

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 21 DEC 2015	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY CODE N00178 Naval Surface Warfare Center, Dahlgren Division Attn: Code 022 17632 Dahlgren Road, Suite 157 Dahlgren, VA 22448-5100		7. ADMINISTERED BY (If other than Item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) (TO BE COMPLETED BY OFFERORS)		(%) <input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. N00178-16-R-4000	
			9B. DATED (SEE ITEM 11) 09 November 2015	
		<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(%) <input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

THIS AMENDMENT PROVIDES ANSWERS TO THE QUESTIONS; CORRECTS TYPO MADE IN THE ISSUE DATE ON THE SF33; SUBMITS REPLACEMENT PAGE 43; AND EXTENDS THE RECEIPT OF PROPOSALS DATE TO 3 FEBRUARY 2016, 2:00PM LOCAL DAHLGREN TIME. SEE COMPLETE DESCRIPTION OF ALL AMENDMENT CHANGES ON PAGE 2.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

1. There was a typo in the year of issue date of Block 5 in the SF33 which has been corrected on the website and in FEDBIZOPPS. The issue date of the Solicitation was 09 NOV 2015.
2. Add FAR Clause 52.224-2 Privacy Act to Section I Clauses By Reference. Replacement Page 43 is Attachment 1.
3. Attachment 2 to this amendment provides the answers to all questions that were received by close of business on 20 November 2015.
4. Due to facilities issues, the receipt of proposals and the registration site has been extended to **03 February 2016, 2:00 PM local Dahlgren time.**
5. To acknowledge Amendment 0001 either acknowledge on the SF33 in Block 14 of N00178-16-R-4000 or submit the signed SF30 of Amendment 0001. You do not need to return the Attachment 1 Questions and Answers.
6. There are no other changes in Amendment 0001.

Attachment:

- 1 – Replacement Page 43
- 2 – Questions and Answers

NAME OF OFFEROR OR CONTRACTOR

52.219-9	Small Business Subcontracting Plan	OCT 2015
52.219-9	Small Business Subcontracting Plan (Deviation 2013 O0014)	AUG 2013
52.219-9 Alt II	Small Business Subcontracting Plan (Oct 2015) Alternate II	OCT 2001
52.219-14	Limitations on Subcontracting	NOV 2011
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.219-27	Notice of Service-Disabled Veteran-Owned Small Business Set-Aside	NOV 2011
52.219-28	Post-Award Small Business Program Rerepresentation	JUL 2013
52.219-29	Notice of Set-Aside For Economically Disadvantaged Women-Owned Small Business Concerns	JUL 2013
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-3	Convict Labor	JUN 2003
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-21	Prohibition of Segregated Facilities	APR 2015
52.222-26	Equal Opportunity	APR 2015
52.222-35	Equal Opportunity For Veterans	OCT 2015
52.222-36	Equal Opportunity for Workers With Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	OCT 2015
52.222-38	Compliance With Veterans' Employment Reporting Requirements	SEP 2010
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards– Price Adjustment (Multiple Year And Option Contracts)	MAY 2014
52.222-50	Combating Trafficking in Persons	MAR 2015
52.222-50Alt I	Combating Trafficking in Persons	MAR 2015
52.222-54	Employment Eligibility Verification	OCT 2015
52.223-6	Drug-Free Workplace	MAY 2001
52.223-18	Encouraging Contractor Policies to Ban Text Messaging While Driving	AUG 2011
52.224-1	Privacy Act Notification	APR 1984
52.224-2	Privacy Act	APR 1984
52.225-8	Duty-Free Entry	OCT 2010
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.225-20	Prohibition on Conducting Restricted Business Operations in Sudan- Certification	AUG 2009
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran – Representation and Certification	OCT 2015
52.226-1	Utilization of Indian Organizations and Indian-Owned Economic Enterprises	JUN 2000
52.227-1	Authorization and Consent	DEC 2007
52.227-2	Notice and Assistance Regarding Patent And Copyright Infringement	DEC 2007
52.227-3	Patent Indemnity	APR 1984
52.227-10	Filing of Patent Applications—Classified Subject Matter	DEC 2007
52.227-11	Patent Rights—Ownership by the Contractor	MAY 2014
52.227-13	Patent Rights—Ownership By The Government	DEC 2007
52.228-7	Insurance—Liability To Third Persons	MAR 1996
52.229-3	Federal, State And Local Taxes	FEB 2013
52.230-2	Cost Accounting Standards	OCT 2015
52.230-3	Disclosure and Consistency of Cost Accounting Practices	OCT 2015
52.230-6	Administration of Cost Accounting Standards	JUN 2010
52.232-1	Payments	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-16	Progress Payments	APR 2012
52.232-17	Interest	MAY 2014
52.232-18	Availability Of Funds	APR 1984
52.232-20	Limitation of Cost	APR 1984
52.232-22	Limitation of Funds	APR 1984

**N00178-16-R-4000
SOLICITATION
QUESTION AND ANSWERS**

Q1. Page 86, Para 2.2, Subparagraphs a and b: These paragraphs list the required components of the Technical and Cost Proposals as follows:

- a. One Technical Proposal which includes Technical Depth and Breadth; Management Approach and Subcontracting; Past Performance; Zone Presence Form(s) (Attachment J.1); and a copy of Cover Letter.
- b. One Cost Proposal which includes original Cover Letter; Cost Savings Approach; Ceiling Unit Price Breakdown for CLIN 7000; Completed Attachment J.2 Summary of Fill-ins; and a signed completed RFP with Amendment Change Pages and include all fill-in pages (Note: The SF33 needs to have the Company Name and address match SAM's Company Name to include dba and address to match the physical address);

However, the instructions listed on Page 88, Para 4.3 and on Page 89, Para 5.0, indicate that:

- The Cover Letter is not part of either the Technical or Cost Proposal Volumes,
- The signed and completed RFP is not part of the Cost Proposal, and
- The Completed Attachment J.2 Summary of Fill-ins is not part of the Cost Proposal.

