". So we are NOT required to have DCAA approved accounting system upon award of the contract? Or will we be required to have DCAA approved system if we are awarded task order over \$650,000?

Answer: A DCAA approved accounting system is required for any company to receive a cost type task order. Since the Seaport e basic contract has provisions for both cost reimbursement and firm fixed price task orders, a company is not precluded from receiving an award if they do not have an approved accounting system. However, they would only be eligible to receive firm fixed price orders until the system had been approved. If you do not have an approved system, please indicate this in your cover letter and also on the online registration form. After award, the Government will request that the cognizant DCAA office schedule a review of your accounting system.

Question 199. Could deadline be extended for 2 additional weeks to allow more time for proposal preparation?

Answer: It is anticipated that no extensions will be granted - proposals must be received by 2:00 P.M. EST on Wednesday, 05 May 2010.

Question 200. If we have performed work on a zone without having an office within the zone, are we allowed to propose in this zone?

Answer: The criteria for presence in a zone include: 1. You as the prime contractor have a local office (not a home office) in the zone; 2. You have received a contract or a subcontract from an ordering office located in the zone; or 3. You have a team member that has a local office (not a home office) in the zone. The place of performance of a contract does not meet the presence criteria - it would be the location of the ordering office that issued you the contract or subcontract.

Question 201. Can we propose a zone manager whom is employee of other team member? Can a zone manager be located outside the proposed zone?

Answer: There is no requirement for a zone manager to be proposed.

Question 202. If we used the highest rate from our team member's current GSA IT 70 Schedule as the ceiling rate, does our team member still require to send in the break down information?

Answer: Yes, the breakdown of the rate being proposed has to be provided. The breakdown needs to include the labor category being used, the base rate, overhead, fringe, escalation, G&A, fee, etc.

Question 203 We were considering responding to the Seaport-e contract and planning to submit a proposal. However, it is not clear if we require prior Federal / Government contracting experience to be able to submit a proposal. Table A mentions only 'Government POC (Phone number)'. If we provide any past performance references other than Government, will we receive an appropriate rating Other than neutral?

Answer: It is preferred that contracts referenced for past performance on Table A be contracts that have been received from one or more of the authorized ordering offices in Seaport e. Contracts from other Navy, federal or commercial activities may be considered if you can demonstrate that the contracts are relevant to the functional areas included in the Seaport e Statement of Work.

Question 204 How does a newly formed company address the technical capability requirements if it does not have any past performance?

Answer: The previous experience of the employees can be used to establish capability. Since there would not be any past performance of the company, it would receive a "Neutral" rating for Past Performance.

Question 205 Reference page 31, paragraph A of the H.10 Savings Clause – are the percentages to be proposed cumulative?

Answer: Yes

Question 206 Will a Rolling Admissions be conducted next year?

Answer: Historically, there has been a Rolling Admissions conducted each year. The only exception is last year when evaluations were done on the Self Assessments submitted for the award term option. It is anticipated that a Rolling Admissions will be conducted in FY11.

Question 207 Have there been any changes in Seaport e concerning HubZones?

Answer: No, HubZone set-asides are still an option in Seaport e.