Can the government please clarify?

A1. All offerors must include the following documentation in their submission:

VOLUME I – TECHNICAL PROPOSAL to include (one original only):

- (1) Copy of Cover Letter to include all items listed in 5.2 of the solicitation;
- (2) Zone Presence Form(s) (Attachment J.1);
- (3) Technical Depth and Breadth;
- (4) Management Approach & Subcontracting
- (5) Past Performance
- (6) If an offeror is a large business, they must also include a Small Business Subcontracting Plan. If the offeror is a Small Business then a Subcontracting Plan is not required.

VOLUME II – COST PROPOSAL to include (one original only):

- (1) Cover Letter to include all items listed in 5.2 of the solicitation;
- (2) A complete copy of the solicitation signed with all fill-in sections completed (reference paragraph 5.3 of the solicitation);
- (3) A cost proposal to include all items listed in 5.5 (Cost Savings Approach, Ceiling Unit Price for Item 7000);
- (4) Attachment J.2 Summary of Fill-ins

Q2. Please confirm that the 10-point times new roman font size requirement does not apply to text located on the title page located on the exterior of a binder.

A2. Correct, the 10-point font does not apply to text located on the title page of a binder.

Q3. Per the previous Rolling Admissions questions and answers, tables of contents count towards the page limitation. If included in the technical volume, please clarify whether this page will count towards the 15 page “Technical Depth and Breadth” section, 7 page “Management Approach and Subcontracting” section, or 3 page “Past Performance” section.

A3. Table of Contents will NOT count towards the page limitations in any volume.

Q4. Reference: 3.21.1 Clerical and Administrative Support; Page 9 of 100 - Would the Government please elaborate on what the required “support of personal property management functions” entails?

A4. The above statement is made to be generic for clerical and administrative office support to include the tracking of personnel work calendars, property issued, and any other human resource type functions that may be needed.

Q5. Page No. 32; Para H.10 Savings Clause, Subpara A, Cost Reductions for Repetitive High-Dollar Value Requirements:

Would the Government be willing to provide further clarification on what dollar values and what types of work are likely to be classified as “high-dollar value task requirements involving repetitive tasks?” Further information will assist Offerors in calculating the highest possible percentage reductions in subsequent years for these types of task requirements.

A5. Repetitive tasking would consist of the exact same type of work being performed during each period. If the H.10 savings clause was going to be invoked for either high dollar or repetitive tasking, the solicitation will state that the clause is applicable for companies to include the savings percentages included in their basic contract.

Q6. Page No. 89, Para 5.3.1.1: For the unit ceiling rate for CLIN 7000, is it required that the actual hourly rate for the team’s highest paid labor category was billed to a customer during the most recent accounting year? Or can the unit ceiling rate have been included in the team member’s labor offerings (e.g. offered on its GSA schedules, or offered in its commercial rate

schedule), but not necessarily provided/billed to a customer during the most recent accounting year?

A6. The rate being proposed must be the highest fully burdened rate from a current employee of the prime contractor (or if using a team member's rate, an employee of the team member) that is available to be billed for the current accounting period. It must be a rate that exists in a company accounting or personnel record.

Q7. Page No. 89, Para 5.3.1.1 states that, "The rate for CLIN 7000 may be from the Offeror or any other Subcontractor/team member. All applicable direct and indirect costs, escalation and fee associated with the labor rate must be applied." Thus, it is clear that these elements of the buildup should all be included in the ceiling unit price in CLIN 7000, where applicable.

However, the instructions on Page 93, Para 5.5, Volume II – Cost/Price Proposal, Subpara (b) further states that, "The Offeror is required to demonstrate application of TOTAL PASS THROUGH COSTs on subcontractors, including all charges that would be billed." While this sentence makes it clear that the maximum pass through cost percentage must be included in the response, these instructions do not specifically state whether or not the prime may apply its pass through costs IN ADDITION TO the ceiling unit price in CLIN 7000, or if the ceiling unit price in CLIN 7000 must ALREADY INCLUDE pass through costs on subcontractors. We ask that the Government please clarify

A7. The offeror may use either the highest fully burdened rate from their company or of a subcontractor. If the offeror is using a team member's rate for CLIN 7000, the application of the pass through would need to be included in the breakdown of the rate provided in the cost proposal. If the offeror is using its own rate, then pass through would not be applied to the rate, however, the offeror must discuss what its pass through will be when using subcontractors.

Q8. Page No. 89, Para 5.3.1.1 states that for the ceiling unit rate in CLIN 7000, "All applicable direct and indirect costs, escalation and fee associated with the labor rate must be applied." However, because an Offeror's ceiling unit rate in CLIN 7000 may be derived from T&M rates offered on a published rate schedule (e.g. a GSA schedule or commercial rate schedule), or derived from fixed rates negotiated directly with a customer (as opposed to the rate being derived from a cost buildup approach in a Cost Plus Fixed-Fee contract), an explanation of the buildup including "direct and indirect costs, escalation and fee" may not be applicable. In this case, may the Offeror simply show the relevant rate on its published rate schedule, or explain the reason for the applicable rate arrangement with its customer, in order to justify the ceiling unit rate in CLIN 7000?

A8. A GSA, Time and Material or fixed price type rate may be used; however, there must be some explanation how that rate was developed. (i.e. Salary.com for the base pay rate with added material costs based upon historical or other market comparisons and what that breakdown looks like)

Q9. Page 88, Para 4.2: Please specify the minimum font size permissible in charts, tables and graphics if different from the 10-point minimum listed.

A9. Minimum font size for charts, tables and graphics is 10-point.

Q10. Reference: Page 91, Section 5.4.2(a) - This paragraph states, "The Offeror shall provide 4 resumes TOTAL for personnel to illustrate a nucleus of technical expertise." It also states, "Identify a minimum of one individual per Functional Area proposed either in a resume or in the matrix."

Are the four (4) resumes intended to be key personnel? Are they required to be for current staff or can they be representative and/or contingent?

A10. The resumes should be for personnel who can demonstrate the offeror's ability to perform the functional areas that are being proposed and can be currently employed by the contractor or a contingent hire. If the personnel referenced is a contingent employee it needs to be clearly identified in the proposal and a contingent letter provided.

Q11. Reference: Page 91, Section 5.4.2(a) - Are the additional personnel listed in the matrix intended to be key personnel? Are they required to be for current and contingent staff or can they be representative?

A11. No more than 4 resumes can be provided but additional personnel can be referenced in the matrix.

An offeror is given the opportunity to include additional personnel in the matrix to demonstrate their experience in the functional areas being proposed. The matrix is optional and is not required – an offeror can elect to include verbiage in the narrative of their technical proposal along with the resumes to demonstrate their ability.

The matrix should be for additional personnel other than those proposed in the resumes who can further demonstrate the offeror's ability to perform the functional areas that are being proposed and can be currently employed by the contractor or a contingent hire. If the personnel referenced is a contingent employee it needs to be clearly identified in the proposal and a contingent letter provided.

Q12. Reference: Page 91, Section 5.4.2(a) - Please confirm that for the first four (4) functional areas an Offeror proposes, the Offeror will supply one resume for each area; and beyond those first four functional areas an Offeror will identify its personnel in the optional matrix. Effectively, then, the matrix is required if an Offeror is proposing in more than four functional areas. Is our understanding correct?

A12. Correct.

Q13. We would like to seek clarification on how to respond to the CLIN's on page 2 of the solicitation, specifically regarding how to develop an appropriate price to the Government for CLIN's 7000-7999 if the Maximum Quantity is TBD. What unit price do we provide? Is it the highest fully burdened labor rate for a single labor category we have or is there a repository of various labor categories the government can provide? The reason for this question is because CLIN 7000-7999 implies a large and varied quantity of potential labor categories. Is the Government asking for a multitude of separate and individual Labor category quotations, or just one as the example states?

A13. The rate being proposed must be the highest fully burdened rate from a current employee of the prime contractor (or if using a team member's rate, an employee of the team member). Only one rate, for one individual, is to be provided. This rate will be the highest billable rate on any awarded task orders. Actual labor categories and labor rates will be proposed when responding to task order solicitations.

Q14. Although no security clearance requirements are identified in this solicitation (since they will be identified in individual task orders), will the level of security clearances be used in evaluating the personnel identified in the resumes and the matrix? I.e., will the Government give a higher rating to the inclusion of personnel with higher clearances?

A14. Since there is no specific security clearance requirement, the level of security clearances of personnel will not be used in determining ratings.

Q15. Page 88, Section 4.3 - This section states, "The offeror is required to submit one entire completed copy (signed by the offeror) of the RFP in their proposal."

Please clarify if the Government intends the Offeror to include a full copy of the 102-page RFP as part of its proposal, or only RFP sections B, H, K, and Attachment J-2 (as listed on solicitation pages 89-90). If the Government requires the entire 102 pages, may the signed copy of the RFP be submitted in its own binder?

A15. The entire RFP must be returned. It is preferred that it is returned in Volume II – Cost. The signed RFP may be returned in a separate binder than Volume II, but must be clearly labeled.

Q16. The Proposal Checklist specifies that the Cost Savings Approach is limited to 20 pages. However, Section L, Paragraph 5.5(a), states that “The Cost Savings approach shall not exceed ten (10) pages.” Please clarify if the page limit is 10 pages or 20 pages.

A16. 10 pages.

Q17. Is a successful DCAA audit a requirement to pursue a Seaport-e Prime Contractor position?

A17. No, it is not needed. Since there are firm fixed price CLINs included in this solicitation, a DCAA approved accounting system is not required to be eligible for award of a prime contract. However, successful awardees would not be eligible to receive a cost type or flexibly priced task order until a preaward survey of the offerors accounting system design complies in all material respects with the criteria contained in the SF1408. The Government will initiate requests for accounting system reviews for any successful offeror that does not currently have an approved system after awards have been made from this solicitation.

Q18. Is a successful DCAA audit a requirement to serve as a sub-contractor to a Seaport-e Prime Contractor?

A18. No, it is not needed. However, subcontractors would not be eligible to receive a cost type or flexibly priced subcontract until a preaward survey of the subcontractor’s accounting system design complies in all material respects with the criteria contained in the SF1408.

Q19. Page Number: 25 Paragraph H.1 Geographical Zones - Can you add a zone after original award?

A19. Yes. Specific instructions are sent to existing Seaport-e contract holders detailing instructions how to apply for new zones during Rolling Admissions.

Q20. Page: 101 and Attachment J.1 Zone Presence Form - If a company has been awarded a contract (BPA) by the Naval Supply Command – Norfolk, would this qualify the company to perform work in Zone 3?

A20. Yes.

Q21. Please reference Solicitation Page 89, Section 5.2 Cover Letter: Please clarify/confirm that the Original signed Cover Letter shall be included with the Volume 2 – Cost Proposal. Further, please clarify that a COPY of the Original signed Cover Letter found in the Cost Proposal shall also be included with the Volume I- Technical Proposal.

A21. That is correct. The original Cover Letter is to be provided in Volume II – Cost Proposal and a copy of the letter is to be provided in Volume I – Technical Proposal. This is to ensure that each proposal volume is clearly identified due to the bulk of proposals received.

Q22. Please reference Solicitation Page 86, Section 2.2 and Page 89, Section 5.3.1 Section B: Please clarify/confirm which Volume (Technical or Price) offerors should provide Section B.

A22. Section B is to be provided in Volume II – Cost Proposal as part of the officially signed RFP.

Q23. Please reference Solicitation Page 86, Section 2.2 and Page 90, Section 5.3.2 Section H, Section 5.3.3 Section K: Please clarify/confirm which Volume (Technical or Price) offerors should provide Sections H and K.

A23. Section H and K are to be provided in Volume II – Cost Proposal as part of the officially signed RFP.

Q24. What are the total number of hardcopies of each proposal volume (Technical and Price) that offerors should provide? Is it simply one original hardcopy of each proposal volume? Please clarify/confirm.

A24. Yes, only one copy of each volume is required.

Q25. Please advise if this is the only solicitation covering the 22 service areas shown on page 6. I ask this question because 541330 is the only NAICS mentioned throughout the document, yet the service areas cover a wide array of services not covered by 541330.

A25. Yes. Seaport-e currently only allows one NAICS, 541330, that covers all 22 functional areas.

Q26. Are prior year RFPs and SOWs available?

A26. Yes. Prior year RFPs are available at www.seaport.navy.mil and under the Rolling Admission Link.

Q27. Question on Page 90, Paragraph 5.4.1: If a Prime does not have a physical office within a geographical zone, can it still meet the Presence Requirements and submit a bid by using a Subcontractor that has an office in the zone?

A27. Yes.

Q28. My company has Seaport as a prime contract but I am told it is inactive. Do I have to submit an entirely new proposal just as we did before or is there a way to reactivate it?

A28. Companies whose contracts lapsed after the last Award Term/Option Exercise must submit a new proposal.

Q29. Once a SeaPort-e contract is awarded to a specific contractor, can that zone be added to their contract?

A29. New zones are added to existing Seaport-e contracts during a Rolling Admission period.

Q30. Page 89, Section 5.2 COVER LETTER states that “The cover letter shall be submitted with (1) the Original signed proposal;” – Does the Government consider the Original Signed Proposal to be the “one entire completed copy (signed by the offeror) of the RFP in their proposal” found on page 88 Section 4.3? Please clarify. What would the Government like the Offeror to name this document?

A30. The original signed proposal reference is the completed and signed RFP.

Q31. Page 7 Paragraph 3.2 – Engineering, System Engineering, and Process Engineering Support: Does this (and other) functional area only apply to mission associated with development of technologies, platforms, equipment, etc. for weaponry and fleet systems? Does the program include engineering, management, and other support to Naval facilities e.g. office buildings, port and communication facilities, associated infrastructure (i.e. design of upgrades to building systems, assessment of buildings and systems useful life, estimating costs of systems replacement, etc.) or are those covered under a different program/contract?

A31. Each Seaport-e Ordering activity is responsible for soliciting for specific work. All work falls under the NAICs 541330 – Engineering Services. There may be some work solicited that has elements of the work described above for support to Naval facilities. It should be noted that Seaport-e is not for construction or facility services.

Q32. Is it possible for a joint venture to submit a proposal to be a prime on Seaport-e during the next open season?

A32. Currently, joint ventures are not allowed in Seaport-e.

Q33. Does the Navy procure construction services through this contract vehicle?

A33. Seaport e is for Engineering Services not construction

Q34. Are we required to re-certify our business size status if we apply for new zones?

A34. No. Re-certification is voluntary.

Q35. HQM-2 0016 (Page 95) indicates that the contractor past performance will be based on data from PPIRS-SR. Are prospective suppliers limited to PPIRS-SR past performance? Or are we eligible to use past performances from all of our customer successes (civilian, commercial ,etc)?

A35. It is preferred that the past performance references be from the authorized ordering activities and if PPIRS information is available. Offerors are eligible to use all past performance relevant to the functional area being proposed.

Q36. Are winning contractors awarded a contract that allows them to be a supplier for all functional areas in which they bid? Or will the government be awarding bidders a contract for some functional areas but not others? For example, if a contractor bids on functional area's #1-5, is it possible they will be selected for areas #1-3 but not for areas #4-5? Reference section 3, pages 7-10.

A36. If an offeror receives a prime contract award, all functional areas will be included. When the contractor responds to task order solicitations, they will need to demonstrate their company's ability to perform the particular work that is being solicited.

Q37. When issuing task orders, will the government publish a task order against one of the stated Functional Areas of the SOW? And are awarded contractors eligible to bid on task orders across all functional areas? Or just the functional areas where they bid and were selected? Reference section 3, pages 7-10.

A37. Authorized ordering activities will release their own solicitations containing specific work that falls within one or more functional areas. All Seaport-e contract holders within that zone will be able to propose on the specific work; regardless of functional area their contract was won. When the contractor responds to task order solicitations, they will need to demonstrate their company's ability to perform the particular work that is being solicited.

Q38. If a company that was previously on the vehicle as a prime, and off-ramped wants to re-submit, is there a different process? OR – if it is within the last year, are there circumstances under which they can be re-instated without full submittal?

A38. You have to submit a full proposal in accordance with N00178-16-R-4000.

Q39. We are based in a home with 17 employees that are virtual on federal client sites. Our subcontractors, two of which are large, have facilities in multiple zones. Does that meet the requirement or must the prime have a physical office space? If the prime must have a physical space other than a home, can that be a sublease?

A39. Offices located in a residential area cannot be used to establish presence. Offerors can use an official teaming partner, who has an established office space (not in a residential space) in the requested zone, to meet the presence criteria. Offerors need to make sure they clearly state that they are using the teaming partner (or subcontractor) to establish presence and have that teaming partner be officially listed as a partner during registration and in their submitted hardcopy proposal.

A prime company can be located in a residential home and still receive a contract, but it must use a subcontractor to establish the zone as defined in the solicitation.

Q40. 5.4.1 Presence, Page 90 of 100, With Regards to the home office. – I have a sub that has a home office that possesses a Cage Code and a Top Secret Facility Clearance at that address. He actually works out of his home and has meetings there. Does this meet the criteria for an office?

A40. A prime company or subcontractor can be located in a residential (home) office, but that location CANNOT be used to establish presence. You must use a subcontractor with a non-residential address to establish presence.

Q41. I do not have an office besides my home, which is the office of record for DSS, mail, etc. I will have partners that have offices in Region 2 (as well as all others). Is that sufficient to establish presence? In other words, I will be using subs to establish presence in all zones, based on your definitions. My concern is with the solicitation statement “NOTE: ALL OFFERORS MUST HAVE AN ESTABLISHED OFFICE IN THE UNITED STATES”. I certainly do, but it is in my home.

A41. As long as the subcontractors being used to establish presence has a non-residential office then you will meet the presence criteria. A prime company or subcontractor can be located in a residential (home) office, but that location CANNOT be used to establish presence.

Q42. The fourth line at the top of page 92 of the solicitation states, “The offeror must include either a statement that this management approach was prepared by team members or provide a list of consultants involved in preparing the response.” In addition, the last sentence of paragraph 5.5 (a) 2 on page 93 states, “The offeror must include either a statement that the cost savings approach was prepared by team members or provide a list of consultants involved in preparing the response.” What does the government do with this information? Does a firm receive a lower evaluation if consultants write these sections? Are the companies who use consultants at any disadvantage solely for using the consultant? Is the government searching for conflicts of interest?

A42. The Government uses the consultant information to identify trends in Rolling Admission responses. For example, a large number of proposals may be consistently late using a consultant or a large number of proposal responses may have similar misinformation contained within them. The Government would want to identify any

trends that may be in several proposal responses. Companies that use consultants are not evaluated unfavorably; they are evaluated with what is stated in Section M of the solicitation regardless of who prepared the responses.

Q43. On page 87 of N00178-14-R-4000, there are rules for establishing zone presence. These rules mention use of a subcontractor office. May we assume that an established office of a Joint Venture (JV), in which the Seaport-e prime is the JV managing member, counts as an official office for zone presence?

A43. Currently, joint ventures are not allowed in Seaport-e. There must be a Prime/Subcontractor relationship.

Q44. CFR Part 239.7301 Evaluation of Executive Compensation has been removed, as has the requirement for a Compensation Plan. Will this be incorporated at the task order level?

A44. It will be up to each ordering activity to determine if the services they are acquiring meet the definition and need for 52.222-46 EVALUATION OF COMPENSATION FOR PROFESSIONAL EMPLOYEES (FEB 1993) .

Q45. Re: Checklist: Does the Government require copies of the SAM.gov entity record with the copy of the cover letter in the Technical Volume?

A45. Yes.

Q46. Page 90, re: "NOTE: ALL OFFERORS MUST HAVE AN ESTABLISHED OFFICE IN THE UNITED STATES." If an offeror meets presence requirements through a contract awarded by a SeaPort-e Ordering Activity, or a Subcontractor with a locally-established office in a Zone, can the "ESTABLISHED OFFICE IN THE UNITED STATES" be in a residence?

A46. Yes you will meet the presence criteria. A prime company or subcontractor can be located in a residential (home) office, but that location CANNOT be used to establish presence.

Q47. Is the Date Issue (box 5) of Standard Form 33 correct -- 9 Nov 2016?

A47. Box 5 of the SF33 contained an error, the date has been corrected to 9 Nov 2015.

Q48. Page 98 of the solicitation begins the evaluation criteria for cost. Each rating, outstanding, good, and satisfactory makes reference to annual escalation however there is no maximum allowable escalation blank in the summary of fill ins. Can the Government confirm that there is no maximum allowable escalation that offerors are to propose on their summary of fill ins?

A48. Attachment J:2 – Summary of Fill-ins contains a blank for Maximum Escalation Rate. This is the highest escalation rate that a vendor will impose on its direct rates annually. Section M states that an Unsatisfactory rating will be given for any proposal that proposes a Maximum Escalation Rate that is greater than 6%, effectively making the proposal not awardable. The proposed Maximum Escalation Rate does become the contractual highest escalation rate for any CPFF task orders under CLIN 7000.

Q49. Can the Government please confirm that there is no requirement for offerors to propose a maximum allowable fee as part of the summary of fill ins for this solicitation and that the fee shown in the CLIN 7000 breakdown is for demonstrative purposes only and not binding on task order solicitation in the event of an IDIQ award?

A49. Attachment J:2 has a Maximum Fee Rate that must be filled out. That particular fee is for Cost Plus Fixed Fee (CPFF) contracts that may be awarded during the life of the contract. Section M states that an Unsatisfactory rating will be given for any proposal that proposes a Maximum Fee Rate that is greater than 8%, effectively making the proposal not awardable. The proposed Maximum Fee Rate does become the contractual highest escalation rate for any CPFF task orders placed under CLIN 7000.

There is no fee maximum on Fixed Price type task orders which has a separately designated CLIN 8000.

Q50. Will the Government sponsor the vendor for a facility clearance either at proposal submission time or upon award of contract? If so, what is the level of facility clearance (i.e. TS or Secret)?

A50. Facility clearances are not handled at the basic contract level. Based on previous discussions with DSS, they will not accept a sponsorship letter on the basic ID/IQ contract because there has to be actual work that requires the clearance. Since no work is performed at the basic contract level, the clearances have to be handled at the task order level.

Q51. Page 26; H.5 Task Order Process; C. Competitive Ordering Process, (1) Pre-solicitation and solicitation: Will IDIQ holders included in the zone where performance will occur be required to provide a proposal response to each Task Order released in that zone?

A51. IDIQ holders only respond to task order solicitations that are a fit for the company and that the company believes they can perform the work. IDIQ holders can only propose on work that is in the zone that their contract contains.

Q52. Page 90; 5.4 Volume 1 – Technical Proposal, 5.4.1 Presence, Rules for Establishing Zone Presence, Presence Definitions: With respect to zone presence, if a company has established an office in a residence with all work being performed at customer sites (and within SCIF environments), would this sufficiently meet the qualifications for establishing zone presence?

A52. No, a Government site cannot be used to establish presence. A prime company or can be located in a residential (home) office, but you must use a subcontractor with a non-residential address to establish presence.

Q53. Page 92; 5.4.3 Evaluation Factor 2 - Past Performance: Can a team member's past performance be included for evaluation factor 2?

A53. Past performance should be from the Offeror. In the case of an Offeror that does not have past contract performance information, or with respect to which information on past contract performance is not available, the offeror shall receive a neutral rating on the factor of past performance.

Q54. On the Attachment J.1, Sections 3 & 4 asks for contracts and sub contracts awarded by a “Seaport E ordering activity”. Since we have yet to be awarded any Seaport E contracts, do I list government contracts that we have been awarded in the San Diego area?

A54. The contracts referenced in the above do not have to be Seaport-e contracts, the contracts must be from an ordering activity that uses Seaport-e, such as: Naval Sea Systems Command, Naval Air Systems Command, Space and Naval Warfare Command, Naval Supply Systems Command, Military Sealift Command, Strategic Systems Programs, Naval Facilities Engineering Command, Office of Naval Research, and the United States Marine Corps. .

Q55. Are formal Teaming Agreements required by the government between Prime and Sub-Contractors prior to adding the Sub-Contractors to the team via the Seaport –e?

A55. A copy of the teaming agreement does not have to be submitted with the proposal. In the technical proposal, the offeror needs to address the status of each teaming agreement.

Q56. Page 25, H.1 (Geographical Zones) Can we include a zone where we shipped defense articles to a prime contractor, or higher-tier subcontractor, who was performing under a government contract?

A56. The Government contract cited had to have been awarded from one of the authorized Seaport-e ordering offices in the zone, not just the performance of work in the zone. If claiming a subcontractor to demonstrate presence the Offeror must identify the prime contract number that was awarded by a Seaport-e Ordering Office.

Q57. Page 26, H.5 (Task Order Process) (last paragraph at bottom of p. 26), provides in pertinent part: "To be eligible as a Small Business, Service Disabled Veteran Owned Small Business (SDVOSB), Economically Disadvantaged Women-Owned Small Business, 8(a) Business, or HubZone Business during the competitive ordering process, the Offeror must have had that status at the time of proposal submission that resulted in the award of the SeaPort Enhanced IDIQ contract award."

Can we interpret this requirement as applying to when we submit a proposal for a specific task order opportunity, as opposed to our response to Solicitation N00178-16-R-4000?

A57. A company's size status at original proposal submission and the subsequent award of their Seaport-e contract is what governs their size during task order competitions.

Q58. Page 32, H.10.B. (Maximum Pass Through Rates) Concerning "Maximum Pass Through Rates" can we include indirect, overhead and G&A in our labor rates and not add a pass through rate?

A58. Maximum Pass Through Rate is the highest rate allowable to be placed on top of any subcontractor costs.

Q59. Page 79 (Instructions to Offerors), and Page 88 (Proposal Format) Are there prescribed forms/templates to be utilized by Offeror in responding to the Solicitation? If so, where can they be obtained? The Instructions To Offerors (52.215-1) on page 79 does not reference use of particular forms. Section 4.0 (Proposal Format), p. 88, does not prescribe the use of any particular forms/templates.

A59. There is no specific form or template for Volume I or Volume II responses. The only forms available and that must be returned are the J:1 and J:2 attachments.

Q60. Page 85, Section 2.0 (Instructions for Submission of Offers) This section mentions using only "approved" couriers who have been cleared for access to Dahlgren. Is there a list of which couriers have been approved for access to Dahlgren?

A60. Standard couriers such as Federal Express and UPS have access to the base. It is the responsibility of the offeror to ensure that the courier that they will be using has access to the base.

Q61. Page 90 (Rules for Establishing Zone Presence) As for the requirement that the offeror have previously performed meaningful work in one or more of the functional areas, can offerors rely upon prior contracts with one or more of the ordering activities that involved the furnishing of supplies and the provision of services, or must the prior contracts be exclusively service delivery?

A61. The contracts must contain services as the furnishing of supplies does not fit into any of the functional service areas.

Q62. Page 91, Section 5.4.1 (6) (Authorized Seaport-e Ordering Activities) Please confirm that NSWC is included in the definition of Authorized Seaport-e ordering activities.

A62. Correct, NSWC and NUWC are authorized ordering activities.

Q63. P. 94, Section M (Evaluation Factors for Award) Factor 3 (Cost/Price, p. 96) If the offeror does not have DCAA approved rates; can the offeror bid its normal overhead rates?

A63. Yes.

Q64. P. 94, Section M (Evaluation Factors for Award) Factor 3 (Cost/Price, p. 96) Assuming no DCAA approved rates, is there a cap on the fee or profit that can be applied to the rates?

A64. The cap on fee for CLIN 7000 is the Maximum Fee Rate the Offeror proposes in the Attachment J:2 Summary of Fill-ins.

Q65. P. 94, Section M (Evaluation Factors for Award) Factor 3 (Cost/Price, p. 96) How does the Navy make a price reasonableness determination? Does the Navy require cost and pricing data in a fixed price, competitive procurement environment?

A65. Pricing and price reasonableness determinations for specific work is done at the task order level. If competition is received at the Task Order level, cost and pricing data should not be required.

Q66. If a company is approved for a certain Zone, will the company only see requests for task orders for the services they have been approved for, or will they only see task orders under the functional service areas for which they qualified?

A66. Awardees will only see work from the zones identified in their basic contract. Task order requirements are competed by zone, not functional area. Companies may only propose on work in zones identified in their basic contract.

Q67. Is there a resource that provides a listing of current Seaport-e vendors and their associated zones and categories?

A67. Once awarded a Seaport-e e contract, vendors will be able to log into the vendor portal and access a listing of all current vendors and partners.

Q68. SECTION L - 2.2, Page 86 - Are electronic signatures allowed on the signed SF33 and signed original Cover Letter?

A68. Yes.

Q69. SECTION L - 5.4.2, a. Page 91 - The RFP states: "If the Offeror wants to present additional personnel or augmenting subcontractor personnel to support the functional areas proposed, provide a matrix demonstrating how the additional proposed personnel will support the functional areas proposed. Identify a minimum of one individual per Functional Area proposed either in a resume or in the matrix." Are these resumes in addition to the four resumes for personnel to illustrate a nucleus of technical expertise?

A69. The solicitation requires that the offeror "identify a minimum of one individual per Functional Area proposed either in a resume or in the matrix". No more than 4 resumes can be provided but additional personnel can be referenced in the matrix.

Q70. SECTION L - 5.4.2, a. Page 91 - Does the Government want Offerors to include "individuals name, company name, years with the company (if a contingent employee identify as "CONTINGENT"), primary Zone work location, years of applicable professional experience, percent of time proposed, proposed functional area assignments, and level of security clearance" within the Personnel Matrix of additional proposed personnel?

A70. If additional personnel are needed to demonstrate technical ability then additional personnel are to be included in the matrix. Offerors are reminded that the matrix does count in the 15 page limit.

Q71. SECTION L - 5.4.2, a. 91 Does the Personnel Matrix of additional proposed personnel count towards the Technical Depth and Breadth subfactor 15 page limit?

A71. Yes the matrix counts toward the 15 page limit.

Q72. SECTION L - 4.2, Page 88 - Will 11" x 17" foldout pages be allowed within the proposal if when folded they are 8.5" x 11"? If so, will the 11x17 page be counted as two 8.5x11 pages?

A72. Foldouts will be counted at two pages.

Q73. SECTION L - 5.4.3, Page 92 - Are the three past performance references inclusive of the Prime Offeror and the subcontractors?

A74. Past Performance of subcontractors is not necessary. Past performance information should be provided for the offeror – this information can be from when the offeror performed as a prime contractor or a subcontractor. If the company is newly formed and does not have any past performance of its own, then information can be provided for key personnel of the company. An offeror with no past performance information will receive a neutral rating and the rest of the proposal will be evaluated.

Q74. SECTION L - 5.4.3, Page 92 - Can subcontractors submit additional past performance references in addition to the Prime Offeror's three references?

A74. Past Performance of subcontractors is not necessary. Past performance information should be provided for the offeror – this information can be from when the offeror performed as a prime contractor or a subcontractor. If the company is newly formed and does not have any past performance of its own, then information can be provided for key personnel of the company. An offeror with no past performance information will receive a neutral rating and the rest of the proposal will be evaluated.

Q75. Section C, 3. Requirements, Page 7 - The Statement of Work requires the contractor to provide materials, facilities, equipment, test instrumentation, data collection and analysis, hardware and software. Should these types of items be Government Furnished Equipment (GFE)?

A75. There is no work conducted at the basic IDIQ level. Requirements solicited at the Task Order level will provide this information.

Q76. Section C, 3. Requirements, Page 7 - Will the Government provide a list of the facilities, equipment, and materials that contractors are required to provide?

A76. There is no work conducted at the basic IDIQ level. Requirements solicited at the Task Order level will provide this information.

Q77. Section C, 3.1 - Research and Development Support, Page 7 - Will the Government provide examples of the disciplines that a contractor can be expected to be qualified for?

A77. Offerors are to best described their technical expertise and ability to demonstrate the offeror's ability to perform the functional areas that are being proposed. There is no work conducted at the basic IDIQ level. Requirements solicited at the Task Order level will provide specific disciplines that a contractor will be expected to be qualified for.

Q78. H.2 SEA 5252.245-9115 RENT-FREE USE OF GOVERNMENT PROPERTY (SEP 1990), Page 26 - The clause states: "The Contractor is responsible for scheduling the use of all property covered by the above referenced contract(s) and the Government shall not be responsible for conflicts, delays, or disruptions to any work performed by the Contractor due to use of any or all of such property under this contract or any other contracts under which use of such property is authorized." Does this include Base Closures due to inclement weather conditions, security shutdowns, etc. when the contractor will not be authorized base or computer network access?

A78. No work is conducted on the basic IDIQ contract. If a task order solicitation includes the clause, the exemptions would need to be asked of that specific Task Order Contracting Officer.

Q79. H.5 TASK ORDER PROCESS, Page 26 - If the first year of a TO is bid as CPFF and the subsequent years are bid as Fixed Price (FP), will the Government hold the contractor to the same award fee for all years? Or, will the Government allow the Award Fee structure to be modified to reflect the increased financial risks of locking in the pricing for subsequent out years of the TO?

A79. In that scenario, Fee would be associated with each CLIN. The CPFF CLIN would not be allowed to have a fee percentage greater than the proposed maximum fee in the J:2 Summary of Fill-ins and the FFP CLIN would not have a fee maximum. Each year past the first 12 month base year would be considered an option period with its own pricing.

Q80. H.5 TASK ORDER PROCESS- Page 26 - Task Order's Period Of Performances can be through 3 April 2023 if the Task Order award date is 4 April 2019. This may require contractors to submit up to five years of Fixed Price Task Order commitments, correct?

A80. If a specific Task Order solicitation has a requirement for a base period and four option periods, then yes, a contractor may be required to price 5 years.

Q81. SECTION I - 52.216-1 TYPE OF CONTRACT (APR 1984) Page 49 - Should this include Cost Plus Fixed Fee (CPFF) for CLIN 7000-7999 along with the cost reimbursement for CLIN 9000-9999 (ODCs) and Firm Fixed Price (FFP) for CLIN 8000-8999?

A81. Those are the correct CLINs for each contract type. The clause does not need to be changed.

Q82. SECTION L - 5.3.1.1 - Page 89 – 90 - The rate for CLIN 7000 must be based on current accounting year labor category rate that has been escalated to cover base period ending in 4/4/2019, correct?

A82. Yes.

Q83. SECTION L - 5.3.1.1 & H.5 TASK ORDER PROCESS, Page 89 – 90, 26 - Will contractors be allowed to escalate the rate for CLIN 7000 extending past the base period ending in 4/4/2019 (through 3 April 2023) to cover potential five year TOs with potential Fixed Pricing?

A83. No, contract awardees will not be able to revise costs for CLIN 7000 after 04/04/2019. CLIN 7000 provides only a ceiling amount. Work and pricing of work is done at the Task Order level. CLIN 7000 is for Cost Type Task Orders. Fixed price orders will be covered under CLIN 8000.

Q84. 6. Data Deliverables, Page 10 - Where can a copy of the current DoD Acquisition Management System and Data Requirements Control List (AMSDL) be located?

A84. If there are data deliverables required at the Task Order level a copy or a link to download a copy of the AMSDL will be made available.

Q85. Section H.11 Contractor Webpage – Page 33 - Section H.11 states that the contractor webpage must contain a list of all team members proposed and their capability/area of expertise. Is this all contractors proposed for the BPA or all contractors proposed for each task order?

A85. H.11 requirements are for awarded Task Orders only.

Q86. Section H.11 Contractor Webpage, Page 33 - Section H.11 states that no redactions of task orders are allowed. It also states that any information related to facility or personal security clearances should be redacted. What is the appropriate guidance regarding redactions of task orders?

A86. Generally, no Government generated information should be redacted. Specific security redactions will be discussed between the contractor and Task Order Contracting Officer .

Q87. 52.222-55 Minimum Wages Under Executive Order 13658 (Dec 2014), Page 51 - Are any positions under any task order expected to be Service Contract Act (SCA) positions)

A87. Requirements are generated and competed by Seaport-e authorized ordering activities. Historically there have been task orders solicited that require SCA positions.

Q88. 52.222-24 Preaward On-Site Equal Opportunity Compliance Evaluation (Feb 1999) - Page 82 - What is a known first-tier subcontractor? And what is the difference between a known first-tier subcontractor, a team member, and a subcontractor?

A88. A subcontractor is any company that is contracted with the Prime contract holder to provide as supply or service. A first tier subcontractor is the immediate subcontractor contracted with the Prime contract holder, where a second-tier subcontractor would be a subcontractor to a subcontractor. Team member is the Seaport- e title for those companies approved by the Seaport-e contract holder to propose as a subcontractor in Task Order competitions.

Q89. Section M, Page 94 - Our company is 8(a), EDWOSB, and SDVOSB. In order to qualify for SeaPort-e in each, are we required to submit a separate proposal for each? If not, where do we claim our status, in the cover letter?

A89. No, you are not required to submit separate proposals. Size status is claimed in Section K, Clause 53.219-1 Small Business Representations and Certifications.